



UNITED STATES PARACHUTE ASSOCIATION

NATIONAL COLLEGIATE SKYDIVING COMPETITION BIDDING GUIDE

This guide contains information to consider when placing a bid and planning registration

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Getting Help

Consider consulting previous hosts,
meet directors and USPA

Skydive Elsinore: Josh Hall

Skydive Arizona: Larry Hill, Shawn Hill

Randy Connell: Meet Director/Competition Committee
Advisor

Director of Competition: Amanda Smalley,
USPAcompetition@uspa.org

Presenting your Bid

- Have a presentation ready and be ready to answer questions. (**SCM Ch 5, 1.3**)
- The bids will be reviewed with the Competition Committee and shared with the full board.
- At the Competition Committee meeting the committee may want to ask questions. You will not present, but may be asked to answer questions that will assist with your presentation to the full board.
- At the plenary session, you will present your presentation to the full board. Times vary, so please be patient, flexible, and ready.

Deadline to Receive Bids

June 1

Key Bidding Details

The Skydiver's Competition Manual can
be found at uspa.org/scm

- Bid Process and Selection (**SCM Ch 5, 1.2, 1.3**)
- 5 year weather study (**SCM Ch 5, 2.13.4**)
- SCM Chapter 5, Appendix A, templates for bid information
- SCM Chapter 5, Appendix B, Letter of Agreement
- SCM Chapter 1, 3 Competition Planning
- SCM Chapter 5, 2.5, 2.6, 2.7, 2.8

External Funding Options

- Sports Commission
- Local Government/City/County
- Restaurants or sponsors to support the event/Goodie Bags
- Manufacturers/Goodie Bags
- Seek out high end product to sponsor

Navigating the SCM

- The main chapters to read are:
- Chapter 1: USPA National Skydiving Championships General Competition Rules
- Chapter 5: USPA Nationals Site Selection
- Chapter 7: USPA National Collegiate Skydiving Championships Competition Rules

Necessary Equipment

- Registration system integration with Burble or dropzone management system
 - USPA created a registration page for host to use for consistency
 - Provide information that should be customized for your DZ
 - Host can provide registration link through their website
- Equipment needed to run the event(s) including scoring equipment (**see Appendix C**)
 - Events are:
 - Collegiate Sport Accuracy +Team
 - 2-Way VFS
 - 2-Way FS
 - 4-Way FS
 - 6-Way FS Speed
 - List of Items for judging (**SCM Ch 5, 2.4**)
 - The Host is responsible for providing a wind speed-measuring device capable of displaying wind velocity in meters per second. (**SCM Ch 1, 7.8.1**)
 - The host must provide a video slate (or other suitable method) for FS and VFS events so that videographers can video their team number and round just before exit. (**SCM Ch 1, 7.8.3**)
 - A meet announcement board (or "DZ TV"), where an official clock is visible and official announcements including event holds, releases, scores, and protest results are posted, must be present. (**SCM Ch 1, 7.8.4**)
 - Printer and person to consistently print and post announcements
 - Scoring system for the entire event
 - Consider What's App for additional communication
 - What time frame does the provider guarantee videos and/or scores will remain after the event?
 - Additional timeframe and fees to have videos accessible?

Event Judges/Staff/Meet Officials

- Judges and Judge Fees (see Appendix A) (SCM Ch 1, 4.2 and Ch 5, 2.11)
 - Daily rates including travel days, travel, accommodations, meals (breakfast, lunch, and snacks, coffee, water), transportation to and from accommodations (SCM Ch 5, 2.11)
 - Judges can rent Turo cars and rideshare
 - Reimbursed by dropzone – confirm with DZ/ person in charge of judge coordination for pricing
 - Get a list of volunteers to drive/shuttle
 - Some DZs have DZ cars and can share them
 - Coordinate flights and pickups on a schedule
 - If renting Air BNBs, each house should have a car
 - Accommodations can be Airbnbs, hotels, etc (can be a shared room for 2 as long as separate beds)
 - For Airbnbs it is suggested same discipline for the same timeframe and schedule
 - If judges are judging multiple events, align with other judges with similar schedules
 - Travel days are 1 day before and 1 day after the competition scheduled dates
 - Judges are paid for scheduled competition days, regardless of weather or completing the competition early
 - Video Controller (SCM Ch 1, 4.5)
- Meet Director (SCM Ch 1, 4.1 Meet Director) who nominates Chief Judges (SCM Ch 1, 4.2) who selects the event judge and judge staff (SCM Ch 1, 4.2.2, 4.2.4)
- Volunteers (see Appendix A)
- Video Pool (SCM Ch 7, 5.2)
 - Collegiates: Panel of videographers for FS and VFS (SCM Ch 5, 2.13.7)
 - Pack jobs, meals, accommodations, agree if volunteers or paid
- Additional Staff
 - Consider registration, manifest, payments, packers, fuelers, food services, cleaning and trash along with additional hours of operation (SCM Ch 5, 2.13.2)
 - Meet management is to provide sufficient staff (normally one or two persons) to make up the scoring and recording section of the judging staff (SCM Ch 1, 7.8.2)
 - Gear tags and reserve checks
 - S&TA on site daily
 - Required additional staff for events (See Appendix A)

Things To Consider

- Ask for past winning bids by year through USPA, Director of Competition (SCM Ch 5, 1.2.6)
- Dates: Collegiates are December 28-January 2 (SCM Ch 7, 2.5.1)
- Controller Fees – per diem and housing (SCM Ch 5, Appendix B, Host Responsibilities #7)
- Aircraft
 - Exit Altitudes and Airspace (see Appendix E) (SCM Ch 1, 8.2; Ch 5, 2.1 and 2.10)
 - Maximum number of competitors per pass (Appendix E)
 - Rejumps and Go Arouns (SCM Ch 1, 8.2.2.3, 8.2.3.1, 8.2.3.2)
 - Tie Breaks (See Appendix G)
 - This could be for 1 person or a small group, so consider additional operational costs.
 - Accuracy Landing WDI dropped from plane (SCM Ch 8, 1.4)
 - Where to get additional aircraft?
 - Contact info for possible rentals, etc (SDC, XP, SDAZ, SDMW)
 - Have an A&P mechanic on hand to handle anything that arises is super helpful
- Facilities (SCM Ch 5, 2.2, 2.3)
 - Are additional tents needed?
 - Are porta potties needed?
 - Creeper space for FS teams
 - Rooms for judging panels and scoring
- Sanction Fees (SCM Ch 1, 8.8.4; Ch 5, 2.9) (See Appendix D)
- Medals fees and appliques (see Appendix B) (SCM Ch 5, Appendix B, Host Responsibilities #11)
 - Guest Medals (SCM Ch 1, 8.10.2)
 - Current pricing (Sept 2023) for medals + backing = \$10 each
 - Most Competitive Collegiate Skydiver
- Performance Bond (SCM Ch 5, 2.12 and Appendix B #6, Host Responsibilities)
- Internet and Wi-Fi throughout the DZ
- Speaker system to reach entire DZ (SCM Ch 5, 2.13.1)
- Packers and large packing area
- Portable Ground to Air Radios (SCM Ch 5, 2.13.5)
- Ground to Ground Radios (SCM Ch 5, 2.13.6)
- Awards ceremonies, banquet, and social events (SCM Ch 5, 2.13.3)
- Refund Policy for jumps (SCM Ch 1, 3.4)
- Creating a logo (SCM Ch 5, Appendix B, Host Responsibilities #13)
- Enhancements or extras provided with registration, such as t-shirts, etc (SCM Ch 5, 2.7)

Appendix A: Judges, Volunteers, Additionally Required

Discipline	Number of Judges	Additional Panels Per # of Teams/ Competitors (Event Judge + at least 3 Additional Judges)	Volunteers
SCM Ch 7, 10.1.2 Minimum number of judges is seven; one Chief Judge and six principal judges. Ch 7, 10.1.3 Judging will be by nationally rated judges in each event. Ch 7, 10.1.4 All events will be judged with a minimum of three principal judges.	Minimum Total: 7 (1 CJ who must have National FS judge rating plus either AL or CP rating, 6 principal judges who must have a National FS judge rating) SCM Ch 7, 2.6.1	Video Controller (SCM Ch 1, 4.5)	
AL	See SCM, Chapter 7, 4.9.1		1 Observer and 1 Wind Person (SCM Ch 8, 1.9.7 & 1.9.8 and SCM Ch 7, 4.9.1)

Appendix B: Medals

(Approximately \$10 each including backing as of 2023)

Event	Gold 2.25	Silver 2.25	Bronze 2.25
2-Way VFS Open	2	2	2
4-Way FS Open	4	4	4
4-Way FS Advanced	4	4	4
2-Way FS Open	2	2	2
2-Way FS Advanced	2	2	2
6-Way FS	6	6	6
Sport Accuracy (Novice, Intermediate, Masters)	1	1	1
Team Sport Accuracy	4	4	4
Totals	25	25	25

Appendix C: Equipment and Supplies

Discipline	Equipment	Contact info	Other
FS / VFS	<input type="checkbox"/> Electronic Scoring System with high definition playback capability (SCM Ch 5, 2.4.1) <input type="checkbox"/> Computers/laptops (one for each event judge and chief judge) and TVs for scoring systems (1 TV for each judging panel) <input type="checkbox"/> Video Slates – Team # Jump # (made by judges) (SCM Ch 1, 7.8.3) <input type="checkbox"/> Printer/copier for judges (and lots of ink)	OmniSkore In Time Scoring	<input type="checkbox"/> Office supplies (judges use lots of paper, pens, printer, stapler, clipboards, pencils, scissors), TVs, tables, chairs, creepers (at least 16 good ones)
AL (SCM Chapter 8, 1.4.2 and 1.10)	<input type="checkbox"/> Windsock specifications (SCM Ch 8, 1.10.1) <input type="checkbox"/> Wind direction indicator (streamer) (SCM Ch 8, 1.10.1.2) <input type="checkbox"/> Wind-speed measuring device (SCM Ch 8, 1.10.2) <input type="checkbox"/> Target (SCM Ch 8, 1.10.3) <input type="checkbox"/> Target Center AMD and pad (SCM Ch 8, 1.10.3.1, 1.10.3.2, Appendix A, 1.2.3) <input type="checkbox"/> Tuffet (SCM Ch 5, 2.4.5 and Ch 8, 1.10.3.2) <input type="checkbox"/> Aerial photo for WDI to be indicated (SCM Ch 8, 1.4.2) <input type="checkbox"/> Printer/copier (and lots of ink) <input type="checkbox"/> Audible device alerting judges of winds over limit (SCM Ch 8, 1.7.4)	Cheryl Stearns Ehab Mouhmad Bill Wenger	<input type="checkbox"/> Numbers for competitors <input type="checkbox"/> Clear packaging tape for attaching numbers on mudflaps or helmets <input type="checkbox"/> Wind Drift Indicator dropped from plane at 2500 ft and landing indicated on aerial photo for competitors (SCM Ch 8, 1.4)
Scoring Systems	InTime Scoring	Dirk Venter: dventer@nspace.co.za Claire King: cking@nspace.co.za	Contact Intime for supply list: laptops, tvs, network cables, powerstrips, routers Official board – if dry erase board, then tape and markers needed. If cork board, pins needed
	OmniSkore	Larry Hill: larry@skydiveaz.com Ted Wagner: ted.c.wagner@lmco.com	Contact Omni Score for supply list: laptops, tvs, network cables, powerstrips, routers Official board – if dry erase board, then tape and markers needed. If cork board, pins needed

Other items to consider for event: Golf Cart/Property Transportation, posters/banners for advertisement, DZ orientation, team photo back drop, tent/chairs/table for Airboss, additional tent and mats for packing, mock-ups, vehicles for off landing pick-ups.

Appendix D: Competition and Record Fees

Nationals/Collegiate Hosts	Cost
Nationals Sanction Fee First Event per Competitor	\$25
Nationals Sanction Fee Second Event per Competitor	\$10
Collegiates Sanction Fee per Participant	\$10
Deposit per Discipline for Nationals/Collegiates	\$2,500
Nationals Event Deposit Maximum	\$10,000
Default Daily Rate Paid to Judges	\$150
Default Daily Travel Rate Paid to Judges (2 days maximum)	\$100

Appendix E: Exit Altitudes, Competitors per Pass, Scheduled Rounds

Event	Exit Altitude (Feet)	Max Competitors Per Pass	Scheduled Rounds
Sport Accuracy	4500	4 (SCM Ch 7, 4.3.1)	4
Team Accuracy (Taken from sport accuracy)			3
2-Way FS	11,500		3
4-Way FS	12,000		6
2-Way VFS	13,000		4
6-Way Speed	12,000		3

Appendix F: Participation Numbers

Dates/Events	2022	2023	2024
Sport Accuracy – Novice	39	37	
Sport Accuracy – Intermediate	31	29	
Sport Accuracy – Masters	23	31	
2-Way FS	34	17 teams	
4-Way FS – Advanced	20	11 teams	
2-Way VFS	4	4 teams	
6-Way Speed	60	10 teams	
Total Competitors	92	97	

Competitors are only counted once even if they compete in multiple events

Appendix G: Tie Breaker Procedures

Discipline	Excerpt
Collegiates	<p>12.1. General</p> <p>12.1.1 The winners of an event are determined by combining all scores earned in completed rounds of the event.</p> <p>12.1.2 In the case of a tie in the top three places, one jump-off round will be conducted.</p> <p>12.1.3 If a tie still occurs, the competitor with the best score in any one round obtains the higher place.</p> <p>12.1.4 If a tie still occurs, the competitor with the best score, starting with the last completed round and continuing in reverse order, round by round until the tie is broken, obtains the higher place.</p> <p>12.1.5 If a tie still occurs, the competitors concerned shall be declared co-medalists.</p>