

# UNITED STATES PARACHUTE ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS  
MEETING,  
February 2 – 5, 2001  
San Diego, California

(DRAFT)  
16 April 2001

UNITED STATES PARACHUTE ASSOCIATION  
 BOARD OF DIRECTORS MEETING, San Diego, California  
 February 2-5, 2001

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United States Parachute Association Minutes:  
Board of Directors Meeting, San Diego, California  
February 2-5, 2001

### **1. Call to Order**

The President, Mr. B.J. Worth, called the meeting to order at 1:15 P.M. The Directors present included: G. Bangs, B. Chase, G. Cooper, J. DeSantis, J. Farrington, J. Goswitz, L. Hill, M. Jones, M. Laughlin, H. Leicher, M. Mullins, M. Murdock, R. Nelson, M. Ortiz, G. Peek, M. Perry, J. Rodriguez, L. Schlictemeier, L. Stapleton, G.P. Thacker, and D. Yahrting. Mr. Don Koranda from the N.A.A. was absent.

The President welcomed the gallery and the Directors. The members of the gallery introduced themselves.

### **2. Approval of the minutes of the previous meeting**

**Motion 1:** Passed, 21/0 (Mr. Yahrting)  
*“Move to adopt the minutes of the previous meeting”*

### **3. Adoption of the Agenda**

**Motion 2:** Passed, 21/0 (Mr. Yahrting)  
*“Move to adopt the agenda.”*

### **4. Interim Actions of the Executive Committee & President's Report**

(Mr. Worth)

President’s Report – February 2, 2001

These past four years have been a very challenging, rewarding, and provocative period – both for me as President and for USPA as an association. A great deal of productive development has been generated for our association during this period, yet much more needs to be done to ensure that our members are even better served in the future.

On the positive side, it is particularly encouraging to see how well the USPA-2000 project has furthered and improved services for our members. Of the 21 originally targeted programs, 15 have been implemented – and most of these are fully operational today. In order to best represent our members, it is incumbent on the Board and Staff continue to review USPA goals on a regular basis, and to develop, eliminate, or improve programs based on membership needs. The 8-point formula used for identifying and implementing USPA’s goals (for USPA-2000) should continue to serve as an effective tool for future program development.

Two other notable projects, which have significantly helped USPA during the past few years, have been the Electronic Communications Task Force and the Document Repair project. The success of both of these projects was greatly due to the extensive cooperation between Board members and the Staff Directors with whom they worked. Mike Perry and Dany Brooks deserve

accolades for their efforts to bring USPA squarely into the world of Electronic Communication. BT Taylor and Kevin Gibson deserve special recognition for tackling the less-than-sexy, but long overdue updating and publishing of USPA's policy manuals.

Four years ago, I underestimated the amount of daily administrative work USPA's President was expected to do on behalf of the association. Fortunately I have been supported by two excellent Executive Committees during this period. The conscientious and hard working members of these Committees kept up with the fast pace of USPA affairs, while always maintaining the philosophy that, "Members are priority number one."

Also fortunate for USPA was the unfaltering dedication of the Chairs of our two largest committees. Madolyn Murdock (Safety and Training) and Brenda Reid (Competition) were excellent examples of how Board members can best serve as committee Chairs. They both achieved their committee goals by dividing responsibilities among committee members, and by establishing a very effective working relationship with their respective Staff Directors at Headquarters. But ever duty-bound, they consistently took the personal responsibility for ensuring that their required committee work was completed in a timely manner.

Currently, USPA is experiencing one of its highest levels of membership approval. A great deal of the credit for this goes to the tireless and efficient efforts of Executive Director Chris Needels. Despite the flat growth of the association for the past four years, Chris has kept the membership services flowing through his policy of fiscal prudence. His apt communication skills have also helped produce a productive and effective working relationship between the Board and Headquarters, for which the membership is the fortunate beneficiary.

Although USPA is enjoying a positive period right now, there are two risks looming on the horizon, which have the potential of threatening this security. The first is our flat growth rate, which exists despite the greatest surge in personal prosperity in decades. If / when this prosperity fades away, consumer spending will be targeted more toward life's necessities, and away from non-essential entities like association memberships. Any significant drop in membership numbers would likely result in a noticeable drop in membership services.

The obvious solution to this threat would be to collect membership fees from those persons who benefit most from USPA's efforts to keep them skydiving, yet contribute the least to helping the sport: those one-time-only thrill seekers. Tandem factories are amassing fortunes from these individuals. If DZOs actively encouraged their one-timers to purchase USPA membership (by including it within their sales package), this would make great strides towards helping USPA serve all of its active members much more effectively. For this to happen, it would require DZOs to grow beyond the flawed notion that adding a few dollars to pay for a USPA membership would make their tandem business non-competitive. I would love to be proven wrong, but I doubt that this basic level of USPA support from DZOs is ever likely to happen.

The second threat is the current Board structure, and the working practices of its members. It is no secret that only a small handful of Board members (from any one Board) do the vast majority of Board work. Some Board members have even chosen not to serve on any committees. Few Board members actively address Board issues during the interim periods between Board meetings. This Board practice worked adequately through the seventies, but in today's world, it has noticeably hampered the effectiveness of the Board (and therefore, membership services).

This negative effect will be even more severe if the few “worker-bees” do not continue to serve on the Board.

Unfortunately, Board elections cannot be based on the quantity and quality of work a candidate is capable of, or how much time they will devote to Board issues once they are elected. These pragmatic criteria would be much more effective qualifications for being a Board member, than are factors such as name recognition, number of annual jumps, or how wonderful a candidate’s drop zone is. But such is life. And this election reality has eliminated some of the most effective and responsible workers on previous USPA Boards.

The most practical solution to this problem would be to change the structure of USPA’s system of governance, by shifting the responsibility of charting USPA’s direction to its professional Staff members. The Staff would develop and implement all programs and policies, and the Board would serve as an advisory body, reviewing and formally approving these programs and policies. This would allow the Staff to move swiftly and unencumbered in addressing the shifts in the world of skydiving, business, and association management.

Such a structure would allow volunteer Board members to have minimal responsibilities, to not work between Board meetings, and yet still have a public face and voice in USPA’s affairs. Personally, I do not wish to see USPA governance go this route, nor I suspect, do most of the current Board members. But if we (the Board) do not change our modus operandi, we must make significant structural changes, or severely risk the quality of membership services we are able to provide to our members. The choice is ours – for now.

As final comments on the future of the Board’s work, I highly encourage all Board members to stand behind the new President and Executive Committee, and support them however possible. In addition, it is imperative that we each become as informed as possible about the issues at hand, before casting our votes on Board decisions. And most critical of all, when we make Board decisions, we should take great care to vote for policies which serve the best interests of the majority of the membership – not just in support of the good old’ vocal minority. It is our obligation and duty to respect and properly represent those who have duly elected us.

### **Executive Committee Interim Actions July 2000 – January 2001**

The following interim actions were conducted by the Executive Committee during the past six months, and are now presented for consideration to the Board of Directors:

**Motion 3:** Passed, 13/0/6 (Mr. Worth)  
*October 22,2000: Move that, “Robert Corsaut’s D-license and USPA membership be revoked for the period of one year.”*

**Motion 4:** Passed, 13/0/6 (Mr. Worth)  
*October 23,2000: Move that, “Sally Hathaway, Sally Stewart, Lilac Hayes and Eliana Rodriguez be sanctioned to represent the United States as a 4-way team in the 2000 Women’s Formation Skydiving event which is being conducted as part of the IPC World Cup taking place in Eloy, Arizona, USA, November 3-13, 2000”*

**Motion 5:** Passed, 13/0/6 (Mr. Worth)  
*November 30, 2000: Move that, "USPA allocate up to \$750 to reimburse the expenses for Don Yahrling to make the Gold Medal presentation to Ms. Sandy Williams."*

**Motion 6:** Passed, 21/0 (Mr. Worth)  
*December 6, 2000: Move that, "Motion #27, approved at the July 2000 Board Meeting, be rescinded."  
Above-mentioned Motion #27 stated: "Move that all student training be conducted according to the advancement criteria of the USPA Integrated Student Program. The USPA 1998 Skydiver's Information Manual, Edition 4 remains alternatively in effect until January 1, 2001. Relevant BSR changes and amendments to the SIM are attached as follows:...."*

**Motion 7:** Passed, 21/0 (Mr. Worth)  
*December 16, 2000: Move that, "USPA grant Skydive University a waiver of BSR 2-1.05B1 to allow Level 2&3 AFF Jumps with a single appropriately rated AFF jumpmaster with persons receiving wind tunnel training by Skydiving University. All level one jumps require the use of two appropriately rated AFF jumpmasters. SDU will submit a comprehensive report on the progress of the program to the S&T committee in one year. This waiver would expire at the adjournment of the first USPA BOD meeting in 2002."*

**Motion 8:** Passed, 21/0 (Mr. Worth)  
*January 7, 2001: Move that, "Ms. Nancy Koren be appointed as team Manager for the 2001 US Skydiving Team for Freestyle, Skysurfing and Freeflying."*

**Motion 9:** Passed, 21/0/ (Mr. Worth)  
*January 7, 2001: Move that, "Colleen McGrath be appointed as Team Manager for the 2001 US Skydiving Team for Formation Skydiving."*

**Motion 10:** Passed, 21/0 (Mr. Worth)  
*January 9, 2001: Move that, "The Arizona Classic, taking place March 25-31, 2001, in Marana, Arizona, be submitted to the FAI for inclusion in the FAI Sporting Calendar for 2001, pending approval from the NAA."*

**Motion 11:** Passed, 21/0 (Mr. Worth)  
*January 12, 2001: Move that, "USPA grant Duane A. Davis a waiver to 3-3.05A, to allow him to attend a method-specific jumpmaster course prior to the completion of the Basic Instructional Course within 90 days."*

## **5. Treasurer's Report (Dr. Schlichtemeier)**

This was included as part of the Executive Director's Report.

## **6. Executive Director's Report (Mr. Needels)**

A full summary of Mr. Needels' report is available from U.S.P.A. Headquarters.

## **7. Nomination of Officers**

Nomination of officers proceeded in the order listed below:

<u>Office</u>	<u>Nominee</u>
President	Don Yahrling
President	Roger Nelson
President	John DeSantis
Vice President	John DeSantis
Vice President	Roger Nelson
Vice President	John Goswitz
Vice President	Mike Perry
Secretary	John Goswitz
Secretary	Barry Chase
Treasurer	Lee Schlichtemeier
Treasurer	Harry Leicher
5th Member	Madolyn Murdock
5th Member	Barry Chase
5th Member	Gary Peek
5th Member	Roger Nelson
Chairman	Gene P. Thacker

## **8. Special Agents Reports**

**A. Parachute Industry Association** - Mr. Needels-No items to report.

**B. International Parachuting Committee** – USPA’s I.P.C. Delegate, Brenda Reid submitted the following report.

The Meeting was held at the Town and Country Resort in San Diego, California hosted by USPA.

Representatives:

IPC Delegate – Brenda Reid; Alternate Delegate – Larry Bagley

Observers: Larry Hill, Marylou Laughlin

Attending: Jessie Farrington (HOD Para-Ski), James Hayhurst, Omar Alhegelan, Jim Cowan, Mark Jones

Open meetings for each technical committee (FS; CF; S&A etc) were held January 27<sup>th</sup> – 28<sup>th</sup>. During this time, open discussion takes place on the changes proposed in the Agenda. The technical committees then break out into closed meetings to act on the input of the open meetings.

The following decisions were discussed and/or approved at the Plenary Meeting January 30 – 31<sup>st</sup>.

### **IPC DEVELOPMENT WORKING GROUP/MISSION PLAN TASK FORCE**

- Develop common rules for all events without detracting from any one of the specific disciplines. The challenge is to present a common format that is exciting and interesting for

the media, sponsors and the public to understand and follow. This would require revision of the current competition format, the number of participants, reduction in the number of rounds and reducing the length of competition

- The IPC is working towards a Mondial concept where all respective disciplines would run simultaneously. This concept would limit competitors to one discipline. A bid for the Mondial in 2003 from France was accepted. Location: Gap-Tallard, France.
- To develop a ranking system for current FAI participants. Further discussion on this subject will take place at the World Air Games in Spain.
- Change in the organization format of competition: The IPC is researching the feasibility of seeking outside contractors to provide expert technical support and equipment to ensure consistency and high quality events. The aim is to lessen the burden on the organizers by developing a partnership between the IPC and the event Organizer.
- The IPC also introduced a scheduled plan for future competitions. Additional information may be obtained from the FAI/IPC website: <http://www.fai.org>

### **TECHNICAL AND SAFETY**

- The Committee reported on the lack of participation by NACs for the 1999 Safety Survey. Delegates were encouraged to follow through with the respective NAC's to respond.
- Included with this report for S&T are the 2000 Survey Forms, 2000 Safety Survey; Notes/Instructions, AAD Survey & Safety Survey
- A copy of the 1999 IPC Safety Survey Report will be provided to S&T.
- The committee presented a proposal for standardization of an FAI Certificate of Proficiency (Licenses A-D). The thought behind the creation of a universal certificate is to create a standard licensing procedure since some NACs do not issue any form of license or certificate and the licensing standards differ from NAC to NAC. The certificate would provide minimum qualifications/experience of the skydiver. The proposal was accepted and approved at the Plenary Session. However it was clarified that this is not mandatory and NACs may continue their existing licensing qualifications. The US abstained, since no direction had been provided from S&T. A copy of the approved Certificates will be provided to S&T for review and consideration.

### **FREEFALL STYLE & ACCURACY LANDING**

- After much discussion the "Match System" has been eliminated. The new rules will become effective May 1, 2001 and will be used at the 2001 World Air Games in Spain. A copy of these rules will be provided to Competition Committee for review and consideration.
- A modified set of rules utilizing a "Match System" have been approved and will be used at the World Games in Akita, Japan. This event is by invitation.
- The Junior World Champions and World Cup of Champions will be held in Slovakia July 25<sup>th</sup> – August 3<sup>rd</sup>, 2002. Aircraft will be Civilian AN-2. Entry fees US\$550, one event and \$600 two events.

### **FREESTYLE SKYDIVING, SKYSURFING, FREEFLYING**

Rules have been changed:

- Freestyle Skydiving/Skysurfing
- Rule 5.7.2 – (modified) eliminated living judging  
Rule 5.11.1 – (clarification) guidelines for scoring difficulty  
Rule 5.10.2 – deleted

Rule 5.10.4 – (new) defines what will be scored in compulsory round.

Addendum A: Freestyle - Compulsories changed Number 9 (Arabian-Deana) is now replaced by Thomas Flair.

- Freeflying

5.12.2 – deleted

5.12.2 – (new) reference compulsory separation requirements

5.14.8 – (new) references scoring/rounding

6.3 – (modified) references recommendation for Videographer's use of helmet/chin straps.

Addendum A: (new) GRIP – defined; DOCK – defined; EXIT - defined

- A current copy of the rules are provided for Competition Committee
- The World Cup and European Championships for Freestyle Diving, Skysurfing and Freeflying will be held October 5<sup>th</sup> – 9<sup>th</sup> 2002 in Madeira Portugal. Aircraft – Twin Otters. Entry fees 700 Euro - one event, 800 Euro – two events.

## **CANOPY FORMATION**

Rules have been changed.

- Sporting Code: 5.2.12 Jumps per day for CF (new) defines number of jumps per day for teams in two events. This is in line with the Freestyle/Skysurfing/Freeflying.
- Competition Rules
  - 2.2 - (modified) defines stair step grip
  - 2.4.1 – (clarification) starting time
  - 4.5.2 - (modified) defines training jumps in 4-way sequential event.
  - 4.8.1 – (modified) defines rejets for videographer's canopy malfunctions.
  - 6.1.2 – (modified) requires PAL digital signal.
  - 6.1.4 (a) (new) defines how a secondary video may be used.
- There are no changes to the dive pool
- In the open meeting it was requested that NTSC camera using a converter to PAL digital format be allowed. After discussion, it was decided that only PAL digital camera format be permitted as the quality of NTSC to PAL is inferior and the conversion from digital NTSC to PAL results in an analog transfer which is not acceptable. More research is required in the area of converters.
- **IMPORTANT NOTE:** Competitors must be notified that DIGITAL PAL FORMAT is required at the 2001 World Air Games.
- World Cup in Canopy Formation will be held October 5<sup>th</sup> – 9<sup>th</sup>, 2002 in Madeira, Portugal. Aircraft will be Twin Otters. Entry fee 700 Euro one event, 800 Euro two events and 900 Euro for three events.

## **PARA-SKI**

The rules have changed:

5.1.3 – (modified) Wind speed limits prior to landing and after defined.

- 9<sup>th</sup> World Championships 2001 – Bulletin 2 is available.
- World Cup will be held in Slovenia in 2002. Additional details are available at <http://www.ipc-paraski@fai.org>.

## **FORMATION SKYDIVING**

Rules have changed:

4.5.4 – (new) use of secondary video defined

- 5.1 – (modified) eliminate air to ground video systems
- 5.6 – (clarification) in scoring
- 5.10 – deleted
- 6.2.1 – (new) 4-Way Female Event
- 6.3.6.3 – (modified) defines number of teams in World Cups.
- 6.3.8.3 – (modified) defines the time reserved for semi-final and final rounds.

There are no changes to the dive pool for 2001.

- Female Category. The future of this event will be determined by the participation at the 2001 World Air Games. Further discussion will take place at this event.
- 2001 World Games: Akita Japan. There are two exceptions to the rules for this event.
- Judge panel; Only two viewing
- There are proposals for future changes to be discussed in Spain: They include a 7 round competition over a 5-day period. Unlimited jumps per day, dive pool reduced to 20- blocks and 14 random formations. Semi-finals - 8 teams; Finals - 4 teams. Three judges per panel.
- A World Cup will be held in Madeira, Portugal October 9<sup>th</sup> – 13<sup>th</sup>, 2002. Aircraft Twin Otter. Entry Fee: 700 Euro one event, 800 two events and 900 Euro three events. This event will be on the new proposed format of 5 days/7 jumps.

## **JUDGING**

Sporting Code rules have changed:

- 4.6.5(1) – (modified) requires FAI judges to meet currency requirements at the time of nomination.
- 4.6.5(3) – (new) defines the Chief Judge's actions after notification appointment as Chief Judge for upcoming events.
- 6.2(4) – (new) defines CISM judges qualification to be included in the IPC list of FAI judges.
- 6.9.4(1) – (modified) defines arrival date of Event Judges at competition.
- The committee is developing a Competition Preparation document for use by the Chief Judges' to standardize procedures at competition. This document will be used at the 2001 World Air Games in Spain.
- The US requires further clarification on the qualification requirements for FAI judges to be nominated for First Category events. The interpretation of the rules presented at the meeting is not what is described in the rules.

## **OLYMPIC GAMES/WORLD GAMES**

Progress has been made towards the Olympic games, however it is anticipated that we should not expect any major change until 2008 and more realistically in 2012. One bright spot in our pursuit for skydiving in the Games has come from International Olympic Committee who have provided their support and sent communication to the National Olympic Committees encouraging them to support our efforts. Follow-up through the National Olympic Committee should be made. Currently the World Games are the testing grounds and we have participants in Formation Skydiving, Freestyle and Accuracy invited to attend the 2001 World Games in Akita, Japan. The FAI/IPC representative stressed the importance of following the Anti-Doping policy. Information may be obtained from the International Olympic Committee website at <http://www.ioc.org>.

The Team Managers for the 2001 World Air Games must notify our competitors that they could be subjected to drug testing (competitor's expense). The list of drugs not permitted is available

from the IOC web site or through links on the FAI website. It is important to note that once a competitor has failed a drug test it is near impossible to get off the “black list” for lack of a better term. The competitors must follow up and if necessary get assistance from their doctors. The representative also stressed the importance of the behavior of the competitors at the World Games. Our competitors are not only representing themselves but also skydiving’s future in the Olympic games.

**COMPETITION APPOINTMENTS:**

IPC Controller for 2001 Paraski WPC and European Championships – Larry Bagley  
IPC Controller (Judging & Scoring) for 2001 World Air Games – Brenda Reid

**C. Kurt Gaebel (NSL)** made a presentation to the Board regarding USPA/NSL cooperation at the upcoming Nationals.

**9. Old Business**

None

**10. Election of officers**

A. President Worth appointed Mr. Larry Bagley and Mrs. Brenda Reid as election commissioners in accordance with Gov Man 1-3, Election of Officers. Mr. Bagley read the election document.

B. The room was cleared. The election proceeded according to Gov Man 1-3.2. The gavel was passed to the President after the election of that office. The results of the election are as follows:

President	Don Yahrling
Vice President	John DeSantis
Secretary	John Goswitz
Treasurer	Lee Schlichtemeier
5 <sup>th</sup> Member	Madolyn Murdock
Chairman	Gene P. Thacker

Following the voting the gallery was called back and the results announced. The election judges then disposed of the ballots in accordance with Gov Man 1-3.2 I.

**11. Selection of dates and location of the Winter, 2002 meeting**

The Board voted to conduct the Winter 2002 meeting in Alexandria, Virginia on February 22-24.

**12. Committee Reports**

**A. Competition Committee**

Chair: Marylou Laughlin  
Members: Gary Cooper  
Larry Hill  
Marty Jones  
Madolyn Murdock

Mike Ortiz

B.J. Worth

Advisors: Gene Paul Thacker, Brenda Reid, Larry Bagley, USPA Director of Competition

- I am excited to announce that the Competition Committee reached an agreement with Kurt Gaebler from the NSL to introduce a test for the 4 way FS event for the 2001 season. We will evaluate it after the Nationals and decide on the next step. Larry Hill has agreed to implement this test at this year's Nationals in Eloy. It will be posted on USPA web site.
- The Competition Committee is looking into new events for high performance canopies. The events could be held in the winter or summer.

#### **Section 1- General Section (Mike Ortiz)**

- The competition committee discussed changes to the general section. The changes discussed were in regards to Paragraph 1-1.4. The committee wants to change this section to allow only US citizens or those in process to citizenship as determined by US immigration and naturalization to represent the USPA in national and international competition. We will wait to propose changes to this section as to allow those current competitors effected by this potential change to prepare, and to represent USPA this year in competition.

#### **Section 2- Freefall Style and Accuracy Landing (Marty Jones)**

- IPC changed the rules for time a wind drift indicator should be thrown after the interruption of competition. A motion is proposed to change the time to 60 minutes to be in line with the IPC.
- US Team Selection - Refer to Gary Cooper

#### **Section 3- Para-Ski (Marty Jones)**

- Nothing to report

#### **Section 4- Canopy Formation (Gary Cooper)**

- Changes at the IPC level- virtually no discussion
- Rule change- Maximum number of jumps per day from 6 to 8
- Rule change- an addition to the definition of a stairstep grip

#### **Section 5- Formation Skydiving (Larry Hill)**

- We discussed the changes to the IPC rules that would effect future change to the competition manual. We will not be changing anything at this time. The IPC is discussing the possibility of reducing the number of rounds to 7, and reducing the number of judges per panel to 3 for future World Meets. These changes will be used at the World Cup in Portugal in 2002. The IPC made no changes to the dive pool for the 2001 WAG however, they will post a new dive pool in Sept. USPA is not making any changes to the dive pool for the 2001 Nationals.
- Requested a waiver to use 3 judges per panel for formation skydiving at Eloy for the 2001 Nationals. This was approved.
- Directed our IPC delegate to let the IPC know that the opinion of the US is to use the same rules to run the world games as are used for World Championships.

#### **Section 6- Freestyle/Skysurfing/Freeflying (Mike Ortiz)**

- The committee discussed changes to Section 6 effecting the vertical events. These changes were made in order to update the SCM to reflect current IPC rules. The changes are a part of the Motion as presented to the full board

### **Section 7- Collegiates (Marty Jones)**

- Participants need not produce documentation unless they have won an award.
- To encourage teams to provide their own videographer and reduce the workload on the host drop zone, each team may consist of up to 6 members including a videographer.
- To best utilize the judges on hand, the aerial events will be judged by a minimum of 3 judges.
- To allow the meet director more flexibility as to wind calls, added the same verbiage as SCM 2-12G3.
- Discussed changing dates of collegiate to summer months in 2002. No decision at this time.
- Discussed the possibility of running the collegiates in conjunction with nationals. No decision at this time.
- Discussed the possibility of a Vertical event at the Collegiates. No decision at this time.

### **Section 8 – Judging (Madolyn Murdock)**

- Thanks to Al Gramando for his dedication in maintaining the list of current Judges. He will be providing that list to the new committee to be reviewed and updated from after action reports of recent meets, and recently issued Regional Judges ratings. We will discuss with Headquarters the proposed manpower requirements if HQ assumes this task. A decision will be made after the list has been reviewed.
- Three applications for National Judges ratings will be presented at the next BOD meeting. Brenda Reid, is reviewing the tapes. When a recommendation is received from Brenda the National Judge Candidates will be advised and the applications will be placed on the summer agenda for approval. HQ will notify the approved candidates and the 2001 Nationals Host so that these new judges can be available to judge at the Nationals if possible.
- SCM changes – A few grammar and housekeeping changes will be made to Section 8 with the new printing.

### **Section 9- Sport Accuracy (Larry Hill)**

- Added a class to sport accuracy to allow any canopy with any wing loading. This new class will be call Sport Class. Larry Hill agreed to do add this for the 2001 Nationals. Motion was passed.

### **Section10 - National Site Selection (Madolyn Murdock)**

- Paraski Nationals 2001 – A bid from The Ranch was received and reviewed. The Ranch was contacted and verbally agreed to some changes requested by the committee. A new bid agreement will be forwarded with those corrections that include information on back up aircraft, ground travel for staff, payment of sanction fees and deposits, requirement of performance bond, and USPA medals purchased by host. Cost to the Competitors would be \$210+ lodging/travel for the Open category and \$160 for Intermediate. Since this bid was received on January 16<sup>th</sup> Parachutists would only be able to include it in the “This Just In” column in the March issue. HQ will require the signed contract and performance bond in hand a minimum of four weeks prior to the meet to order medals.
- The committee selection for Meet Director of the 2001 Paraski Nationals is Guy Wright. Mike Perry was appointed as USPA Controller.

- The solicitation for bids for the 2002 Nationals will be published in the next issue of Parachutist. The committee discussed the enormous amount of preparation involved in the undertaking of an event the scope of the upcoming US Nationals (especially combined with the NSL). Because of this the committee discussed the basic philosophy of awarding the Nationals to a Host for a two-year cycle if the host provided good services to the competitors the first year they should be given right of first refusal on the second year's bid. This could also be more efficient for the full Board of Directors at meetings where site selection is on the agenda. The committee was in agreement regarding the philosophy however not in favor of a rule change at this time. The committee will review this philosophy after the 2001 Nationals.
- The committee expects to receive two bids for the 2001 Collegiates. After review of the bids a recommendation will be forwarded to the Executive Committee as an interim action.

### **Section 11- US Team Delegations (Gary Cooper)**

- US Team trust fund presentation by Dr. Lee from Finance and Budget. He discussed our current growth and our future expectations.
- Fund raising program. Paul Peckham has offered to be the Fundraiser/ marketing person for all the US teams and Trust Fund. This was discussed with Doc. Lee. Rubin Garcia is going to be spoken to about drafting a contract for Paul Peckham.
- Freely, Freestyle, Skysurf teams, selection for attending this years WAG. Max 3 teams. The 1<sup>st</sup> place team is funded. The other teams must look and act like a team member but they are responsible for their own funding.
- The Women's World Cup Event at the WAG, the women's 1st place team at the World Cup in Eloy will attend but must fund themselves.
- Junior Style & Accuracy Championships at Slovakia, July 23-August 2 2001. Marty will check the results from the 2000 Collegiates to fill the available slots.
- The Style & Accuracy team selection that was posted on the web was voted on. It was a difficult decision. The community was divided on the issue.
- This year's Head of Delegation, which will attend the WAG in Spain, will be Larry Bagley. The Head of Delegation will have the authority over the Team Managers for the WAG in Spain.

### **Section 12-World Records (BJ Worth)**

- The FAI adopted a new policy to charge applicants for certifying new world records. A motion was approved that authorizes USPA to pass these FAI fees on to the record applicants.

### **Section 13- FAI / IPC (BJ Worth)**

- A new section 13 will be written, which addresses USPA matters relating to the FAI and IPC. A draft of this section, along with supporting background material, will be presented to Committee and Board members for input during the interim.

**Motion 12:**                      Passed 20/0                      (Mr. Jones)  
*SCM 2-1.2C.1; Change 30 minutes to 60 minutes to be in line with IPC 5.1.1.*

**Motion 13:** Passed 20/0 (Mr. Cooper)

*SCM Section 4-1.11C.3.c. change to read: The grip is to be taken with inside leg or foot and the body of the upper jumper must be on the outside of the canopy of the lower jumper.*

**Motion 14:** Passed 20/0 (Mr. Cooper)

*SCM Section 1-1.6 M. 3. change to read: For Canopy Formation, Freeflying, Freestyle Skydiving, and Skysurfing competitors who have entered in two or more events, the maximum number of jumps is eight.*

**Motion 15:** Passed 20/0 (Mr. Hill)

*Move to waive the requirements of SCM 5-1.11 A to allow the host of the 2001 National's to use judging panels of three principle judges and one event judge per panel for the open and advance events in 4 way. One chief judge will supervise all panels.*

**Motion 16:** Passed 20/0 (Mr. Ortiz)

*Move to have USPA change and amend SCM Section 6 to reflect new IPC rules as follows. (References are made to 2001 IPC rules.)*

*6-1.10 to read. In Freeflying, the free routine is scored in two different categories: technical, and presentation, as described in this section.*

*6-1.11 Replace G with IPC addendum A definition grip. Add H IPC addendum A definition dock.*

*6-1-1.2 G Add without viewing or removing tape.*

*6-2 Replace with IPC addendum A for Freestyle, Skysurf, and Freeflying.*

*6-3.2 Should read: Freestyle Skydiving, Skysurfing, and Freeflying.*

*6-3.5 Delete.*

*6-3.6 Delete.*

*6-4 Replace with IPC 5.10-5.13 and 5.14.7, and 5.14.9. Add addendum C.*

**Motion 17:** Passed 20/0 (Mr. Jones)

*SCM 7-1.3.A.3 Qualification Requirements, add, "Prior to receiving a championship award a competitor must furnish a."*

**Motion 18:** Passed 20/0 (Mr. Jones)

*SCM 7-1.5.C Event description, add "3. Each team may consist of up to six members, including a videographer. See SCM 5-1.3A*

**Motion 19:** Passed 20/0 (Mr. Jones)

*SCM 7-1.11 Technical Conditions, add, "D. Aerial events will be judged with a minimum of three principal judges.*

**Motion 20:** Passed 20/0 (Mr. Jones)

*SCM 7-1.13.B: Wind add same verbiage as "SCM 2-12:G.3"*

**Motion 21:** Passed 20/0 (Ms. Murdock)

*SCM 8-1.5C2b, add, "or participated as a competitor at the US Nationals in the same discipline".*

**Motion 22:** Passed 20/0 (Mr. Hill)  
*SCM 9-1.9.D, change to add:*  
*Canopy Class*  
*Sport Class*  
*No minimum number of jumps*  
*Any canopy allowed. Must stay within 5m circle on landing, or receive 5m maximum score.*  
*Change title & number*  
*Standard Class*  
*Same as now written.*  
*Same as now written*  
*Same as now written*  
*Change number*  
*Ultra Class*  
*Same as now written*  
*Same as now written*  
*Same as now written*

**Motion 23:** Passed 20/0 (Ms. Murdock)  
*Move to approve the revised bid from the Ranch Parachute Club to host the 2001 US Nationals Paraski Championships to be held March 24-25, 2001 at Hunter Ski Resort, New York.*

**Motion 24:** Passed 20/0 (Mr. Cooper)  
*SCM Section 11-1.4.C.1, change to read:*  
*The team will be formed by taking the top three overall competitors, and then the next best style competitor, and then the next best accuracy competitor.*  
*(1) This process will be used for both the men's and women's team.*  
*Tie breaking:*  
*For the three overall slots: Competitor with the highest placing in either event and then the competitor with the highest accuracy place.*  
*For the style slot: Competitor with the highest style placing.*  
*The US Team Manager will break ties not resolved by these methods.*  
*Alternatives will be the next highest placing overall individual. Ties will be broken according to the same rules as the three overall slots.*  
*The US Freefall Style and Accuracy Landing Team will be selected at the U.S. National Championships of Freefall Style and Accuracy Landing held prior to but no later than sixty (60) days before the World Championships of Freefall Style and Accuracy Landing.*

**Motion 25:** Passed 18/1/1 (Mr. Cooper)  
*Move to accept Larry Bagley as our Head of Delegation and attend the 2001 World Air Games.*

**Motion 26:** Passed 20/0 (Mr. Worth)  
*SCM Section 12-1.3, add the following paragraphs: Fees*  
*FAI: The FAI assesses a fee of CHF 100(one hundred Swiss Francs) per claimed World record in Air Parachuting disciplines. This fee covers all aspects of World record processing, including the issue of identical diplomas to up to five (5) members of a record-breaking team. Further diplomas can be obtained at additional cost. The scale of charges for additional diplomas is available upon request.*

*Payment: The documentation to support a World record claim (per 12-1.2 D) should be accompanied with a check or money order in US dollars, equal in value to CHF 100.*

## **B. Constitution and By-Laws**

Chair: BJ Worth  
Members: Harry Leicher  
Madolyn Murdock  
Mike Perry  
Lee Schlichtemeier  
Advisors: None reported

The committee discussed the following topics as follows:

- 1-3 Re-write: The Committee proposed that Section 1-3 of the Governance Manual “Election of USPA Officers,” be re-written because it is noticeably out-of-date and its policies are impractical. Executive Director Chris Needels volunteered to draft a re-write, and send it to the committee for consideration.
- Quorum of USPA Membership: As with most not-for-profit corporations, USPA must garner votes from a quorum of its members in order for the membership-at-large to change corporate policies. During the past year, it was determined that the laws of New York State set this quorum at 50.1% of the association’s registered members. These state laws also provide a means for reducing the size of the quorum to a more practical size limit. In addition, there is a means to reach a quorum through the use of proxy voting. The committee believes that USPA’s members wish to have a practical means to make policy changes via the membership-at-large, but that the membership does not want to put any mechanism in place which would subject the association to abuse by a few narrowly focused members who do not represent the best interests of the majority of the members. Executive Director Chris Needels agreed to obtain a legal opinion on the various options by which USPA can garner proxies under NY state law, and to determine if there is a “default” proxy provision which allows USPA to assume proxy authority if no response is received after solicitation for same. Chris will present the information he finds to the committee, and make proposals on how USPA can prevent abuse which could occur with a quorum as small as a few hundred members present or represented by proxy at a GMM.
- Disciplinary Actions – Individual vs. Group Members: The committee determined that the Constitution and Bylaws are currently in conflict with established practices in the field. The C&B treats all “members” equally, and requires Group Member disciplinary action to be conducted via Section 1-6 of the Governance Manual. Since the inception of the Group Member program, Regional Directors have disciplined Group Members without adhering to this policy. The committee recommends obtaining a legal opinion before clarifying this issue one way or another. The Group Member Manual is currently in draft form. The committee recommends that this policy document be completed and be published, with clarifications about the disciplinary issue. Harry Leicher volunteered to draft changes to the 1-5 Group Member application so that it is in alignment with the Group Member Manual.
- Proposed amendments to the election of the Board of Directors: Roger Nelson presented a paper which proposed three modifications involving the election of the BOD. He and the committee acknowledged that no changes to the BOD election policies will take place until the membership quorum issue is resolved.

1. Extend BOD terms to three years: Roger suggested that this would save money on the election process, and provide a longer time frame for BOD members to address current and future affairs of USPA. The committee forwarded this proposal to the Nominations and Election Committee, with the recommendation to support it in principle. The committee believes that if approved, this proposal would not have any negative impact on the association.
2. Change the voting time frame as follows: July-nomination of candidates; August-publication of nominee names; September-start mail ballot election; October-announcement of new BOD. Roger suggested that this schedule would generate a larger voter turnout, because jumpers were more prone to voting if the election took place during the active jumping season throughout the country. The committee did not have strong opinions on this proposal, but did see some potentially negative aspects of adopting this election schedule. One could be creating a situation whereby drop zone operators would have an undue influence on the outcome of BOD elections. The committee forwarded this proposal to the Nominations and Election Committee, with the recommendation that future BOD elections require voters to only use original ballots sent to them – by post or electronically.
3. Term Limits: Roger proposed prohibiting BOD members from serving consecutive terms, but that they could be re-elected after sitting out one term. This proposal was forwarded to the Nominations and Elections Committee, with the recommendation to not implement term restrictions, since there is no evidence that new BOD members serve the membership any better than incumbent BOD members. The committee believes that the membership can benefit from continuity among its BOD members, and that it is better to let the members elect the BOD from among any and all members of the association.

Regarding all of the modifications proposed by Roger, the committee recommends that these issues could be presented to the members – along with statements pro and con for each issue – and let the membership comment on these issues via a message to USPA’s website, or with a traditional letter. It is believed that the BOD could use these comments to become better informed when addressing these issues in the future.

- Proposed amendments for modifying a member’s Regional affiliation: Randy Connell submitted a proposal in writing to change the Constitution and Bylaws and the Governance Manual, so that the use of zip codes would no longer be used for establishing a member’s Regional affiliation. The committee acknowledged that there are some situations where members live in one region and primarily jump in another – and that these situations can cause lapses of support in isolated cases. The Executive Director explained that for the membership to be better served as a whole, however, it is necessary to clearly define each member’s Regional affiliation, and that using zip codes is the best method for accomplishing this task. The committee agreed not to pursue Mr. Connell’s proposed changes.
- Reapportionment: The committee has offered to look at BOD reapportionment, since this issue has not been addressed for several years. Committee members Madolyn Murdock and Mike Perry have agreed to coordinate this process. As food for thought, the Committee Chair drafted and distributed one seemingly radical option for readjusting the composition and responsibilities of the Board – designed to provide greater USPA service to the members at the local level. The reapportionment issue will be an active project during the interim period between BOD meetings. Input is encouraged from BOD members, and members at large.

### **C. Executive Committee**

Chair            Don Yahrling  
Members:       John DeSantis  
                    John Goswitz  
                    Lee Schlichtemeier  
                    Madolyn Murdock  
                    Gene Paul Thacker

Please refer to “Interim Actions of the Executive Committee” for this report.

### **D. Finance and Budget**

Chair            Lee Schlichtemeier  
Members:       Harry Leicher  
                    Larry Stapleton  
Advisors:       Chris Needels, Ex-officio Member, Executive Director, USPA  
                    Don Yahrling, Ex-officio Member, President

The following items were discussed:

#### **Old & Continuing Business**

1. Review of 2000 USPA Financial Results. Previously summarized in Executive Director’s report. In general in line with budget with exception of unrealized decrease in value of investments. A significant proportion of this unrealized loss has been recouped since the end of 2000 and these changes are to be expected in the current volatile investment markets. Over the last three years, the investment results have been quite good. All other portions of the 2000 results appear to be favorable.
2. IPC Meeting Financial Results. It is too soon after the meeting (last week) to be able to analyze results. We appear to have met our contractual housing requirements but determination of other costs will require several months’ analysis.
3. Review of 2000 Investment Funds Results. USPA Reserve Fund results were in line with broad market averages that were lower for the year. A significant portion of that decline has since been recouped. As long as the financial markets remain highly volatile, any short-term analysis of results is difficult. The U.S. Parachute Team Trust Fund results were good considering it to be a transition year from a more growth-oriented content to a modest growth, primary income basis. The outlook for the Team Fund under its new direction appears to be good compared to past results.
4. Review of Status of Headquarters/Museum Project. This was presented in the Executive Director’s report. Since the Board has taken this direction and committed funds to conceptual design, the Finance & Budget Committee feels that the USPA Reserve Fund must gradually alter its stance to a ‘preservation of capital and moderate income’ goal, as it appears that a substantial proportion of these funds will be required to fund this project. The Executive Director and Treasurer will take actions to place this new direction into effect.
5. Audit: Kay Hoiby-Griep (former member of F & B Committee) conducted an on-site review of the internal financial controls of the Association and found them to be in proper order. We have not had formal audit of the Association’s financial affairs in over 4 years. The Committee has recommended that the Executive Director order an audit of the Association’s financial affairs.

**New Business:**

1. 2001 USPA Budget. The 2001 USPA Budget as presented by the Executive Director and Treasurer were discussed and reviewed. The Finance & Budget Committee recommends Board approval as presented.

**Motion 27:** Passed, 21/0 (Dr. Schlichtemeier)  
*“Approve the 2001 USPA Budget as presented in the attached document entitled: USPA Annual Operating Budget 2001.”*

2. Enabling Resolutions. Enabling resolutions were presented which allow the Association to conduct its financial affairs. These resolutions include signature cards for the appropriate USPA officials.

**Motion 28:** Passed, 21/0 (Dr. Schlichtemeier)  
*“Adopt enabling resolution to allow USPA to operate securities account with Dean Witter Reynolds Inc. (Morgan Stanley Dean Witter).”*

**Motion 29:** Passed 21/0 (Dr. Schlichtemeier)  
*“Adopt enabling resolution to allow USPA to operate financial accounts with Burke & Herbert Bank.”*

3. Discussion of Directors’ expense reimbursement requests. In order to provide a more current handling of the Association’s accounts, the Committee feels that Directors should have more specific direction in the timeliness of providing their expense reimbursement requests to Headquarters.

**Motion 30:** Passed 20/1 (Dr. Schlichtemeier)  
*“Add to USPA Governance Manual 2-1.8 B.4 the following paragraph: All reimbursement claims for business and travel expenses must be received in Headquarters within ninety days of the date the expenses were incurred in order to receive reimbursement.”*

4. Directors’ *per diem* expense rate. Effective with the Summer 2001 Board of Directors’ Meeting, the *per diem* expense rate will be increased to \$35.00 per day.

5. U.S. Parachute Team financial matters. A Treasurer’s memo was provided to the Competition Committee that outlines several areas of concern regarding U.S. Team financial matters particularly in regard to accountability and in the area of providing financial guidance to Team Managers. Additionally, the possibility of centralizing or coordinating U.S. Team fund-raising activities was presented. A second memo was presented giving a projected budget of U.S. Team Trust Fund income and distributions for the next 5 years. This is designed to be a framework for Team financial planning.

**E. Group Member Committee**

Chair            Jess Rodriguez  
Members:      Gary Cooper  
                    Larry Hill

Marty Jones  
Gary Peek  
Gene Paul Thacker

Advisors: Ed Scott (Staff Director), Tim Butcher & Sherry Butcher (S.O.A.)

A vision statement was made by the chair, stating, "Our goal is to insure the retention of all existing group members and to investigate why we have lost some group members."

Chair asked Ed Scott for a list of previous Group Members so it could be determined their reason for leaving the program.

### **Old business**

Ed Scott brought the committee up to date regarding the following previous committee items.

1. Jumping through clouds, Ed Scott and Jessie Farrington are still working together on this project and will keep the committee informed on their progress. Jessie Farrington requested a letter of support be written by USPA (Ed Scott) supporting the NPRM in Australia.
2. Hot fueling, Ed Scott was directed by the last committee to investigate the possibility of hot fueling aircraft, this is a work in progress and is on going as time permits. Ed will keep the committee informed.
3. Insurance for Drop Zones, Ed Scott was directed by the last committee to investigate the possibility of drop zone insurance for skydiving on airports requesting such insurance. This project is on going and in progress, Ed will keep the committee informed as to his progress.

### **New business**

1. The committee discussed what Group Membership programs and benefits are currently offered to our members.
2. The committee discussed changes to the exiting Group Membership Manuel to bring section 1-5 E and F in line with Constitution and Bylaws in section 1 - 6 of governance manual.
3. The committee discussed the S.O.A. and its beneficial input to the Group Membership committee. The committee offered an advisor position to anyone representing the S.O.A. at future committee meetings.
4. The committee discussed the voluntary inspection program and Ed Scott brought the committee up to date. The price was determined to be \$200.00 plus expenses for category two and \$400.00 plus expenses for category three. It was also agreed that USPA will not advertise the results in any of its publications, however, if the member wishes to purchase any advertising he my advertise the inspection program. The program will be ready to be released to the field no later than April 30th.
5. The committee discussed the student medical program and its importance to the Group Member. The consensus is to continue the program what ever the price might be.
6. The committee discussed the advertising of shell clubs and came to no conclusion or consensus, however, since this is an isolated case coming to a solution through the Group Membership committee may not be necessary since the two effected regional directors have agreed to work as a team to solve this existing dilemma within their region.
7. The committee discussed the Regional Directors' impact on the Group Membership members and how enforcing the Group Membership pledge can directly affect the GM program. This

discussion was passed onto the Chair of the Regional Directors committee for discussion within his committee on how to best handle enforcement issues.

8. The committee discussed USPA Instructional courses held at a NON GM Drop Zones. Group Membership DZs want that practice to stop. We heard this at the DZO conference and in our committee. The Group Members consider this a benefit for their participation Group Membership program. Our committee and the S.O.A. representatives believe the following motion addresses this issue as a compromise where the Group Membership program and the individual member will be best served. The motion is as follows.

**Motion 31:** Passed 19/2 (Mr. Rodriguez)

*“Move to have USPA Headquarters write a letter of support to Australian FAA which is CASA regarding their NPRM on jumping through clouds.”*

**Motion 32:** Passed 13/7/1 (Mr. Rodriguez)

*“To amend Section 1 “Group Membership Program” paragraph 1-5E to read, “Membership will be valid for each calendar year, but may be suspended for a period not to exceed 60 days or revoked by the Regional Director for cause at any time with written notice and explanation. The Group Member may terminate the membership for any reason with written notice to USPA. Any Group Member exercising it’s privilege to terminate it’s membership shall not be entitled to refund of any applicable annual membership fee.”*

*“To amend paragraph 1-5 F to read, “The Group Member may appeal to the Executive committee within 30 days of the suspension or revocation and the Executive committee must act on the appeal within 90 days. Regional Directors must provide necessary documentation to the Executive committee regarding the suspension or revocation.” This motion will be enacted pending review by USPA legal council.*

**Motion 33:** Passed 15/4/1 (Mr. Rodriguez)

*“Any non-Group Member Drop Zone desiring to hold a USPA course will pay to USPA a fee equivalent to the category 3 new Group Member fee for each course, not to affect any currently scheduled or already contracted courses.”*

## **F. Membership Services**

Chair Barry Chase  
Members: Glenn Bangs  
Larry Stapleton

Report from USPA Headquarters Chris Needels, Executive Director:

### 1. New Membership Card Comments

Of the total respondents, over fifty per cent were dissatisfied with only the highest ratings and awards being shown on the new card. Due to the space restrictions, only the highest award in each category is displayed, thus indicating the lower awards by inference. Also, only verified awards (wings and badges) are displayed on the card, as an official has verified them.

Along the same lines, many responding members stated that they would like to have all their USPA licenses displayed on the membership card, especially in light of no longer receiving license cards. Instructional ratings are no longer displayed on a membership card either; When the rating expires, it is no longer displayed, in order to prevent any confusion about the currency of that instructional rating. HQ was asked to investigate the possibility of formatting the attached

membership letter in a “presentation” manner, so as to leave the member with a form of “certificate” to go along with the members licenses and ratings.

Problems with ink smearing during mailing were attributed to improper folding of the letter before insertion into the envelope, and HQ assured the committee that this problem was solved. Another issue was the card becoming illegible after being placed in a wallet. Chris Needels informed the committee that HQ was going to begin sending out a tyvek envelope emblazoned with the USPA logo. This should prevent the card’s ink from fading while in a wallet.

## 2. Membership Growth

While fax applications have been diminishing, web page applications have been on an equivalent rise, indicating the memberships growing desire for automated services, albeit slowly.

The relatively flat growth in membership for 2000 (+42) was attributed to bad weather and economy, and the chair asked for a report on how the foreign addressed members might have changed in relation to growth since USPA no longer requires foreign FAI members to join USPA at USPA Group Member DZs. Seventy new lifetime members were added to the roster in 2000, just two short of 1999. The committee reminded the board to ask all their oldest friends to get a lifetime membership to support the organization.

## 3. Performance Awards

National Director Roger Nelson gave the committee a presentation on a combined discipline award, which would require skills in head down, sit, and belly flying skills. The committee was particularly interested in this award since it could also help the Safety & Training committee with the standards they are developing towards the freestyle instructional requirements.

The committee found that this award was of particular interest, and asked that USPA HQ staff develop & propose a new awards program following Mr. Nelson’s model in order to recognize multi-discipline Freefall skills and proficiency. This program should also update the existing Eagle and Falcon awards, and eliminate the Silver Falcon award. Due consideration should be made in the development for a smooth method to transition in this process.

## 4. Mailing List Sales

Sales of the mailing list have been declining, most likely due to the advance of email lists. As such, the committee asked HQ to investigate the likelihood of selling an email list. As email addresses do tend to change often, the requirement to purchase an updated email would make the new sales potential high.

## 5. Car Rental Discount Cards & USPA Credit Card Benefits

The Discount Cards that are inserted into the new and renewing membership packages are providing additional revenue at a steady rate, with almost no expense to the association.

## 6. Insurance Rates

Due to several large settlements that are coming due, our insurance carrier has informed us that the rates for individual member insurance will increase by approximately thirty per cent, and demonstration jump insurance will increase by approximately fifty per cent.

Fortunately, this premium increase will not be reflected in the individual membership dues.

## AFF Certification Courses at Non-Group Member DZ’s

USPA member Bill Scott asked the committee to review Summer 2000 BOD motion 21 that allowed an AFF Certification Course to be conducted at a Drop Zone that did not have a USPA Group Membership. His request, combined with a heartfelt letter from former USPA Group Membership Director Cecile Kohrs D-22870, as well as the response from the DZO conference, indicated that this motion was in the best interest of neither the association nor its membership. After due consideration, this matter was referred to the Group Membership Committee for action.

**Motion 34:** Tabled 13/3/1 (Mr. Chase) 2/4/2001  
Removed from Table 21/0 2/5/2001  
Withdrawn by Mr. Chase

*“Move that motion #21 from the July 2000 BOD meeting be rescinded. This motion shall not be construed to affect any currently contracted AFFCC.”*

- **Honorary Lifetime Membership**

USPA Member Rick Thurlow A-19079 made a request that in recognition of his parachute jump from 102,800 feet, Joe Kittinger receive an honorary lifetime membership. After due consideration, the following motion was offered:

**Motion 35:** Defeated 7/11/3 (Mr. Chase)

*“Move that Joe Kittinger, in recognition of his achievement in completing a parachute jump from 102,800 feet, be presented with an honorary lifetime membership.”*

- **BOD Membership Numbers**

In Response to North Central Regional Director John Goswitz, Executive Director Chris Needels informed the committee that in order to streamline HQ administration of membership, the USPA HQ-originated program of issuing a second membership card and corresponding BOD membership number has been discontinued.

- **AD&D Insurance**

Pursuant to a request from USPA Member and Former National Director Ray Ferrell D-5748, the committee asked HQ to inquire about a premium on the AD&D Insurance for the General Membership that would have not have the current restrictive conditions.

- **Voting and Director Candidate Residency Requirements**

USPA Member Randy Connell D-19133 requested the committee look into making changes to how an individual member votes, and modify the residency requirements for a Regional Director Candidate. As this would require a substantive change to the USPA Constitution the matter was referred to the Constitution & By-Law’s Committee.

- **Gold Medal Awards**

As both The Gold Medal Achievement Award and the USPA Achievement Award will be considered at the Summer 2001 BOD meeting the committee asked HQ to place appropriate notification in Parachutist in due time for the General Membership to be able to submit applications before the June 17, 2001 deadline.

## **G. Nominations and Elections**

Chair Madolyn Murdock  
Members: John DeSantis  
Mike Mullins  
Mike Perry  
Larry Stapleton  
Lee Schlichtemeier

At this first meeting of the term the committee’s agenda is under development. Items to be addressed include: a review of the qualifications for director candidates, the number of

candidates allowed on the ballot, rules regarding photocopy ballots, length of terms and election schedule. The committee will be working closely with the Constitution and by-laws committee.

## **H. Regional Directors**

Chair            Gene Paul Thacker  
Members:      All Regional Directors  
Advisors:      All National Directors

The Regional Directors met for half an hour and no motions came out of the committee. The appointment of S&TAs was discussed. The big topic of discussion was how to police Group Members and get more DZs to become Group Members.

## **I. Safety and Training**

Chair            Glenn Bangs  
Members:      Barry Chase- Chair, Training Sub-Committee  
                  Mike Perry, Training Sub-Committee  
                  Mike Mullins, Training Sub-Committee  
                  Jesse Farrington, Chair, Safety Sub-Committee  
                  John Goswitz, Safety Sub-Committee  
                  Roger Nelson, Safety Sub-Committee  
Advisors:      Jim Crouch (Director of Safety & Training), Cindy Gibson, Mike Turoff, Rick Horn, Ray Ferrell, Billy Rhodes, Rob Laidlaw, Sherry Butcher

### **Report on NPRM Part 105**

Ed Scott, USPA's Director of Government Relations presented the committee with a progress report of the NPRM for the CFR Part 105 re-write which is expected in approximately 4-5 weeks. Among the items presented as part of the NPRM were:

- The incorporation of 20 new FAA definitions
- No reporting requirement for injuries, accidents, or incidents to the FAA FSDO
- Supervision requirements which would allow another jumper, or a packer, or another person other than the tandem instructor to pack the tandem main, as long as an FAA rigger was present on the DZ to supervise
- Tandem operations, now included for the first time included the following requirements: the tandem instructor attend an FAA approved certification course, AADs must be used and must meet the manufacturer's recommended maintenance schedule, the tandem instructor must have at least 500 jumps, three years of jumping experience, either a USPA D license or FAI equivalent, and the tandem instructor must cover in a pre-briefing information relating to exits, emergency procedures, and landings
- Language referring to the tandem instructor as the Parachutist in Command was dropped recognizing the relationship between the tandem instructor and "passenger" as that between an instructor and a student
- Non-TSO'd equipment will be addressed, allowing foreign non-student jumpers to jump their own equipment, providing they can provide verification that the equipment was certificated as airworthy in the country of origin
- There is 50/50 chance that the repack cycle will be addressed in this NPRM, allowing the repack cycle extended to 180 days

## **1. Safety Day**

USPA Director of Safety & Training Jim Crouch covered the preparations and promotion for USPA's Safety Day, scheduled for March 10, 2001.

## **2. PIA- Canopy Maximum Operating Limits**

PIA representatives approached the committee to address the concern of placard weights for parachute systems, and suggested a joint USPA/PIA initiative to improve weight limitation and maximum operating limit awareness for parachute systems. The matter was referred to USPA HQS for consideration and resource impact.

## **3. Freeflying for possible License Requirements**

The committee discussed the need to establish parallel guidelines for licenses to address the concerns of the Freeflying community. BOD member Mike Ortiz has volunteered to provide to the S&T Committee some licensing guidelines to be considered for the next meeting in July.

## **4. Integrated Student Training Program**

Discussion ensued on the ISP and the proposed BSR changes that were needed to implement the program. Adopting these changes to the BSRs precluded the need for several waiver petitions that had been received by the committee, and addressed without specific mention the benefit of wind tunnel training for the various student training programs.

**Motion 36:** Passed 20/0/1 (Mr. Bangs)

*“Move to accept the staff’s proposals (attached) for Section 2-1, Basic Safety Requirements which clarifies student training requirements and cross over training within the context of the Integrated Student Program, to include:*

*(a) increase of opening altitude requirements for USPA A- License holders;*

*(b) raise the BSR pack-opening minimum altitude to 3000 feet for USPA A License holders.”*

## **5. Coaches Course**

Information was provided by Headquarters for the five Coaches Courses that were conducted in Houston, Pepperell, MA, Elsinore, CA, Orange, VA and West Point, VA. Considerable discussion was conducted concerning the need to expedite the process of getting coach course directors and coaches established in the membership in order to support the ISP implementation. Further discussion lead to the consensus that the BIC and Coaches Course should be combined as one, with further discussion to be conducted at the July meeting in Alexandria, VA.

**Motion 37:** Passed 20/0/1 (Mr. Bangs)

*“Move that a USPA Coach Course Director may be either an AFF I or I/E, OR a S/L I or I/E w/ DZO endorsement & a demonstrated Flying Skills Evaluation conducted by an AFF I or I/E. Rating will be issued at the completion of the Coach Course Test.*

*ALL Coach Course Directors are required to conduct a Coach Course Seminar annually with emphasis on continuing training in ISP Categories G & H to maintain currency requirements.”*

**Motion 38:** Passed 19/0/1 (Mr. Bangs)

*“Move (a) to include the USPA Coach rating as the first of four levels of USPA instructional ratings;*

*(b) USPA members may qualify as a USPA Coach who have obtained a USPA C license and successfully completed a USPA Basic Instructional Course and a USPA Coach Rating Course;*

*(c) Approve the Coach Rating Course as modified without the Preparatory and Non-Method Specific Rating Course inclusion;*

- (d) Approve the USPA Coach Rating Certification Course Proficiency Card, addressing the concerns of (c), above;*
- (e) Revise the current USPA Static Line and IAD Jumpmaster Certification Course to include evaluation requirements of the USPA Coach rating;*
- (f) Recommend and promote that all current USPA Static Line and IAD jumpmasters attend a USPA Coach Course.”*

## **6. Report on 5 Tests of proposed revisions to the AFFCC**

AFF Course Directors Rick Horn and Billy Rhodes provided feedback from the 4 beta courses conducted at Dallas, TX, Suffolk, VA, Titusville, FL, and San Diego, CA. During these courses, the concept of training and testing was applied, allowing 3 practice jumps with three jumps for certification. At the heart of this test was a revised Freefall evaluation checklist and a comprehensive training component of the AFFCC, involving three practice jumps. At completion of the Titusville course, which also served as the AFF Standardization Course for 2000, the test program was modified to allow 2 practice and 4 evaluation jumps for certification. The rationale behind this change allowed for one “throw away jump”, and ensured that the candidates would have to get Satisfactory scores in all (Level III Main and Reserve and Level IV Solo) positions.

The Practical Teaching Evaluation form was discussed at length and modified to its present format and is ready for mass reproduction and utilization, providing the candidates with an objective evaluation criteria checklist to help prepare them for the AFFCC.

**Motion 39:** Passed 20/0/1 (Mr. Bangs)

*“Move to approve and adopt a revised AFFCC Ground & In Air Evaluation Form which includes a comprehensive Freefall Evaluation Checklist to assist the candidates in course preparation and provides objective evaluation criteria.”*

## **7. Progress on the AFFCC Training Camp**

The committee received input from several sources regarding the conduct and administration of the AFFCC. The consensus among those involved in the discussions lead the committee to believe that the membership as a whole wanted more access to certification courses and the DZOs wanted to conduct smaller courses without penalty of cancellation. As a result the following motion was presented:

**Motion 40:** Passed 18/1/1 (Mr. Bangs)

*“Move to adopt the following options for the conduct of the AFFCC:*

*Option #1: Conduct full ~ 9 day course (2/4) combining training & testing, where DZs contact USPA HQS for available Course Director scheduling, DZOs coordinate CD daily rate and expenses that are borne by the DZO & candidates, and there are course minimums of two candidates.*

*Option #2: DZO schedules an AFFTC w/ USPA HQS, either as a weekend process held over consecutive weeks, or during consecutive days, DZOs coordinate CD daily rate, all expenses are borne by DZO & candidates, there is 2 candidate course minimums, all administration, ground training & practice jumps conducted during the training camp, upon completion of the training camp the Course Director comes to the DZ and conducts the 4 jump evaluation process for rating.*

*Option #3: The candidate undergoes a self-paced home training course at the candidate's DZ, with the DZ AFF Staff providing training and preparation for the AFF testing phase, using materials and text provided by USPA HQS, the DZO contacts USPA for an available CD to conduct the evaluations, DZO coordinates directly with the CD for daily rate, all expenses are borne by DZO & candidates, there is 2 candidate course minimums, the CD comes to the DZ to conduct certification jumps.*

*Option #4: Foreign rating holders & USPA members & domestic USPA members challenge the course; foreign rating holders must present USPA membership and FAI country AFF rating; domestic USPA members must present AFF proficiency card. DZOs coordinate directly w/ CD for daily rate, all expenses are borne by DZOs & candidates, there is a 2-candidate course minimum; CD is scheduled through USPA HQS.*

*The following considerations will take effect as soon as possible to meet the increased demand for AFF Training & Testing:*

- 1. Increase the number of Course Directors (Examiners)*
- 2. Add Course Directors (Examiners) as needed*
- 3. Publish & post list of current AFF Designated Evaluators on the USPA website*
- 4. Revise all AFF course texts, videos, and training materials*
- 5. Post AFF syllabus on the USPA website”*

## **8. License Standards**

The committee discussed some possible increases in licensing requirements in line with what was proposed from the IPC, as provided to the committee by IPC delegate, Brenda Reid. For the time being the committee decided to wait until further guidance and input from the IPC until undertaking restructuring the USPA licensing procedures. However, a discussion was initiated on the relevance of the names attached to the USPA licenses as they now exist and resulted in the following motion:

**Motion 41:** Passed 20/0 (Mr. Bangs)

*“Move to remove the description name of skydiving licenses in SIM Sections 3-1.06 through SIM Section 3-1.09 as follows:*

*Change Section 3-1.06 USPA A License- Basic  
To change 3-1.06 USPA A License*

*Change Section 3-1.07 USPA B License-Intermediate  
To 3-1.07 USPA B License”*

*Change Section 3-1.08 USPA C License- Advanced  
To Section 3-1.08 USPA C License*

*Change Section 3-1.09 USPA D License- Master  
To Section 3-1.09 USPA D License”*

The committee also accepted the HQS recommendation for the ISP A license proficiency card, which results with the following motion:

**Motion 42:** Passed 20/0 (Mr. Bangs)

*“Move to accept the proposed USPA A License Proficiency Card, as modified (attached)”*

## **9. Rob Laidlaw, Skydive University**

Rob approached the committee and was requesting parity for the Skydive University Coaches Program and the program that USPA was discussing and preparing to implement. Those discussions resulted in the following motion:

**Motion 43:** Passed 19/1/1 (Mr. Bangs)

*“Move: USPA designate current and future Skydive University coaches as USPA coaches provided the following conditions are met:*

- 1. They pay the required fees for the USPA Coaches Rating*
- 2. They complete and/or pass:*
  - a. A SDU Coach Course*
  - b. The USPA Coach Course final exams*
  - c. The USPA Coach Proficiency Card*

*These materials must then be forwarded to USPA HQ in a timely manner with all other relevant Coach Course materials (i.e. registration forms, evaluation forms, after action reports, etc.)”*

## **10. SIM Policies in Need of Review**

The staff at USPA Headquarters provided several areas that were in need of clarification and updating in regards to the ISP and the general training recommendations as well. Many areas of concern were alleviated with the passage of the BSRs in support of the ISP. The following motion remained to further correct and clarify the SIM’s training recommendations:

**Motion 44:** Passed 20/0 (Mr. Bangs)

*“Move that:*

- (a) groups of five or fewer initiate break-off at least 1,500 feet above the highest planned opening*
- (b) groups of six or more initiate break-off at least 2,000 feet above the highest planned opening altitude*
- (c) individuals such as camera flyers, deploying at or near break-off altitude make their plans know to the other jumpers in advance. Jumpers using special equipment such as smoke, flags, skyboards, and Freefall toys; jumpers with slower opening or faster flying canopies; jumpers engaged in Freefall activities that involve a fall rate faster than belly-to-earth terminal velocity; larger groups; and groups containing lower-experienced jumpers should break off higher than these recommendations.”*

## **11. James Schlernitzauer-Waiver of 3-2.05**

James asks for this waiver due to the critical shortage of BCD’s in this portion of the Pacific Region.

**Motion 45:** Passed 20/0 (Mr. Bangs)

*“Move to waive Section 3-2.05.B.2 (Assist in at least three BICs as a staff member and receive the written recommendation from the DCD and staff of the 3<sup>rd</sup> BIC that the instructor has clearly demonstrated the ability to conduct BICs ) to assist w/ one BIC to become a BCD.”*

## **12. Restricted A License for Tatiana Nott**

**Motion 46:** Passed 19/1 (Mr. Bangs)

*“Move to waive SIM Section 3-1.06 and issue a Restricted A License for Tatiana Nott. Tatiana asks for this Restricted License as she has Cerebral Palsy and is limited to participating in tandem jumps only.”*

### **13. Sam Young – Waiver to 3-3.06.A**

**Motion 47:** Passed 20/0 (Mr. Bangs)

*“Move to waive SIM Section 3-3.06.A, hold a JM rating for at least 12 months before attending an ICC. He currently holds a JM Rating for 9 months.”*

### **13. New Business**

A. Carol Redding addressed the Board with her concerns regarding USPA’s new ISP training program.

B. Frank Arenas-Mr. Roger Nelson presented Mr. Arenas concerns for changes to the BSRs in the area of Vertical Wind Tunnel training for students.

### **14. Adjournment**

**Motion 48:** Passed, Unanimous (Mr. Goswitz)

"Move to adjourn."

The meeting was adjourned at 1:33 P.M. on Monday, February 5<sup>th</sup>, 2001.

Respectfully submitted,

John H Goswitz  
John H Goswitz, Secretary  
March 14, 2000

Attachments: “A”- Executive Director’s Report (not included-available from HQ)  
“B”- U.S.P.A. Budget (not included-available from HQ)  
“C” - BSR Section 2-1 proposed changes (included)

Attachment C

February 2001 BSR Proposal

~~All items with a strike through are proposed to be deleted.~~

All items underlined are proposed to be added.

Some outline numbering and formatting is inaccurate.

Note: Each paragraph in the BSRs has a marginal notation of: S, E, FB, or NW, which identifies its waiverability as indicated in Section 2-2.

A. Applicability [NW]

1. These procedures apply to all jumps except those made under military orders and those made because of in-flight emergencies. Voluntary compliance with these procedures will protect the best interests of both the participants and the general public.

2. A "skydive" is defined as the descent of a person to the surface from an aircraft in flight when he or she uses or intends to use a parachute during all or part of that descent.

3. All persons participating in skydiving should be familiar with the Skydiver's Information Manual and all federal, state and local regulations and rules pertaining to skydiving.

B. Compliance with Federal Regulations [NW]

1. No skydive may be made in violation of Federal Aviation Administration (FAA) regulations.

2. FAA regulations include the use of restraint systems in the aircraft by all skydivers during movement on the surface, take off, and landing.

C. Medical Requirements [NW]

All persons engaging in skydiving should:

a. Carry a valid Class I, II or III Federal Aviation Administration Medical Certificate; OR

b. Carry a certificate of physical fitness for skydiving from a registered physician; OR

c. Have completed the USPA recommended medical statement.

D. Age Requirements [NW]

Civilian skydivers are to be at least:

a. The age of legal majority (to execute contracts); or

b. 16 years of age with notarized parental or guardian consent.

E. Student Skydivers

1. All student first jump instruction is to be under the direct supervision of a currently and appropriately rated USPA Instructor. All subsequent instruction is to be under the direct supervision of a currently and appropriately rated USPA Jumpmaster. [E]

2. All student skydives are to be made under the direct supervision of a currently and appropriately rated USPA Jumpmaster aboard the aircraft until the student has been cleared by a USPA Instructor to jumpmaster himself. [E]

a. Accelerated Freefall students on Levels I, II or III require two currently rated USPA AFF Jumpmasters to accompany the student in Freefall. All AFF jumps on Levels IV through VII require at least one USPA AFF Jumpmaster to accompany the student in Freefall. All IAF jumps in the Tandem/IAF progression method require at least one USPA AFF Jumpmaster to accompany the student in Freefall.

E. Student skydivers are to:

~~1. Initially make five (5) static line or five (5) IAD jumps to include successfully pulling a practice ripcord (or throw out pilot chute on IAD jumps) on three (3) successive jumps while demonstrating the ability to maintain stability and control prior to being cleared for Freefall; [E]~~

~~OR~~

- ~~2. Successfully complete all learning objectives of AFF Levels I through III before being cleared for Level IV and complete all learning objectives of Level IV through VII prior to being cleared to jump without direct supervision; [[NW] OR~~
- ~~3. Initially make a minimum of three (3) tandem jumps with a USPA Tandem rating holder and complete all TLOs of the Tandem Phase of instruction prior to being cleared by a USPA Tandem Instructor for the IAF Phase of instruction of the USPA Tandem / IAF training program. [E]~~
1. General [E]
    - a. All student training programs must be conducted under the direction and oversight of an appropriately rated USPA Instructor until the student is issued a USPA A license.
    - b. A person conducting, training or supervising student jumps must hold a USPA instructional rating according to the requirements which follow.
  2. First-jump course [E]
    - a. All first-jump non-method specific training (except tandem) must be conducted by a USPA Jumpmaster or higher rating holder or a USPA Coach under the supervision of a USPA AFF, Instructor-Assisted Deployment (IAD), or Static-Line Instructor.
    - b. All method-specific training must be conducted by a USPA Jumpmaster or higher (USPA Tandem Instructor or higher for tandem) rated in the method for which the student is being trained.
  3. All students must receive training in the following areas, sufficient to jump safely: [E]
    - (1) equipment
    - (2) aircraft and exit procedures
    - (3) freefall procedures (except IAD and static-line jumps)
    - (4) deployment procedures and parachute emergencies
    - (5) canopy flight procedures
    - (6) landing procedures and emergencies
  4. Advancement criteria [E]
    - a. IAD and static-line jumps must be conducted by a USPA Jumpmaster or higher rating holder in that student's training method, and before being cleared for freefall all students must perform three successive jumps with practice deployments while demonstrating the ability to maintain stability and control from exit to opening.
    - b. Harness-hold program students must: [NW]
      - (1) jump with two USPA AFF rating holders until demonstrating the ability to reliably deploy in the belly-to-earth orientation at the correct altitude without assistance
      - (2) jump with one USPA AFF rating holder, exit safely, maintain stability, and deploy at the planned altitude without assistance prior to attempting disorienting maneuvers
      - (3) jump with at least one USPA AFF rating holder until demonstrating stability and heading control prior to and within five seconds after initiating two intentional disorienting maneuvers involving a back-to-earth presentation
    - c. Tandem:
      - (1) All tandem jumps must be conducted by a USPA Tandem Instructor.
      - (2) For progressive training requirements following tandem jumps, refer to "Crossover Training."
  5. Crossover training [E]
    - a. Students may transfer after the first or subsequent jumps to another training method after demonstrating sufficient knowledge and skill in the areas of equipment, aircraft, exits, freefall

maneuvers, deployment, emergency procedures, canopy control, and rules and recommendations to enter into that program at a comparable level of proficiency and training.

b. Students previously trained in a harness-hold program must have exited stable without jumpmaster assistance or perform a stable IAD or static-line jump with a practice deployment supervised by a USPA IAD or Static-Line Jumpmaster prior to performing freefall jumps with an appropriately rated USPA Jumpmaster.

6. Students training for group freefall

a. All student freefall training for group freefall jumps must be conducted by a USPA Coach under the supervision of a USPA AFF, IAD or Static-Line Instructor, or by a USPA Jumpmaster or higher rating holder (except USPA Tandem Instructor).

b. All students engaging in group freefall jumps must be accompanied by a USPA Coach or higher rating holder (except USPA Tandem Instructor) until the student has obtained a USPA A license.

7. Instruction of foreign students [E]

a. Foreign non-resident Jumpmasters and Instructors appropriately and currently rated by their national aero club may train students from that nation in the U.S., provided the instruction is conducted in accordance with the USPA Basic Safety Requirements.

b. Appropriately and currently rated U.S. Jumpmasters and Instructors may assist in this training.

8. No skydiver will simultaneously perform the duties of Jumpmaster and pilot-in-command of an aircraft in flight. [NW]

9. All student jumps must be completed between official sunrise and sunset. [NW]

F. Winds [S]

Maximum ground winds:

a. for all solo students ~~and novice skydivers~~—

(1) 14 mph for ram-air canopies

(2) 10 mph for round reserves

b. for licensed skydivers are unlimited

G. Minimum Opening Altitudes [E]

Minimum container opening altitudes above the ground for skydivers are:

a. tandem jumps—4,000 feet AGL

~~B. All students and novices—3,000 feet AGL~~

b. all students and A license holders—3,000 feet AGL

c. A and B license holders—2,500 feet AGL

d. C and D license holders—2,000 feet AGL

G. Drop Zone Requirements [S]

1. Areas used for skydiving should be unobstructed, with the following minimum radial distance to the nearest hazard:

a. solo students and ~~novices~~ A-license holders—100 meters

b. B and C license holders—50 meters

c. D license holders—unlimited

2. Hazards are defined as telephone and power lines, towers, buildings, open bodies of water, highways, automobiles and clusters of trees covering more than 3,000 square meters. [NW]

3. Manned ground-to-air communications (e.g., radios, panels, smoke, lights) are to be present on the drop zone during skydiving operations. [NW]

H. Pre-Jump Requirements

The appropriate altitude and surface winds are to be determined prior to conducting any skydive. [NW]

I. Extraordinary Skydives

1. Night, water, and demonstration jumps are to be performed only with the advice of the local USPA S&TA, Instructor Examiner, or Regional Director. [NW]
2. Pre-planned breakaway jumps are to be made by only class C and D license holders using FAA TSO'd equipment. [E]
3. Demonstration jumps into level 2 areas, to include stadiums, require a D license with a USPA PRO Rating. [E]

J. Parachute Equipment

1. Each skydiver is to be equipped with a light when performing night jumps. [NW]
2. All students are to be equipped with the following equipment until they have ~~been cleared by a USPA-rated Instructor to jumpmaster themselves~~ obtained a USPA A license:
  - a. a rigid helmet (except tandem students) [NW]
  - b. a piggyback harness and container system that includes a single-point riser release and a reserve static line [FB]
  - c. a visually accessible altimeter [NW]
  - d. a functional automatic activation device that meets the manufacturer's recommended service schedule [FB]
  - e. a ram-air main canopy suitable for student use [FB]
  - f. a steerable reserve canopy appropriate to the student's weight [FB]
  - g. for freefall, a ripcord-activated, spring-loaded, pilot chute-equipped main parachute (except tandem students) or bottom of container (BOC), throw-out pilot chute [FB]
3. ~~Novices~~ Students must receive additional ground instruction in emergency procedures and deployment-specific information before jumping any unfamiliar system. [NW]
4. For each AFF jump, each AFF Jumpmaster must be equipped with a visually accessible altimeter. [NW]
5. ~~Students, non-licensed skydivers, and all~~ skydivers wearing a round main or reserve canopy and students ~~shall~~ must wear flotation gear when the intended exit, opening, or landing point is within one mile of an open body of water (an open body of water is defined as one in which a skydiver could drown.) [S]

K. Special Altitude Equipment and Supplementary Oxygen

Supplementary oxygen available on the aircraft is mandatory on skydives made from over 15,000 feet (MSL). [NW]