

UNITED STATES PARACHUTE ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS
MEETING,
July 20 — 22, 2001
Alexandria, Virginia

DRAFT
20 September 2001
(replaces Draft dated 4 Sep 2001)

UNITED STATES PARACHUTE ASSOCIATION
 BOARD OF DIRECTORS MEETING, Alexandria, Virginia
 July 20-22, 2001

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United States Parachute Association Minutes:
Board of Directors Meeting, Alexandria, Virginia
July 20-22, 2001

1. Call to Order

The President, Mr. Don Yahrling, called the meeting to order at 9:00 A.M. on July 20, 2001. The Directors present included: G. Bangs, B. Chase, J. DeSantis, J. Farrington, J. Goswitz, L. Hill, M. Jones, M. Laughlin, H. Leicher, M. Mullins, M. Murdock, R. Nelson, M. Ortiz, G. Peek, M. Perry, J. Rodriguez, L. Schlictemeier, L. Stapleton, G.P. Thacker, and B. J. Worth. Mr. Don Koranda from the N.A.A. and Regional Director Gary Cooper were absent.

The President welcomed the gallery and the Directors. The members of the gallery introduced themselves.

2. Approval of the minutes of the previous meeting

Motion 1: Passed, 20/0 (Mr. Yahrling)
Move to adopt the minutes of the previous meeting

3. Adoption of the Agenda

Motion 2: Passed, 20/0 (Mr. Yahrling)
Move to adopt the agenda.

4. Interim Actions of the Executive Committee & President's Report **(Mr. Yahrling)**

President's Report — July 20, 2001

USPA's current state is solvent the state of its governing body, is, however, not quite as cheery. We are torn by internal dissention, the end result of which will be a total loss of effectiveness and thus a failure to move forward with ongoing and future projects for the health and welfare of our Association.

We must be continuously aware that our purpose here is for the betterment of the individual member in their skydiving activities. That is our principal obligation, and the reason that each of us was elected. If we lose sight of that purpose, if we lose our focus, we have, as a body, failed to fulfill the duties and responsibilities of our positions as members of this governing body.

This Association was founded with the watchwords of the member, by the member and for the member. I believe that is past time to regain our focus and work as a unified body to accomplish exactly what we have been tasked to do by our constituents. The divisiveness that has already surfaced in the brief time since we were seated must be overcome. In order to do so, the principle of agree to disagree needs be applied regarding many topics that we are enjoined to deal with. Instead of turning inwards, I would suggest that we reorient our perspective and adopt an aggressive and long-term view of the betterment, as well as the overall welfare of our Association and the sport that we all love-

skydiving. The task is ours and it is up to each and every one of us to enhance and sharpen that focus. If you cannot accept these precepts, perhaps representing the membership is not for you.

We have many matters to deal with in a brief period of time. Failure to move in an expeditious manner will only be at the expense of the membership. We must, without question, unite as a body and accomplish the job entrusted to us by our members. It is my responsibility to ensure that this occurs, and I pledge my personal dedication to the proper and efficient conduct of our business. I trust that each of you will do the same.

Executive Committee Interim Actions January 2001 — July 2001

The following interim actions were conducted by the Executive Committee during the past six months, and are now presented for consideration to the Board of Directors:

Motion 3: Passed, 19/0/1 (Mr. Yahrling)
Abstention-Jessie Farrington by name

XC Interim Action 02/09/01

"Move that Section 2-1, Basic Safety Requirements, Section E.6 , Students training for group freefall [S]- All students engaging in group freefall must be accompanied by a USPA Coach or higher rating holder until the student has obtained a USPA "A" License. [S]"

This motion was put forward by the Safety & Training Committee Chair, Mr. Bangs, and was passed unanimously on February 14th and was forwarded to H.Q. for Mr. Needels' subsequent action. This was an oversight remaining from the previous Board meeting.

Motion 4: Passed, 20/0 (Mr. Yahrling)

XC Interim Action 03/06/01

"Move that USPA allots an amount not to exceed \$1200.00 to the Chair of the Safety & Training Committee, Mr. Glenn G. Bangs, to accomplish the field development and production of the revision of the A.F.F. Program Candidates and Evaluator's course materials."

This motion was once more put forward by the Safety and Training Committee Chair, Mr. Bangs, and was passed unanimously on March 6th and was forwarded to H.Q. for Mr. Needels' subsequent action. Mr. Bangs will provide a complete report of the actual expenditures to our Treasurer and our Executive Director upon completion of the project.

Motion 5: Passed, 20/0 (Mr. Yahrling)

XC Interim Action 04/27/01a:

"Move to grant Skydive Lake Wales the 2001 Collegiate National Championships."

Motion 6: Passed, 20/0 (Mr. Yahrling)

XC Interim Action 04/27/01b:

"Move to appoint Bill Wenger as the Meet Director for the 2001 Collegiate National Championships."

Motion 7:

Passed, 20/0

(Mr. Yahrting)

XC Interim Action 05/26/01:

"Move to provide an initial amount of up to \$3000.00 from the Airport Access and Development Fund to support efforts by Skydive Indiana, Inc., to maintain skydiving operations at and on Frankfort Municipal Airport, Frankfort, Indiana."

5. Treasurer’s Report (Dr. Schlichtemeier)

Information regarding the current financial status of the Association and the first half of 2001 income/expense results were presented by Executive Director, Chris Needels in his Executive Director s Report.

Treasurer, Lee Schlichtemeier, gave a brief summary of the current status and overall results of the last 7 years for the USPA Reserve Fund and the U.S. Parachute Team Trust Fund.

USPA Reserve Fund. End of year status of the Reserve Fund is presented here. Note: \$200,000 was added to the Reserve Fund during the first half of 2001. This amount was subtracted from the Fund s assets before calculating return for the first half of 2001. All returns are approximate.

The investment philosophy prior to mid-2000 was one of aggressive growth, which produced very good returns over the prior 5 years. Since mid-2000, this investment approach has generally produced negative returns and shows no signs of significant improvement at this time. The overall investment philosophy for the Reserve Fund since mid-2000 has been a gradual transition from aggressive growth to a preservation of capital and moderate-income approach because of the need to have a predictable source of funding for the future USPA Headquarters construction/relocation project and because the more aggressive growth approach appears to have peaked and is currently out of favor. Although the returns for 2000 and the first half of 2001 have been negative, they have been significantly less negative than that experienced by broad market indices such as the S & P 500 Stock Index. While a negative return is by no means desirable, in the extremely volatile investment climate of the last 5 years, we must look at the overall results during that time, which have been very good. From the end of 1994 through the first half of 2001, the Reserve Fund has grown by a total of 284% through investment income and gains plus Fund additions.

Year	Assets (\$)	% Gain/Loss	S & P 500 Index
1993	466,190		
1994	286,488	-42.8%	
1995	323,154	12.8%	34.1%
1996	548,820	70.0%	20.3%
1997	617,917	12.6%	31.0%
1998	648,143	4.9%	26.7%
1999	975,124	50.4%	19.5%
2000	941,520	-3.4%	-14.8%
2001 (First Half)	1,099,338	-4.5%	-6.7%

U.S. Parachute Team Trust Fund. End of year status of the Fund is presented here. Note: \$13,930 has been distributed to the U.S. Parachute Team in 2001 from the previous year income.

A budget outlining estimated Team Trust Fund assets and anticipated distributions was presented to the Competition Committee for their use in planning for future U.S. Parachute Teams and the need for increased contributions to the Team Trust Fund.

Year	Assets (\$)	Distributions (\$)
1993	119,881	?
1994	134,098	?
1995	156,036	6,065
1996	192,168	8,063
1997	225,310	10,386
1998	250,077	15,325
1999	252,716	8,678
2000	279,767	13,930

2001 (FirstHalf) 295,545

(Note: Distributions for 1993 and 1994 were not researched.)

6. Executive Director's Report (Mr. Needels)

A full summary of Mr. Needels report is available from U.S.P.A. Headquarters.

7. Special Agents Reports

- A. .2nd World Air Games
- B. American Museum of Sport Parachuting-Bill Ottley

The meeting adjourned at 1:04 P. M. and the meeting of the U. S. Parachute Team, Inc. was convened.

Meeting of the U. S. Parachute Team, Inc.:

Motion 1: Passed 19/0 (Mr. Yahrling)

Be it resolved that Burke & Herbert Bank & Trust Co. is hereby designated as depository of U. S. Parachute Team Inc. and that funds so deposited may be withdrawn upon a check, draft, or like instrument of the Organization.

The general session reconvened at 1:05 P. M.

8. New Business

A. Presentation of bids for 2002 U. S. National Skydiving Championships
SCM Section 10.1-3 was read to the Board and a draw was conducted for the order of presentation of the bids. The order of presentation was Skydive Arizona, Perris Valley Skydiving, Carolina Sky sports and Skydive Chicago. Skydive City was not present to give the

Board a presentation. At the conclusion of the presentations, Larry Hill and Roger Nelson excused themselves from voting. The voting was conducted by secret ballot and the winner was Skydive Chicago.

Motion 8: Passed 19/0 (Ms. Murdock)
Move to destroy the ballots per Section 1.3-2 I.

B. Elimination of Power of the Executive Committee-Roger Nelson
Roger Nelson talked about having the entire Board vote on matters that come up between meetings. A discussion followed conducted as a committee of the whole. President Yahrling will copy all matters to the entire Board allowing members to voice their comments to the members of the Executive Committee before they vote on such interim matters.

C. Skydive Chicago advertisements in Parachutist-Roger Nelson
Roger Nelson talked about the rejection of his ads in Parachutist magazine. Chris Needels gave his reasons for refusal of the ads. Discussion followed conducted as a committee of the whole. After a short break Marylou Laughlin requested that the room be cleared due to discussion of people by name. Discussion followed.

The meeting was adjourned at 5:15 P. M.

The meeting was reconvened at 9:05 A. M. on Sunday July 22, 2001. Director Larry Stapleton was not present due to a family emergency.

Roger Nelson addressed the full Board and apologized.

D. Release of private documents by Board Members-Ray Ferrell
Ray Farrell felt that this item was covered and did not address the Board.

E. Impeachment proceedings of John DeSantis-Roger Nelson

Gene Paul Thacker requested the meeting be closed during the discussion of this matter. The gallery was cleared at 10:38 A. M. Mr. Ray Farrell was called into the room at 11:28 A. M. and presented information on this matter. Mr. Larry Stapleton left the meeting room at 11:29 A. M. to handle a family emergency. Mike Turoff was called into the meeting at 11:43 to comment to the Board the concerns of the instructional members of the Houston Texas area. Mr. Larry Stapleton returned to the meeting.

Motion 9: Passed 16/3/1 (Mr. Mullins)
Move to impeach John DeSantis Roll call vote:

Glenn Bangs-Yes	Barry Chase-No	John DeSantis-Abstention
Jessie Farrington-Yes	John Goswitz-Yes	Larry Hill-No
Marty Jones-Yes	Harry Leicher-Yes	Marylou Laughlin-Yes
Madolyn Murdock-Yes	Mike Mullins-Yes	Roger Nelson-Yes
Mike Ortiz-Yes	Gary Peek-Yes	Mike Perry-Yes
Jess Rodriguez-No	Lee Schlichtemeier-Yes	Larry Stapleton-Yes
Gene Paul Thacker-Yes	B. J. Worth-Yes	

Regional Director Harry Leicher presented his report on the investigation of this matter.

Motion 10: Passed 11/7/1 (Mr. Mullins)
Move to reprimand John DeSantis for his admitted bad Judgment.

Barry Chase moved to close the proceedings. Passed Unanimously.

President Don Yahrling called the meeting to order at 1:03 P. M. on Saturday July 21, 2001. Director Larry Stapleton was not present due to a family emergency

F. Establishment of a committee to recommend relief from FAR 105-Mike Mullins
Mr. Mullins addressed the Board on obtaining authorization from the FAA to allow jumping with relief from the cloud clearance requirements of FAR 105. An Ad Hoc committee was formed with Mike Mullins as chairman and Jessie Farrington and Gene Paul Thacker as members to look into this matter.

9. Committee Reports

A. Competition Committee

Chair: Marylou Laughlin

Members: Gary Cooper
Larry Hill
Marty Jones
Madolyn Murdock
Mike Ortiz
B.J. Worth

Advisors: Larry Bagley (Director of Competition) Brenda Reid, and Gene Paul Thacker

On Thursday Madolyn Murdock, Brenda Reid, Mike Ortiz, Marty Jones and Larry Bagley met at headquarters to work on SCM Section 8, Judging. The results from that meeting are in Judging.

General Section (Mike Ortiz)

After discussion about the qualification for United States competitors the committee reached a decision that any U.S. competitor must be a legal resident alien. Motion to follow.

Formation Skydiving (Larry Hill)

Discussion of the after-action report from the chief judges of the 2000 Nationals was delayed until the Feb 2002 meeting. Marylou and Larry Bagley reviewed the reports and applied those changes allowed in accordance with the SCM, but more changes are possible.

Discussed the letters received from competitors to change the 4-way Intermediate draw. Decided that a copy of a letters representing both sides of the issue would be placed on the web site to generate discussion and the issue would be discussed at the competitor's meeting during the 2001 Nationals.

Decided that further discussion of SCM 5-1.3E, which deals with what teams must move to the next higher class after a team in advanced or intermediate class wins a gold medal, is necessary. In the meantime, the issue will be placed on the web site for input from the membership.

After the winter board meeting in San Diego, members of the competition community met with Marylou and Larry Hill at Skydive Arizona to discuss with Kurt Gaebel of the NSL how the NSL's final meet would be run in conjunction with the 2001 Nationals. More questions than answers resulted. Committee decided to run the 2001 Nationals as previously planned and talks with the NSL would resume if needed.

Freestyle/ Skysurfing/ Freelying (Mike Ortiz)

The committee discussed SCM Section 6 regarding the rules for the Vertical events. The committee is investigating changes to the SCM which will be decided at the winter BOD meeting 2002. Issues to be presented for discussion at the 2001 US Nationals competitors meeting include: eliminating intermediate categories in freestyle and Skysurfing; and, eliminating gender-specific in freestyle and Skysurfing.

Collegiates (Marty Jones)

In the interest of answering our constituents the Collegiate National Championships will host a Free Fly Demonstration and Sport Accuracy Event. Michael Ortiz will write the rules for the Free Fly Event and submit them to committee 1 September, 2001. Marty Jones will then use ground to air video to work out the technical difficulties. Sport accuracy will be accomplished using existing rules.

Judging (Madolyn Murdock)

The committee discussed revisions to the Judges Certification Program including the implementation, changes, marketing or communication to the membership, timeline, and recruiting new judges.

Regional Judges

The Regional Judges rating had the committee's initial focus. We believe that changes will enable us to train and certify more Regional Judges while creating a larger pool of better-trained candidates for a National Judges rating. The following changes were agreed in concept by the committee and will be developed for presentation and approval at the next board meeting. The implementation date would be a target effective date of May 1, 2002 to coincide with the next revisions to the SCM.

National Judges would train and certify the Regional Judge candidates. Regional Directors would have final approval of applications. Regional judges' ratings would be event specific and a test on the competition rules would be added.

A proficiency card will be developed to include the following requirements:

- Current USPA membership
- Overview of general and event specific rules
- Overview of scoring equipment for that discipline- electronic scoring, stop watch, AMDs, etc
- Briefing on meet paperwork and meet administration
- 75% minimum score on Competition Rules Test
- Assist appropriately rated judge in judging one complete meet in that discipline. The meet judge must be a current Regional Judge or higher to sign off this proficiency requirement. A meet conducted in accordance with rules other than USPA SCM would count toward the proficiency requirement.

The RJ candidate would not be evaluated on their scoring of dives at the Regional level. The certifying/training judge should have a National or FAI rating in that discipline but need not be current to verify training of the RJ applicant. After completion of the proficiency card it would be forwarded to the RD for approval and then to HQ with the appropriate rating and logbook fees for issuance of the Regional rating.

National Judges Certification Program

The goal is to develop more qualified National Judges through training. To accomplish this we must develop a course curriculum for the NJCP. This syllabus would be used by a National or FAI Judge to train and certify National Judge Candidates.

The syllabus should include a history of IPC, FAI, USPA, and the specified discipline rules. The IPC syllabus will be used as a guideline. The course would also include training and evaluation of judging skills and a written test. The Competition Committee or a designate will review the candidates practical evaluation score sheets. A method for allowing a candidate to test out of the NJCP by judging the tapes and passing the written test will be considered.

The cost of developing the required training material to include handouts, a training tape, and an evaluation tape will be researched. We will investigate the cost of purchasing the IPC judging tapes to review for this purpose. A new National Judges application would also be required.

When this procedure for certifying judges is in place we will propose that the necessity for a change to SCM Section 8-1.5.C.2 and 8.1-6C which requires full board approval for this rating be eliminated.

Specified dates for a NJCP were discussed as well as possibility of a NJCP with designated Training Judges at every Nationals Competition. In concept the Chief judge would select a Chief of Judges Training for each event if we continue the mondial concept. The candidate and not the host would cover the cost. The time requirement would be approximately week. There was no conclusion and this matter will be revisited.

Promotion

The committee would recommend an article on judging in Parachutists prior to the next SCM or after the nationals as well as the possibility of selecting a judge for an upcoming Profile . After completion of the syllabus National Judges would be called on to conduct training programs and recruit new judges. A Judges email newsletter was also discussed.

Sport Accuracy (Larry Hill)

Jim Hayhurst requested that SCM Section 9-1.10.C be changed to 11 mps, matching the requirement for formation skydiving. The committee will make the change at the next board meeting, but, in the meantime, requests a waiver to the host of the 2001 Nationals for 11 mps. Motion to follow.

National Site Selection (Madolyn Murdock)

The committee heard a report from Chris Needles regarding the possible media coverage of our National Championships. We would like to research the necessary changes to the host agreement regarding media plans.

Bids for the 2002 Nationals were reviewed prior to presentations to the full BOD. The committee will develop a bid form to standardize bid packages for the National Site Selection to make review of the packages easier for the board.

National Collegiate Championships

The committee agreed to extend the deadline for receipt of bids for the 2002 Collegiates to January 15th. We would ask that this revised deadline be communicated to the members.

Paraski Nationals — 2002

A bid from The Ranch Parachute Club for the 2002 U.S. National Para-Ski Championships was received and reviewed. Motion to follow.

US Team Delegations (Marylou Laughlin)

Dr. Lee Schlichtemeier gave a report to the committee on the US Team Trust Fund. He suggested that the committee look into a Team Managers Financial Report Form . It would be a simple form so that we would have information on what the real costs are to fund a team.

Fund Raising for the US Team Trust Fund

The committee decided to have Paul Peckham find a General Service Contract that could be modified. We would then have our attorney check it. After it is completed it would be put forward to the Executive Committee as an interim action.

Head of Delegation

The committee is changing the job description of the Head of Delegation. It will be completed for the next BOD meeting to go into the next change of the SCM.

There are no scheduled World Championships in 2002, so the committee decided no money from the USTTF would be distributed in 2002. Motion to follow.

World Records (BJ Worth)

The committee agreed that more discussion is required to help the BOD and the IPC Delegate better understand their responsibilities. This documentation will be prepared for the next board meeting, to be presented for adoption and inclusion in the next printing of the SCM.

FAI/IPC (BJ Worth)

The development and writing of SCM Section 13, which will address bids for hosting IPC events in the US, is continuing, and will be prepared for the next BOD meeting, to be presented for adoption and inclusion in the next printing of the SCM.

Motion 11: Passed 19/0 (Mr. Ortiz)

Move to change SCM Section 1-1.4 B to read: Competitors who are not US citizens must possess a Resident Alien Card, US INS Card I-551 effective 1 May, 2002.

Motion 12: Passed 19/0 (Ms. Murdock)

To approve a National Judge rating in Canopy Formation to Charlie Markin.

Motion 13: Passed 19/0 (Ms. Murdock)

To approve National Judges ratings in Accuracy and Style to Butch Crook, Michael P. Marlatt Sr., John Goetsch and Shawn Callahan."

Motion 14: Passed 19/0 (Mr. Hill)

Request a waiver of SCM 9-1.10.C to allow this event to be run with a maximum allowable wind speed limit of 11mps. This waiver will only be in effect for the 2001 Nationals held at Eloy.

Motion 15: Passed 19/0 (Ms. Murdock)

"Move to approve the bid from the Ranch Parachute Club to host the 2002 US Nationals Paraski Championships to be held March 23-25, 2002 at Hunter Ski Resort, New York."

Motion 16: Passed 19/0 (Ms. Laughlin)

"Move that no funds from the US Team Trust Fund be distributed to US Teams in 2002."

B. Constitution and By-Laws

Chair: BJ Worth
Members: Harry Leicher
Madolyn Murdock
Mike Perry
Lee Schlichtemeier

Advisors: None reported.

During this meeting, C&B met several times with the Nominations and Election Committee in an effort to resolve issues common to both committees.

Review proposed re-write for Election of USPA Officers, GM 1-3 for adoption :

The committee reviewed a re-write of 1-3 from the Governance Manual, drafted by Chris Needels [Attachment B], and recommends that it be adopted by the Board.

Review proposed amendment to Bylaws giving Regional Directors summary authority to suspend group memberships:

Committee member Harry Leicher presented a draft re-write of the pertinent paragraphs in the Bylaws and Governance Manual [Attachment C] that would modify the manner by which Group Members are subject to disciplinary action, via Regional Directors. The committee reviewed the draft of this re-write and recommends that the relevant paragraphs be adopted by the Board.

Confirm that Article IX - Amendments, Paragraph C [which refers to a mail ballot for size composition and election of the Board] was removed from the new Governance Manual, due to the fact that the motion for this amendment was not allowed under the laws of the State of New York:

The Board is officially notified that New York State Law does not allow the USPA Board to adopt the existing Article IX C in the Bylaws, and therefore it has been removed. This deletion will be reflected in the next printing of the Governance Manual.

Establish a legal and practical means to change the size, composition, and/or election of the Board of Directors, which is not easily subject to abuse:

Chris Needels investigated this issue at great length through discussions with USPA s counsel, and through research of ASAE materials and records. After reviewing various possible options, the committee recommends that the size of the quorum needed to conduct USPA business during a General Membership Meeting be reduced considerably. If this action is approved by the Board, the committee recommends that Headquarters conduct a comprehensive effort at soliciting proxy votes from the membership to enable the Board of Directors to legally enact changes to the size, composition, and/or election of the Board of Directors at the February 2002 General Membership meeting.

Some of the possible changes could be to extend the term of Board members to three years, to change the time frame of the election process, and/or reapportion the composition of the Board of Directors.

Following input and recommendations from the Board in open session, a motion will be presented.

Implement a practical Conflict-of-Interest policy for Board members: The committee reviewed the current USPA policy addressing the Conflict of Interest issue among board members. It requires that board members disclose all of their financial interests related to parachuting, parachuting aircraft, drop zones, etc. The committee recommends strengthening this policy by adding a recusal clause, by requiring the above mentioned disclosure to be in written form, and by establishing a means to resolve issues involving potential conflicts of interest when a difference of opinions exists among board members with regard to voting on a specific motion. Mike Mullins drafted a document [Attachment D] which reflects the Committee s recommendations, titled USPA Policy, Financial Conflicts of Interest, Board of Directors.

Review USPA governance / reapportionment options: Committee members Madolyn Murdock and Mike Perry discussed various options for reapportionment, but have nothing to report to the full board at this time.

The diligent efforts by the members of the Constitution and Bylaws Committee, by the members of the Nominations and Elections Committee, and by Mike Mullins during this Board meeting have been greatly appreciated by the Chair.

Motion 17: Passed 19/0 (Mr. Worth)

Move that the current version of the document titled Election of USPA Officers (1-3 in the Governance Manual) be replaced with the new version [Attachment B] of this document, as presented to the Board of Directors on July 22, 2001.

Motion 18: Passed 15/0/5 (Mr. Worth)

Move that The relevant paragraphs of By-Laws Article I, Section 2 (Membership Requirements), Section 6 (Disciplinary Action), and Governance Manual Sections 1-4.3 (Regional Directors, Responsibilities), 1-6.3 (Disciplinary Actions, Purpose), 1-6.5 (Procedures), and 1-6.6 (Summary Authority of USPA Officials) [Attachment B] be adopted, as presented to the Board of Directors on July 22, 2001.

Motion 19: Passed 15/3 (Mr. Worth)

Move that, Under the provisions of Section 608 (b) of New York State not-for-profit law, establish the voting quorum of the General Membership Meeting to be 10 % of the total USPA membership.

Motion 20: Passed 12/5 (Mr. Worth)
Move to rescind Motion 19, USPA BOD minutes West Point, NY July 1995, titled "USPA Policy Conflicts of Interest."

During the discussion of this motion the Question was called, and the vote to end discussion passed 19/0.

Motion 21: Passed 18/1 (Mr. Worth)
Move to adopt USPA Policy, Financial Conflicts of Interest, Board of Directors [Attachment D] as USPA s official policy for dealing with issues on financial conflicts of interests on the USPA Board of Directors.

C. Executive Committee

Chair Don Yahrling
Members: John DeSantis
John Goswitz
Lee Schlichtemeier
Madolyn Murdock
Gene Paul Thacker

Please refer to Interim Actions of the Executive Committee for this report.

Motion 22: Passed 16/0/3 (Mr. Yahrling)
"Move to reinstate the full membership of Robert J. Coursaut Jr., USPA D-21151, and all privileges of such membership."

During the discussion of this motion the Question was called, and the vote to end discussion passed 19/0.

D. Finance and Budget

Chair Lee Schlichtemeier
Members: Harry Leicher
Larry Stapleton
Advisors: Chris Needels, Ex-officio Member, Executive Director, USPA
Don Yahrling, Ex-officio Member, President.

Old & Continuing Business

Review of Interim 2001 USPA Financial Results

Previously summarized in Executive Director s report. In general, in line with budget with exception of unrealized decrease in value of investments. A significant proportion of this unrealized loss has been recouped since the end of 2000 and these changes are to be expected in the current volatile investment markets. Over the last three years, the investment results have been quite good. All other portions of the 2000 results appear to be favorable.

IPC Meeting Financial Results

The process of reconciliation of expenses and income is virtually complete and the best current estimates indicate a loss of less than \$1,000. This reconciliation has been a time-consuming and frustrating process due to the complexities of the hotel's accounting systems and inconsistencies in the way various participants' accounts were handled. Special recognition should go to Director of Competition, Larry Bagley, for his persistence in this matter on behalf of the financial interest of the Association.

Review of Interim 2001 Investment Funds Results

USPA Reserve Fund results are slightly better than broad market averages that have continued to decline during the first half of the year. The actual results are reported in the Treasurer's Report. Actions taken during the last four months to change the focus of the Reserve Fund should decrease significantly the volatility of the last four years but it is emphatically noted that the previous growth focus has, in spite of significant volatility, resulted in quite good overall results during the last five years.

Review of Status of Headquarters/Museum Project

This was presented in the Executive Director's report.

Audit

The Association's accountant has informed Mr. Needels that since they are currently performing both bookkeeping and accounting functions for the Association, which they cannot ethically, also perform an audit. Mr. Needels has been tasked to obtain cost estimates from an outside accounting firm for an audit of the Association's finances. Mr. Leicher will be the Committee's action person on this issue.

New Business

U.S. Parachute Team financial matters

Lee Schlichtemeier presented a brief summary of financial results of the U.S. Parachute Team Trust Fund to the Competition Committee. Results for the first half of 2001 are in line with the estimates provided at the first meeting of 2001. Discussions included how to obtain better information on U.S. Parachute Teams' income/expenses to use to better fulfill the fiduciary responsibilities of the U.S. Parachute Team, Inc. and better database information to provide future Team Managers in their handling of teams. Also discussed was status of contracting with an individual or firm to approach potential team sponsors to increase the funds available to support the U.S. Parachute Team Trust Fund and the teams.

Financial impact planning contingencies for governance changes

Discussed but no actions taken as there is no clear picture as of this time as to what governance changes, if any, may occur within the next two years.

Insurance rates

A review of the insurance programs was initiated. We feel that members receive good value for their insurance premiums but we will explore various aspects of the policy coverage to ascertain whether changes might result in even better value.

Financial impact of AFFCC changes

At this time it appears that no significant change has occurred compared to 2000, which we would note was not a good year with regard to this program. It is far too early to make any comments as to the liability, breakeven or profitability status of the changes in this program.

National Skydiving Championship media/promotional coverage

Discussed in this Committee and also jointly with Competition Committee. Current belief is that we can fund a minimal foray into the feasibility area of such coverage with only a small additional contribution beyond the current budget. As we do not have any firm proposals in hand, no additional funds will be allocated at this time but such need may occur as the 2001 Nationals approach.

E. Group Member Committee

Chair Jess Rodriguez

Members: Gary Cooper
 Larry Hill
 Marty Jones
 Gary Peek
 Gene Paul Thacker

Advisors: Ed Scott (Staff Director), Tim Butcher & Sherry Butcher (S.O.A.)

Old Business

Ed Scott brought the committee up to date regarding the following previous committee items.

Part 105 final rule-There are questions being asked of USPA by the FAA, regarding the interpretation of some items: Examples Packing and record keeping the FAA may want or expect documentation, foreign jumpers can bring a rig to jump, however USPA does not have an equipment approval list. Ed will make a list of questions for review and may have to handle the more pressing issues prior to the next board meeting.

Cloud jumping-A letter was sent supporting jumping through clouds in Australia. This was done based on a previous motion, motion 31 of the Feb 2001 BOD meeting, supporting the cloud exemption in Australia, copies are available, Contact Staff.

Hot fueling-The NFPA did not pass the motion and has disbanded their committee for at least the next two years. For now, USPA has no choice but to drop this issue. In the future when the NFPS committee reconvenes USPA may readdress this item.

The Voluntary Inspection program-We did not make the April 30, 2001, deadline because of the potential changes in part 105 that could affect the inspection form. All is in place now except for contracts to sign with inspectors and DZO's. The program should start within 60 days. USPA has a commitment from Falcon insurance for an annual 10% discount on aircraft hull insurance for a completed inspected of a Drop Zone. Staff is calling other drop insurance providers to see if they will also offer the same. The committee enthusiastically supports this effort.

New business

Motion #33 of the January 2001 BOD minutes-Discussed in great detail and the GM committee was in favor of leaving it alone in its current configuration. However, after the committee closed

and in the preliminary session, I heard a suggestion regarding motion #33. That suggestion was that a non-group Drop Zone only pay an annual fee, instead a fee for each course. I personally polled each committee member and the conciseness of the committee was in favor of the idea. The chair would be willing to entertain any motion that might be proposed with respect to this idea. The Executive Director may make adjustments in the implementation of the program, as needed.

Model DZ and personnel Liability Limitation Act, State legislation to protect skydiving activating state by state-A motion to allow staff and Joshua Glazov, a volunteer attorney, to draft the language passed the committee, motion to follow.

Location of the DZO conference-It was the consensus of the committee that Ed Scott will send out a DZO incoming and poll the members for their thoughts on whether to have the meeting in Alexandria in conjunction with the February 2002 BOD meeting or in Florida.

We discussed a GM member in Israeli request for assistance to have USPA enforce the BSRs with his competitor. The committee advised Staff to write a letter to the GM, letting him know there was nothing we can do. USPA has no procedures in place to assist GM in all foreign countries with enforcement issues.

The FAA asked Ed Scott for information regarding Tandem demonstration jumps-the GM committee referred this item to the S&TA committee with the recommendation that the current rules listed in the SIM apply to tandem demos.

Motion 23: Passed 19/0 (Mr. Rodrigues)
"Move to have USPA develop a model act limiting skydiving liability in conjunction with interested members Attorney Glazov."

Motion 24: Passed 17/0/2 (Mr. Jones)
Move to change the existing Motion 33 from January 2001 to read: "Any Non-Group Member Drop Zone desiring to hold a USPA course will pay to USPA an annual fee equivalent to the Category 3 New Group Member."

F. Membership Services

Chair Barry Chase
Members: Glenn Bangs
Larry Stapleton
Advisors Mike Ortiz
Michelle Garvin - HQ
Larry Bagley — HQ
Kevin Gibson — HQ

HQ presented the new letters that will be sent to members to recognize their membership, award and ratings individually. This is an interim solution while HQ continues to investigate the possibility of enhancing the appearance of this letter to a certificate quality. This research is to include the possibility of migrating to a newer & more efficient membership association software application.

At the last BOD meeting, HQ reported that foreign membership applications were down, and this committee asked HQ to compare those numbers to the removal of the foreign membership requirement. Numbers submitted at this BOD tend to indicate a correlation between these events.

In addition to general housekeeping and clarifications, the Gold Medal and USPA Achievement Awards were moved from the governance manual to the Awards Section of the SIM. The Falcon and Eagle Awards were modified to more current skill levels, and a publicity campaign will be done to reinvigorate these awards. When the current supply of awards is minimized, the committee will again review the considerations of maintaining this class of awards. With the agreement of the advisors in the room, the new multidiscipline award 3-D was chosen, as this relates to the three dimensional aspect of the skydive, as well as the three disciplines of freefall displayed within the skydive. The committee tasked HQ to develop the artwork, associated materials and publicity, for committee approval, in order to initiate the award by the February 2002 BOD meeting. The committee consensus was to issue the first number by drawing, or similar random method.

The committee was asked to review the policy of requiring a director's signature on certain award forms. The committee's decision was to leave the current policy in place. At the Regional Director's meeting, the directors were asked to maintain a proper turnaround time with the award applications.

Material was presented to HQ from committee to investigate the benefits of a long-term health care program. HQ is expected to report back to the committee on their findings.

David Butch Crook (D-16782) submitted a letter recommending Dave Dewolf as follows:

Dave has served the safety and training needs of the skydiving community through his rigging courses, mentoring, and seminars given throughout the country.

below is a synopsis of his achievements:

30 continuous years hosting parachute rigging courses

Featured many years as speaker at PIA [symposium]

Present at many boogies to assist skydivers with less experience

10,000 plus skydives

20 years plus as a USPA member

Active POPS member and competitor

FAA Advisor on parachute systems.

Without Dave's teachings we would be less knowledgeable and less safe in the sport.

Motion 25: Passed 19/0 (Mr. Chase)

"Move to adopt the following changes [Attachment E] to the awards program in the awards section of the SIM (Headquarters to format)."

Motion 26: Passed by acclamation (Mr. Chase)

"Move that Dave DeWolf be awarded the USPA Gold Medal in recognition of his decades of service to the sport as a rigging school operator, seminar host and mentor."

G. Nominations and Elections

Chair Madolyn Murdock
Members: John DeSantis
 Mike Mullins
 Mike Perry
 Larry Stapleton
 Lee Schlichtemeier

Some of the items on our agenda were discussed in joint session with the Constitution & By-Laws Committee since certain items involving the Nominations and Elections may only be changed after a method to change the size, composition, and election of the BOD is resolved.

GM 3-1.2B3 Petitions

The committee weighed the merits of two proposed changes to 3-1.2B3 regarding required petitions for National Candidates. One proposed the elimination of petitions for Regional Directors while another proposed addition of petition for National Directors with signatures of 10% of voters in last elections.

The committee compromised on a plan to require a petition for all candidates, both incumbent and non-incumbent. If approved, petition forms would be revised and 50 signatures would be required for Regional Director Candidates while 100 signatures would be required for National Director Candidates. Mike Mullins has prepared a draft of this change for review by committee prior to the winter 2002 meeting.

GM 3-1.2C2 & 3-1.2C3

There was a review of the qualification requirements for National Director Candidates and the limit of 20 maximum National Director Candidates allowed on the ballot. Mike Perry has agreed to prepare a draft for proposed changes to both of these sections that will be studied by the N&E committee during the interim. A copy of the committee s agreed changes will be forwarded to the full board prior to the winter meeting to enable us to vote on a change at that time.

GM 3-1.2E Ballots

Some preliminary research has been done on the possible use of a balloting service that would handle our entire voting process. Part of all of the process could be outsourced that could reduce the amount of Headquarters man hours spent on our elections and reduce any real or perceived abuse of the voting system. Our initial research shows that the cost would be feasible and a more efficient use of funds and HQ time. HQ will assist with research into cost of voting services that fit our requirements. We hope to have a recommendation for the full board at the next meeting.

The Chair would like to thank all of the committee members for their work toward these changes.

H. Regional Directors

Chair Gene Paul Thacker
Members: All Regional Directors
Advisors: All National Directors

Nothing to report

National Director B.J. Worth departed at 1:37 P. M. reducing the number of Directors voting on motions to 18.

I. Safety and Training

Chair Glenn Bangs

Members: Barry Chase- Chair, Training Sub-Committee
Mike Perry, Training Sub-Committee
Mike Mullins, Training Sub-Committee
Jesse Farrington, Chair, Safety Sub-Committee
John Goswitz, Safety Sub-Committee
Roger Nelson, Safety Sub-Committee

Advisors: Jim Crouch (Director of Safety & Training), Cindy Gibson, Mike Turoff,
Rick Horn, Ray Ferrell

License Requirements Review

The Committee reviewed the D License night jump requirement and proposed a motion.

The Committee also reviewed initial licensing requirements, to include incorporation of tandem and static line jumps for the A Licenses and offers a motion.

The Committee also discussed the FAI requirements for licenses and will address raising the jump numbers to come in line with the FAI at the next BOD Meeting.

Combined BIC/Coach Course

The committee addressed the merging of the BIC at the February meeting, and offers a motion.

Review of BSR E1A and E6.

A request from a Group Member asked the committee to review the requirement for a student jumping with a Coach for group freefall jumps. The committee reviewed the BSRs and felt that there was no need to change or modify the sections at this time.

Review of PRO Exhibition Requirements

Western Regional Director Harry Leicher asked the committee to entertain a changes to the PROFESSIONAL EXHIBITION RATING, SIM Section 7-2, and the committee offers the following additions to the sections by a motion to follow.

Requirements for Selection for AFF Course Directors

The selection process for Course Directors, no longer under contract to USPA Headquarters, now falls to the Safety & Training Committee for developing selection criteria, qualifications, and order of selection. As the demand grows, the number of qualified Course Directors should expand accordingly. Subsequently, the committee established the following criteria for future Accelerated Freefall Course Directors.

Candidates Wishing to Challenge the BIC

Based on experience and instructional background, recommendations for testing out to meet the requirement for the BIC were discussed and resulted in a motion.

Further discussion ensued regarding the combining the BIC and Coach Course, and the intent of this motion, which allows access to rating courses before the implementation of the combined Coach Course in January 2002. This motion allows testing out of the BIC until January 2002. After January 1, 2002 the combined course will not have the test-out option available.

Requirements and Course Content of the Advanced Instructional Course

Safety & Training Committee Advisor Cindy Gibson presented a concept outline for Advanced Instructional Course. The outline consisted of AIC course objectives, and proposals for consideration for implementation, and a subject topic list. Cindy will continue to expand the outline and give a follow-up report at the February BOD Meeting. The intent of the AIC is to produce Instructor Examiners with a standardized certification course format. Still to be discussed and developed is the qualifications list and requirements to attend this course. No target date has been addressed at this time for implementation of this program.

Wing Suit Jump Recommendations

USPA HQS has identified a need for this information to be included in the updated SIM. Several manufacturers have been approached for copies of their respective training manuals, which will be reviewed by the Committee and Headquarters.

Instructional Rating End Game

At the February San Diego BOD meeting the board passed Headquarters BSR proposals as Motion 36. This motion dealt with student training and the provision for the Jumpmaster to teach all portions of the first jump course without supervision of an Instructor.

In the interim, Headquarters discovered that the existing instructional hierarchy was incredibly complicated, confusing, and difficult to manage. Director of Safety & Training, Jim Crouch presented the committee with streamlined version of the rating structure with the elimination of the Jumpmaster rating and resulted in three motions.

Address the Need for Regional Directors to sign off PRO and I/E Renewals

Headquarters asked the committee to address the issue of Regional Directors verifying PRO and Instructor/Examiner applications and renewals. The matter was referred to the Regional Director Committee for discussion and action.

Fatality Counting- What Should Count?

It was the consensus of the committee that if an individual exits an aircraft with the intent of skydiving, then all fatalities that occur in that environment should be counted regardless of cause.

A License Stamp Requirement for the Proficiency Card

The committee discussed the requirement for the stamp versus signature for the A License proficiency card. Original cards signed and submitted to USPA Headquarters would be accepted as well as those cards stamped with the A License stamp.

Carol Redding- ISP waiver

With the committee's review of Carol's email and request to waive a training recommendation, the committee felt that there was no waiver action necessary. The Committee Chair will send an email and outline Carol's procedures for deviating from the ISP as outlined in the Skydiver's Information Manual.

AFFCC Mid Year Re-Cap- Jim Crouch

Director of Safety & Training, Jim Crouch provided the committee with the mid year numbers regarding the conduct of the AFF program. Of particular note was that there was only one canceled course as of July 20th, compared to 12 for the same period last year. Also encouraging was the higher number of successful candidates for the same period as last year. While the numbers are looking better compared to last year's totals, it is still too early to see any significant trends in the certification process, but the committee is optimistic that the numbers are beginning to show improvement in the total numbers of candidates attending and becoming rated as AFF Instructors.

VWT Verbiage for Inclusion In the BSRs — Frank Arenas

Frank Arenas addressed the committee via speakerphone, asking for specific verbiage addressing wind tunnel training benefits. The committee initially agreed to address this matter as an Advisory Circular, as outlined in the USPA Governance Manual, Section 4-1: USPA Publications, Paragraph 4-1.4, Notices, Bulletins and Advisories.

However, with the publication of the 2001 Skydivers Information Manual, vertical wind tunnel training is specifically mentioned in SIM Section 4-2.B.2.d: *USPA recognizes the following training methods of disciplines: vertical wind tunnel training, where a student receives instruction on and practices basic freefall control and maneuvering under supervision of a qualified instructor.* With this passage now codified in the Skydiver's Information Manual, USPA has officially recognized vertical wind tunnel training and its implementation into training programs.

PRO Rating Holders Causing Injuries At Demo Sites- Larry Stapleton

Southern Regional Director Larry Stapleton asked the committee chair to bring this issue to the committee to address some rising concerns within his region. His item paralleled Western Regional Director Harry Leicher's concerns regarding the same issue, and resulted in the previously mentioned motion.

Tandem Instructor with Diabetes Seeking to Regain Rating- Mike Turoff

Southwestern regional member, Mike Turoff approached the BOD regarding USPA member Terry Goode, and asked the BOD to address Terry Goode's inability to maintain his FAA Class III physical due to Type II diabetes. The manufacturer revoked his tandem rating after he could not pass his FAA physical. It was the opinion of the full BOD that USPA was not in the business of issuing medical statements of fitness for its rating holders. It was also the opinion of the BOD that Terry would have to pursue other options to regain his FAA Class III physical.

USPA Tandem Program

Safety & Training Committee member Mike Perry will continue to work with Headquarters and the tandem manufacturers regarding USPA's establishment of certifying and training future

tandem instructors now that tandem skydiving is no longer under an FAA exemption.

Multi-dimensional Flight Continuing Flight — Mike Ortiz

With the yearly printing cycle established for the Skydiver s Information Manual, Mike Ortiz deferred his training and coaching recommendations for Freeflying until the February 2002 meeting.

Motion 27: Tabled 14/4 (Mr. Bangs)
Mike Perry by name against

"Move to remove the requirement of making two night jumps (one solo and one in a group) with a free all of at least 20 seconds:

- (1) with verification of prior night jump training from a USPA Instructor;*
- (2) with the advice of an S&TA n accordance with USPA BSRs;*

from the D License requirement list.

Motion 28: Passed 13/5 (Mr. Bangs)

Move that all skydives be accepted towards meeting USPA License requirements

During the discussion of this motion a move to table was presented and failed 6/11.

Motion 29: Passed 17/1 (Mr. Bangs)

Move to combine the BIC and Coaches Course into one instructional program, effective January 1, 2002. BCDs that are AFF Is & I/Es may merge this course earlier if so desired. Additionally, BCDs that are now S/L Is & I/Es may become Coach Course Directors by completing a flying skills evaluation jump and completing the Coach Course final exam.

Motion 30: Passed 17/0/1 (Mr. Bangs)

Move to add to Professional Exhibition ratings:

3-4.04 A4a note: "landings standing up within a 10 meter circle shall mean that the first point of contact with the ground and the point at which the run out is completed, shall both be within the 10 meter circle.

3-4.04 A4: Within the proceeding 12 months, have made - striking make.

Motion 31: Passed 18/0 (Mr. Bangs)

Move to establish the following requirements for the selection of all future AFF Course Directors:

- AFF Instructor or higher AFF rating*
- 500 actual AFF progression jumps*
- conducted 50 Harness Hold First Jump Courses*
- Attend the annual AFF Standardization Course*
- Conduct a Murder Board consisting of an actual teaching segment with an actual First Jump Student (video may be substituted)*
- Have been an AFF Evaluator (participating in one AFF certification course within the preceding 12 months)*
- Current AFF Instructor or higher AFF rating holder with 50 AFF student jumps in the preceding 12 months*
- Submitted to the full BOD for confirmation of appointment*

Motion 32: Passed 18/0 (Mr. Bangs)

Move to allow candidates the opportunity to test out of the BIC. These candidates must present documentation of academic, educational, or vocational teaching credentials and must meet the following conditions:

Conduct a practical teaching evaluation before a current BCD, and;

Take the written final exam.

Successful completion of these requirements will constitute credit for the BIC and allow the candidate to proceed to the method specific rating course.

Motion 33: Passed 17/1 (Mr. Bangs)

Move that all USPA Jumpmasters be renamed USPA Instructors to include all non-method specific privileges, authorities, and qualifications currently assigned to AFF, IAD, and Static Line Instructor ratings, as well as the method specific privileges associated with that USPA Instructors rating.

Motion 34: Passed 15/2 (Mr. Bangs)

Move that all current USPA instructional rating holders exhibit air skills to the level of a USPA Coach by December 31, 2002.

One Board member was absent from the room while this motion was voted on.

Motion 35: Passed 17/0 (Mr. Bangs)

Move that the USPA rating structure be modified to include three tiers as follows:

- 1. USPA Coach, the entry level required for any USPA Instructor rating*
- 2. USPA Instructor in one or more of four method specific training disciplines*
 - A. Harness Hold or USPA Accelerated Freefall*
 - B. Instructor Assisted Deployment*
 - C. Static Line*
 - D. Tandem*
- 3. USPA Instructor Examiner in the discipline for which the successful applicant is rated as a USPA Instructor.*

One Board member was absent from the room while this motion was voted on.

Motion 36: Passed 18/0 (Mr. Bangs)

Move to waive group freefall requirements for the A License for Wendy Norwitz, USPA Member number 165480. Wendy suffers from retinitis pigmentosa, suffers night blindness and loss of peripheral vision. With this condition she is unable to conduct group freefall jumps. The Committee supports this petition and adds the requirement of an AAD for all solo licensed jumps.

Motion 37: Passed 18/0 (Mr. Bangs)
John DeSantis by name for this motion

Waive the requirements for 500 jumps to receive a PRO rating for members of the USMA and USAFA. Waiver to remain in force until rescinded. Waiver is only in effect for military installations.

National Director Larry Hill departed at 3:26 P. M. reducing the number of Directors voting on motions to 17.

National Director Mike Mullins departed at 3:31 P. M. reducing the number of Directors voting on motions to 16.

10. Selection of dates and location of the Summer, 2002 meeting

The Board voted to conduct the Summer, 2002 meeting in Ottawa, Illinois on July 12-14.

11. Adjournment

Motion 38: Passed, Unanimous (Mr. Thacker)
"Move to adjourn."

The meeting was adjourned at 4:33 P.M. on Sunday, July 22nd, 2001.

Respectfully submitted,

John H Goswitz

John H Goswitz, Secretary
August 9, 2001

Attachments: A - Executive Director s Report (not included-available from HQ)
 B - Governance manual Section 1-3 Election of USPA Officers
 C - Changes to By-Laws I, Section 2 & 6, and, Governance Manual 1-4.3, 1-6.3, 1-6.5 and 1-6.6
 "D"- USPA Policy, Financial Conflicts of Interest
 E - Rewrite of SIM Section 10

Attachment B: Governance manual Section 1-3 Election of USPA Officers

Governance Manual Section 1-3: ELECTION OF USPA OFFICERS

1-3.1 INTRODUCTION

The nomination and election of officers of USPA are conducted at the first meeting of the full board following the election of board members by the association membership. Typically, one third of the board is new and many of these new directors might have never attended a meeting. The procedures are provided to ensure that a fair and consistent method of selecting new officers is followed.

1-3.2 PROCEDURES

- A. The election of officers will be placed on the agenda by the secretary such that it is prior to the conduct of any new business.
- B. At the board meeting the outgoing president (or the most senior re-elected officer) will preside over the nomination and election process until a new president is elected. He will ensure at the outset of the proceedings that the board members and others present understand the procedures provided herein.
- C. The first step in the election process is the nomination of officers. The order of nominations and elections is president, vice-president, secretary, treasurer, member at large of the Executive Committee and the chair of the board. As the nominations are made, the names will be displayed for all to see. Nominees may decline or withdraw at any time up until the start of the balloting for the office for which they are nominated.
- D. Following the nominations, the president will recess the board meeting to allow sufficient open time between the nomination of officers and the balloting to allow for campaigning by nominees. However, the campaigning should not unduly delay the conduct of other business listed on the agenda.
- E. When the meeting is returned to order the president will ask if there are any further nominations and if there are not, the nominations will be closed.
- F. Following the closure of the nominations, candidates will be allotted up to five minutes to present their platforms and solicit votes. Reasonable additional time will be allowed for board members to query the nominees, if so desired.
- G. The president will then close the meeting so that the balloting may begin.
- H. The balloting is conducted by two senior members of the skydiving community who are not members of the board. These election commissioners are appointed to their positions by the president. Voting is by secret, written ballot.
- I. For each elected position, the candidates for that position fill out a ballot, pass it to the election commissioners and depart the room until a winner is declared.
- J. The directors discuss the nominees, close discussion, and vote on uniform, blank sheets of paper. The election commissioners sequester themselves in the room and count the ballots to assure there are as many ballots as voting board members present. If there are fewer than that, the election commissioners ask if anyone has purposely not voted. If a director says yes, the count of the ballots may continue. If not, the ballots must be destroyed and new vote taken.
- K. When one candidate receives a majority vote, as described below, the election commissioners announce Mr. (or Mde.) President, we have a winner. The election commissioners then re-admit the candidates to the room. Once the candidates are seated, the election commissioners hand a slip of paper with the name of the winner to the presiding officer for announcement. Only the name of the winner is announced, never the count.

- L. When balloting has been completed and all officers have been seated, a motion is made to destroy the ballots. The election commissioners then destroy the ballots. The election commissioners must never reveal the counts.
- E. When the meeting is returned to order the president will ask if there are any further nominations and if there are not, the nominations will be closed.
- F. Following the closure of the nominations, candidates will be allotted up to five minutes to present their platforms and solicit votes. Reasonable additional time will be allowed for board members to query the nominees, if so desired.

1-3.3 METHOD FOR COUNTING BALLOTS

- A. A majority vote (51%) is required to win. (If there is a tie, there must be a new ballot.) Where there are three or more candidates for an office and one does not receive a majority vote of all board members present, the one with the lowest vote count is removed from the ballot, he or she is invited back into the room, and a new vote is taken. If two candidates tie for low vote, neither may be removed; in this case the election commissioners announce that there is a tie (never the count) and a new vote must be taken (hoping that one or more directors will change their vote).
- B. Abstentions, blank ballot, spoiled ballots, and absent director intentions (there are no proxies) are not counted.

ARTICLE I MEMBERSHIP

SECTION 2: REQUIREMENTS

Any individual or group interested in skydiving is eligible for membership, except that the Executive Committee may declare any individual or group ineligible for membership, and the applicable regional director may declare a group ineligible for membership, for causes consistent with those set forth in Article I, Section 6.A, as grounds for censure, suspension, or expulsion. Such denial shall be subject to review by the BOD. Upon submission of a proper application for membership and upon request, any individual or group so denied eligibility for membership will be granted a hearing before the BOD at its next regularly scheduled meeting. Written notice of this meeting will be given to the individual or group at least thirty (30) days prior to the meeting. Following such hearing, a majority vote of the BOD present at that meeting will decide the matter. Application for membership shall be in such form as prescribed by the BOD. No person under the age of sixteen (16) shall be eligible for actual skydiving although membership is encouraged.

SECTION 6: DISCIPLINARY ACTION

A. Any individual member may be censured, suspended or expelled by the Executive Committee, with such action subject to review by the BOD, for causes including but not limited to transgression of basic ethical principles of USPA as detailed in the Constitution, By-Laws, and policies of USPA. If requested, the individual ~~or group~~ shall be granted a hearing before the BOD at its next scheduled meeting. Notice in writing shall be given the individual ~~or group~~ at least 30 days in advance. A majority vote of the BOD shall decide any action on the matter

1-4: REGIONAL DIRECTORS

1-4.3 RESPONSIBILITIES

The regional directors have all the responsibilities of the national directors. Collectively, their duties and responsibilities are outlined in Section 1-2. In addition, regional directors have the following responsibilities:

- A. Provide direct, but not exclusive, liaison and communication between the regional constituency and the board of directors and with the USPA staff
- B. Represent the best interests of the association with the membership and the best interests of the membership with the association
- C. Approve or disapprove new and renewal applications of drop zones applying for group membership
- D. Ensure continual and balanced support and communication with all USPA Group Members within the region, and with non-group member drop zones when in the best interest of individual members
- E. Assist in the resolution of disputes between and among members [individual and group] when in the best interest of USPA
- F. Ensure compliance with the Basic Safety Requirements by individual and USPA Group Members fairly and equitably across the region
- G. Ensure group member compliance with the group member pledge, and take such action as may be necessary in the event of non-compliance.
- H. Conduct investigations in accordance with Sec 1-6, as necessary
- I. Appoint qualified Safety & Training Advisors for drop zones or areas
- J. Assist the staff with the administration of the licenses, ratings and awards programs
- K. Promote skydiving, USPA and membership recruitment within the region

1-6: DISCIPLINARY ACTIONS

1-6.3 PURPOSE

A. This Section implements the provisions of Article I, Section 6, of the by-laws, which authorizes the board of directors to censure, suspend, expel or otherwise discipline any member of the association for cause, included but not limited to transgressions of basic ethical principles of USPA as outlined in the USPA Constitution, and establishes the procedures for instituting an action against a regular member, the minimum due process which must be accorded a regular member against whom such action is brought and the appellate review which is available before such action is finalized.

B. These procedures are intended to provide for the just determination of every action brought against any regular member.

C. Penalties: Any USPA regular member who has been found to have committed one or more of the offenses specified in USPA Governance Manual Section 1-6.4.B (above), shall be subject to one or more of the following:

1. membership suspension or revocation
2. license suspension or revocation
3. rating suspension or revocation
4. censure

1-6.5 PROCEDURES

The procedures contained in this Section will apply to all USPA regular members.

A. Instituting a Disciplinary Action: When any matter involving the conduct of a USPA regular member comes to the attention of the regional Director which gives him reason to believe that an offense has been committed, the regional director will investigate and collect sufficient facts to determine whether there is a *prima facie* showing of an offense as specified in USPA Governance Manual Section 1- 6.4.B.

B. Notice of Violation: If, after making the preliminary investigation, the regional director has sufficient facts for a prima facie showing that a regular member has committed an offense, as specified in Section 1-6.4.B, he or she will thereupon serve upon that member a notice of violation which will contain all the following particulars

1-6.6 SUMMARY AUTHORITY OF USPA OFFICIALS

A. Regional Director

2. The regional director is empowered to suspend a group member by written notice with explanation for a period not to exceed 60 days upon a finding that the group member has materially violated the Group Membership Pledge. However, the action of the regional director will be subject to review by the Executive Committee director, providing a request therefore is made within 30 days by the group member whose group membership was suspended

C. Limitation of Actions

1. A disciplinary action against any regular member will be instituted within 180 days of the date on which the offense was committed, or in the case of a continuing offense, within three years of the last overt act constituting a part of the offense.

Attachment D: USPA Policy, Financial Conflicts of Interest, Board of Directors

Purpose: To provide the USPA policy on identifying, reporting, preventing and eliminating financial conflicts of interest on the USPA Board of Directors.

Applicability: This policy applies to all USPA Board of Director Members and will be placed in the USPA Governance Manual.

Policies: A financial conflict of interest occurs when a USPA Board Member compromises, or appears to compromise, his/her duties in carrying out USPA policy because of an external relationship that directly or indirectly affects the financial interest of the Board Member, any family member, or any associated entity.

USPA Board Members may not make or participate in the making of a decision or vote on any matter if there exists a financial conflict of interest.

Intentional and/or flagrant violations of this policy may be considered grounds for removal from the Board in accordance with the USPA Constitution and By-Laws.

Any Board member may bring a point of order motion if they believe that another Board member is voting on an issue that would constitute a financial conflict of interest. The USPA President must then rule if the member in question may vote on the issue. If the President rules that the member will not vote, that member may bring an appeal motion. The appeal motion does not require to be seconded. The full Board, or a quorum thereof, would then, by a majority of a ballot decide the issue of allowing the Board member to vote.

All USPA Board Members must declare, in a written, dated and signed statement, at the time of their election (or at the implementation of this policy) all their, any family members, or any associated entities financial interests, direct or indirect, in skydiving related businesses. This includes, but is not limited to, drop zone operations, parachute equipment manufacturing, distribution and sales, skydiving instruction for hire, and jump aircraft operations for hire. This statement must be updated in a timely manner.

MEMBERSHIP AWARDS PROGRAMS

10.01 Introduction

USPA presents awards to individual members in recognition of their accomplishments in and/or contribution to skydiving.

10.02 Scope

This section provides information on the following classification of awards.

- A. Performance Awards. Recognition of various levels of individual performance while in freefall or under canopy.
- B. Achievement Awards. Recognition of skydiving milestones achieved by the member, both in terms of number of jumps and time in freefall.
- C. Tenure Awards. Recognition of milestone years of membership in USPA.
- D. Service Awards. Recognition of contribution to the sport and the association.

10-1 Performance Awards

10-1.01 Introduction

Performance awards recognize individuals participating in group jumps, both in freefall and under canopy.

10-1.02 Sequential Relative Work Awards

- A. The Falcon Award is presented to those who have successfully participated in a four-person or larger sequential skydive during which at least eight points were completed.
- B. The Eagle Award is presented to those who have successfully participated in an eight-person or larger sequential skydive during which at least four points were completed.

10-1.03 Canopy Relative Work Awards

[No change from the old 10-3 "Canopy Relative Work Awards"]

10-1.04 Large Formation Awards

[No change from the old 10-5 "Large Formation Awards".]

10-1.05 Sequential Multidisciplinary Awards

- A. Introduction. To recognize the accomplished multidisciplinary freefall skydiver, a category of awards is created for those who exhibit advanced freefall skills in the horizontal, head to earth and feet to earth orientations.
- B. Scope. This program includes the Millennium Award which is presented to those who have completed three assigned maneuvers with two other skydivers in each the head down, sitting, and horizontal positions.

C. Prerequisites:

1. Either be a current USPA member or a member of another FAI Aero Club.
2. Jumps used to qualify for this award are to comply with the USPA BSRs.

D. Qualification:

1. The formations include three maneuvers in each of the three orientations. Specifically, they are, in order, a head down three-way right or left hand-flower, a round, and an opposite hand-flower; followed in the sitting position with a right or left hand vertical stair step with two rotations such that each jumper does one point at the top; and concluding in the horizontal orientation with a compressed accordion, individual 180 turns to second compressed accordion, followed by a round.
2. There must be clear separation between all maneuvers, although the first formation may be launched from the aircraft.

E. Application: Send the completed application to USPA headquarters via fax or mail, and include:

1. Your name as you want it to appear on the official certificate.
2. The location of the jump
3. The date of the jump.
4. A list of the other two participants, and the videographer, if applicable.
5. The fee for the certificate and any additional material you request, e.g. pin or decal.

10-2 Achievement Awards

10-2.01 Introduction

Achievement Awards recognition of skydiving milestones, both in terms of number of jumps and time in freefall, reached by the member.

10-2.02 Scope

[No change from the old 10-1.02 "Expert Wings and Freefall Badges"]

10-3 Membership Tenure Awards

[No change from the old 10-4 "Membership Seniority Certificates", except change the title to "Membership Tenure Awards."]

10-5 Service Awards

[Take the USPA Achievement Award and Gold Medal for Meritorious Service out of the Governance Manual and include here with the rest of the membership awards, without change]