

# UNITED STATES PARACHUTE ASSOCIATION



MINUTES OF THE BOARD OF DIRECTORS  
MEETING,  
July 15-17, 2005  
Alexandria, Virginia

(DRAFT)  
August 20, 2005

UNITED STATES PARACHUTE ASSOCIATION  
 BOARD OF DIRECTORS MEETING, Alexandria, Virginia  
 July, 15-17, 2005

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**United States Parachute Association Minutes:**  
Board of Directors Meeting, Alexandria, Virginia  
January 15-17, 2005

**1. Call to Order**

The President, Mr. Glenn Bangs, called the meeting to order at 9:00 A.M. on July 15, 2005. The Directors present included: G. Bangs, S. Butcher, M. Cohn, J. DeSantis, J. Farrington, J. Goswitz, L. Hill, J. Jenkins, M. Laughlin, J. Meyer, M. Mullins, M. Murdock, G. Peek, M. Perry, C. Quaintance, R. Schachner, L. Schlichtemeier, S. Smith, D. Stewart, T. Thacker, and C. Welker. B. J. Worth and D. Ivey joined the meeting on July 16<sup>th</sup>.

The President welcomed the gallery and the Directors. The members of the gallery introduced themselves.

**2. Approval of the minutes of the previous meeting**

**Motion 1:** Passed, 19/0 (Mr. Bangs)

*“Move to adopt the minutes of the previous meeting, dated February 18, 2005.”*

**3. Adoption of the Agenda**

**Motion 2:** Passed, 19/0 (Mr. Bangs)

*“Move to adopt the agenda.”*

**4. President’s Report and Interim Actions of the Executive Committee (Mr. Bangs)**

Pleased to have the opportunity to attend the recent ground breaking ceremony for the new USPA Headquarters, Mr. Bangs gave a brief overview of the search for a potential contractor.

The following interim actions were conducted by the Executive Committee during the period of January 2005 - May 2005, and are now presented for consideration to the Board of Directors:

**Interim Action 03/04/05-1:**

**Motion 3:** Passed, 19/0 (Mr. Bangs)

*“Move to waive for one year IRM IAD section 1, F,1, B,(1) ‘Acted as instructor for 10 IAD or static-line (per rating) and five free fall students who have non yet been cleared to freefall self-supervision’ for Robert Payne member number 3880 to permit him to renew his IAD instructor rating.”*

**Interim Action 03/04/05-2:**

Background: Section 11 of the SCM has a rule that covers the selection for a Style & Accuracy Team however the Anton Malevsky Memorial World Cup in Accuracy Landing does not include Style. Since style is not included in the competition using a style score for choosing the team will not select the best team for the competition. The solution is to use only the accuracy results from the 2004 Nationals.

**Motion 4:** Passed, 19/0 (Mr. Bangs)

*“Move to choose the Accuracy Teams that will represent the US at the Anton Malevsky Memorial World Cup in Accuracy Landing from the accuracy results of the 2004 Nationals at Perris Valley Skydiving.”*

**Interim Action 03/13/05:**

Background: Ian Bobo is interested in filling the position of Head of Delegation for the teams from the US that have been invited to compete in the World Games this July in Germany. Ian will be a quality representative for the US and our sport at this prestigious and high profile event.

**Motion 5:** Passed, 19/0 (Mr. Bangs)

*“Move to name Ian Bobo as the US Head of Delegation for the 2005 World Games, at no expense to USPA.”*

**Interim Action 03/21/05-1:**

**Motion 6:** Passed, 19/0 (Mr. Bangs)

*“Move to change SCM 2-1.2.J.3 which reads “Target: The AMD must be centered within marked circles of 10- and 20-meter radius” to “Target: The AMD must be centered within a marked circle of 20-meters radius.”*

**Interim Action 03/21/05-2:**

**Motion 7:** Passed, 19/0 (Mr. Bangs)

*“Move to change SCM Section 2-1.2 G.3. c. (1) which reads “(1) A competitor who lands while the wind speed exceeds the limit or within the 30-second period may accept his or her score or make a re-jump.” Change to (1) A competitor who lands during the 10 seconds before the wind speed exceeds the limit, the wind speed is over the limit and 30 seconds after the wind has returned below the limit and does not score a dead center, is offered a rejump.”*

**Interim Action 03/21/05-3:**

**Motion 8:** Passed, 19/0 (Mr. Bangs)

*“Make the following changes to SCM 4-1.8: A. 4-Way Sequential: The working time starts ~~when~~ after the first 4-way formation, whether correct or not, or 30 seconds following the exit of the first team member, except videographer, leaves the aircraft, and each sequence should be repeated until the working time of ~~150~~ 120 seconds has expired.”*

**Interim Action 03/21/05-4:**

**Motion 9:** Passed, 19/0 (Mr. Bangs)

*“Delete in SCM 4-1.17 A.1 .... ‘after discarding the team’s worst performance’. Also change SCM 4-1.12. A.4.b. ‘In this event, the disqualification score, in 8 –Way Speed, will not be used as a worst performance discard’.”*

**Interim Action 03/21/05-5:**

**Motion 10:** Passed, 19/0 (Mr. Bangs)

“Move to add SCM 4-1.13: ‘Rejumps

A. In 4 -Way Sequential and 4 -Way Rotation, a rejump may be awarded if a competitor experiences a malfunction:

1. A competitor with a main canopy malfunction creating a control problem must make no attempt to dock on another canopy.
  2. The Chief Judge must verify by equipment inspection or observation that the competitor had a malfunction.
  3. A control problem is a condition in the canopy deployment making it virtually impossible to safely attempt to build a formation.
  4. If the Chief Judge's inspection reveals that the canopy's condition resulted from faulty equipment, unacceptable rigging or deployment technique, or from any situation illustrating improper judgment or lack of control by a competitor, no rejump will be awarded.
  5. If a formation is built no rejump will be awarded.’
- and renumber the rest of Section 4.”

**Interim Action 03/21/05-6:**

**Motion 11:** Passed, 19/0 (Mr. Bangs)

“Change to read SCM 4-1.12 A 2 ‘Canopy Formation cannot be practiced or scored using any reserve (auxiliary) parachute; to do so will result in the maximum penalty for that round. disqualification for the remainder of the meet’.”

**Interim Action 03/21/05-7:**

**Motion 12:** Passed, 19/0 (Mr. Bangs)

“Change SCM 4-1.11.C.4.a. to read ‘Plane,/stack, or any position on the riser or line attached to the center cell ~~a center line~~ between these configurations’.”

**Interim Action 03/21/05-8 :**

**Motion 13:** Passed, 19/0 (Mr. Bangs)

“Use the IPC rules developed at the IPC meeting in Poland for the CF 2-way test event to be held at this years Nationals. The 2005 CF Test event at the Nationals will be used for the selection of the 4 teams that will represent the US at the 2005 World Cup in Eloy.”

**Interim Action 03/21/05-9:**

**Motion 14:** Passed, 19/0 (Mr. Bangs)

“Move to modify SCM Section 5-1 as presented and make changes to the Section 5-3.2 Formation Skydiving Dive Pool.”

**Interim Action 04/01/05:**

Background: The Competition Committee requests interim action by the Executive Committee to approve the attached changes to SCM Section 6. The changes are based on the new AE rules that were adopted at the IPC meeting.

**Motion 15:** Passed, 19/0 (Mr. Bangs)

*“Move to modify SCM Section 6 based on the IPC changes as presented.”*

**Interim Action 04/01/05-2:**

**Motion 16:** Passed, 19/0 (Mr. Bangs)

*“Move to change SCM Section 7, 4-Way Random Formations "M" from 'Bundy' to 'Star'.”*

**Interim Action 04/02/05:**

**Motion 17:** Passed, 19/0 (Mr. Bangs)

*“Move to grant Cheryl Stearns a waiver that allows her to be a member of the Accuracy Team that will represent the US at the 2005 Anton Malevsky World Cup in Stupino, Russia.”*

It was noted that Ms. Stearns finished 2<sup>nd</sup> in the meet and set a National Record.

**Interim Action 04/15/05:**

**Motion 18:** Passed, 19/0 (Mr. Bangs)

*“Move to grant DeLand Fire, Airspeed Odessy and Airspeed Velocity waivers that allow them to be members of the Formation Skydiving Team that will represent the US at the 2005 Anton Malevsky World Cup in Stupino, Russia.”*

**Interim Action 04/15/05-2:**

**Motion 19:** Passed, 19/0 (Mr. Bangs)

*“Move to grant Cindy Nieves a waiver that allows her to be a member of the Accuracy Team that will represent the US at the 2005 Anton Malevsky World Cup in Stupino, Russia.” \*

**Interim Action 4/18/05:**

Background: Bill Wenger is interested in filling the position of Team Manager for the Accuracy Team that will represent the US at the 2005 Anton Malevsky Meet in Stupino, Russia. Bill will be one of the team members so he will be at the meet and is willing to accept the extra responsibility. This would be at no expense to USPA since it is a World Cup according to SCM Section 11.

**Motion 20:** Passed, 19/0 (Mr. Bangs)

*“Move to name Bill Wenger as the Team Manager for the Accuracy Team that will represent the US at the 2005 Anton Malevsky World Cup, this will be at no expense to USPA.”*

**Interim Action 05/27/05:**

Background: The IPC removed the 1 point deduction rule and we did not change it for the SCM 2005. I can see how it was missed, for some reason it did not get included in the FS changed doc from the IPC FS Committee. The 2005 SCM on the web site has been temporarily shut down and of the 10 printed copies that have been sent out they have gone to BOD members and headquarters staff. The goal is to make the change to the SCM by the close of business on Friday so that the SCM will be back on line for the holiday weekend.

**Motion 21:** *Passed, 19/0 (Mr. Bangs)*  
*“Move to modify SCM Section 5-1.9 as attached. “*

**Interim Action 5/1/05**

Further discussion regarding the Executive Committee decision on the dates of Feb 10-12, 2006 for the Winter BOD meeting was requested.

**Motion 22:** *Passed, 19/0 (Ms. Meyer)*  
*“Move to refer the dates for the Winter 2006 BOD Meeting to a committee of the whole. “*

**5. Treasurer's Report (Dr. Schlichtemeier)**

Presented at the USPA Board of Directors Meeting at Alexandria, VA on July 15, 2005

1. 2005 Year-to-date results of the USPA Reserve Fund:

The Reserve Fund assets were \$950,074 as of June 30, 2005, an increase of \$4,891 or 0.5% compared to December 31, 2004.

2. 2005 Year-to-date results of the U.S. Parachute Team Trust Fund:

The Team Trust Fund assets were \$445,260 as of June 30, 2005, an increase of \$18,825 or 4.4% compared to December 31, 2004. Contributions added to the Fund during the same time period were \$16,352 and therefore the net increase from investing activities was \$2,473 or 0.6%.

3. Comparison:

During the first half of 2005, the S & P 500 Stock Index declined 1.5%, the Dow Jones Industrial Average declined 4.7% and the NASDAQ Composite Index declined 5.4%.

4. Comment:

Investment returns for the first half of 2005 were small but positive. The benchmark indexes we use were all negative during the same time period. Our 'cash flow' (dividends and interest) exceeded 6.1% for both funds during this time period and this roughly approximated the 5-Year U.S. Treasury Funds rate plus 2%, a benchmark we have created to compare our cash returns.

5. Summary:

Our investment returns are positive and exceed our benchmark indexes. Contributions to the Team Trust Fund for this period are higher than our average contributions and we are hopeful this will continue. We continue to use a 'cash flow' (dividends and interest) orientation to the investment funds feeling that this very conservative approach serves the Association best in this

time of significant calls on our reserves. We remain highly liquid to meet foreseeable needs during the transition to construction and occupation of the new Headquarters facility.

## **6. IPC Delegate Report (Ms. Laughlin)**

The 56<sup>th</sup> Plenary Meeting of the IPC was held January 2005 in Jachranka (near Warsaw), Poland,

Attending:

IPC Delegate – Marylou Laughlin; IPC Alternate Delegate – Larry Bagley; USPA BOD Member Larry Hill.

Mission Plan and the individuals responsible for each item:

- Long term IPC goals are to be maintained as long as the World Air Games and World Games remain – team leader Graeme Windsor.
- The ranking system is to be suspended until such time that the idea becomes acceptable to all delegates.
- The mondial structure is to be maintained, with the concept developing into the World Parachuting Championships – team leader President Girardin.
- Synchronization becomes coordination and needs to be maintained, with an effort to find a common standard that benefits all the disciplines – team leader Ronald Overdijk.
- Event development is to be maintained, with a review of the world cup format in an effort to find private organizers, and to integrate continental championships as well as parallel structures such as Asiana – team leader Rainer *Exi* Hoenle.
- IPC needs to manage its own website – team leader Susan Dixon.
- Archives and memory are new items to the mission plan, in that IPC needs to archive history of the sport and especially the IPC – team leader Larry Bagley.

General Issues:

President Girardin asked delegates to think about the future of World Cups and whether they should be replaced with leagues or tours, like the National Skydiving League, Pro-tour and Europa Cup. Also, whether it would be better to have several short IPC competitions throughout the year in order to increase the number of competitions rather than one World Cup for each discipline every other year. In the future, mondial bids will be addressed in the agenda as a separate item, rather than as part of each competition committee agenda item.

Style & Accuracy World Cup in Eloy:

After the bid from the Czech Republic was accepted, Marylou Laughlin, USA Delegate, informed the Plenary that the World Cup of Freefall Style & Accuracy Landing 2005 in Arizona would not be conducted as planned. The Plenary agreed to release the USA from its obligation, in view of the approved Czech competition

## AWARDS:

### FAI Gold Parachuting Medal

In 2004, the USA nominated Ms. Brenda Reid for the FAI Gold Parachuting Medal and her qualifications were included in the Agenda. The secret ballot to award the FAI Gold Parachuting Medal passed. Therefore, with only one candidate nominated, Ms. Brenda Reid of the USA was awarded the FAI Gold Parachuting Medal, “for almost two decades of support and leadership as a national and international skydiving competition judge and for her years of service as a United States delegate to the IPC.”

Korea nominated Mr. LEE, Jong Hoon to be awarded the 2005 FAI Gold Medal.

### Leonardo da Vinci Diploma

In 2004, the USA nominated Mr. Scott Rhodes for the Leonardo da Vinci Diploma and his qualifications were included in the Agenda. In 2004, Italy nominated Mr. Alessandro Ruggeri for the Leonardo da Vinci Diploma and his qualifications were included in the Agenda. In accordance with the by-laws, a secret ballot vote was taken to decide if the Plenary wanted to award a diploma. The motion passed then, a secret ballot vote was taken to decide which of the two candidates would receive the diploma. The Plenary decided to award the Leonardo da Vinci Diploma to Alessandro Ruggeri of Italy. It was a very difficult choice between two extraordinary men, Scott was from Formation Skydiving and Alessandro was from Style and Accuracy. A number of Delegates asked the US to please nominate Scott Rhodes again.

Germany’s nomination of Mr. Marco Pflügar, for the Leonardo da Vinci Diploma will be voted on at the 2006 IPC Meeting.

### Schedule of Events:

- 24-28 August 2005 –World Cup in Canopy Piloting in Stubenberg, Austria
- 21 – 29 October 2005 – World Cup in Canopy Formation, Artistic Events and Formation Skydiving in Eloy, Arizona.
- 5- 11 August 2006 – 17<sup>th</sup> FAI World Formation Skydiving Championships and 9<sup>th</sup> FAI World Freestyle Skydiving and Skysurf Championships and 4<sup>th</sup> FAI World Freefly Parachuting Championships in Gera Germany
- 12 –20 August 2006 – 29<sup>th</sup> FAI World Style and Accuracy Parachuting Championships and 12<sup>th</sup> FAI World Canopy Formation Parachuting Championships in Stupino, Russia
- 23 – 27 August 2006 – 1<sup>st</sup> FAI World Canopy Piloting Parachuting Championships in Stutenberg Austria
- 25 – 29 January 2006 - IPC Meeting in Stockholm, Sweden

IPC Delegate and Alternate Delegate Positions at the IPC:

Marylou Laughlin- Chair Canopy Formation Committee, Member of the Extended Bureau, Member of the Sporting Code Working Group, Advisor to the Canopy Piloting Committee

Larry Bagley- Secretary, Member of the Bureau, Deputy Chair Para-ski Committee

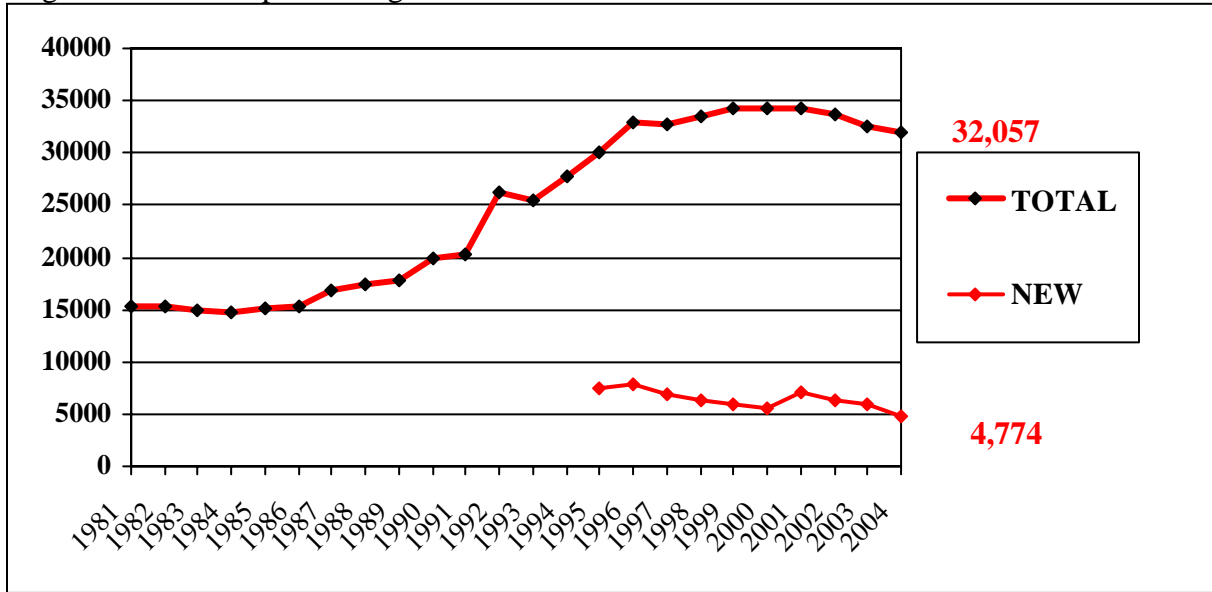
The current rules for all disciplines are available at [www.fai.org/parachuting](http://www.fai.org/parachuting)

## **7. Executive Director's Report (Mr. Needels)**

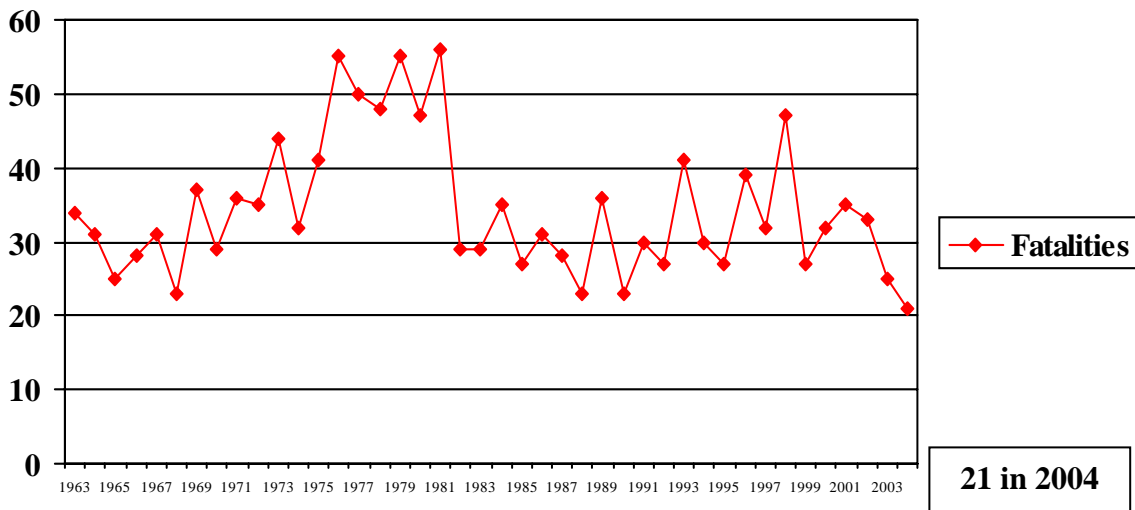
### Membership Services

	<u>Year End</u> <u>2003</u>	<u>Year End</u> <u>2004</u>	<u>Mid Year</u> <u>2005</u>
Regular Members	32,628	32,057	31,958
New Members	5,960	4,744	1,816
Renewal Rate	78%	83%	86%
Temporary Members	2,684	2,623	1,236
TIM to Regular	440	551	105
Demo Insurance Policies Sold	391	313	92
Awards Issued			
Tenure	2,461	2,575	1,145
Wings	394	370	166
Badges	418	358	179
RW & CRW	141	110	27
3D	3	4	4

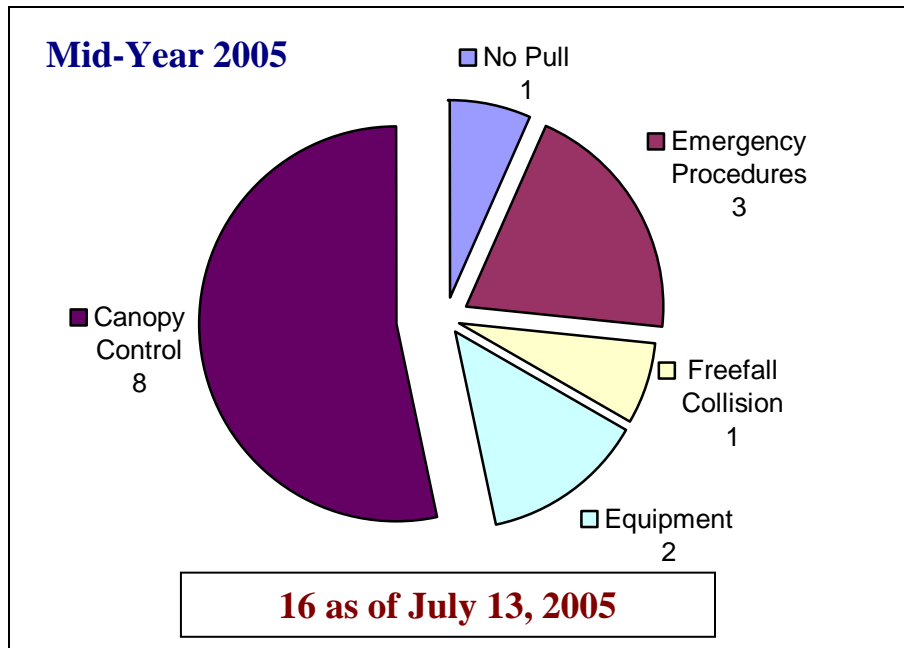
Regular Membership – Through the Years



Fatalities 1963 – 2004



2005 Fatalities by Category



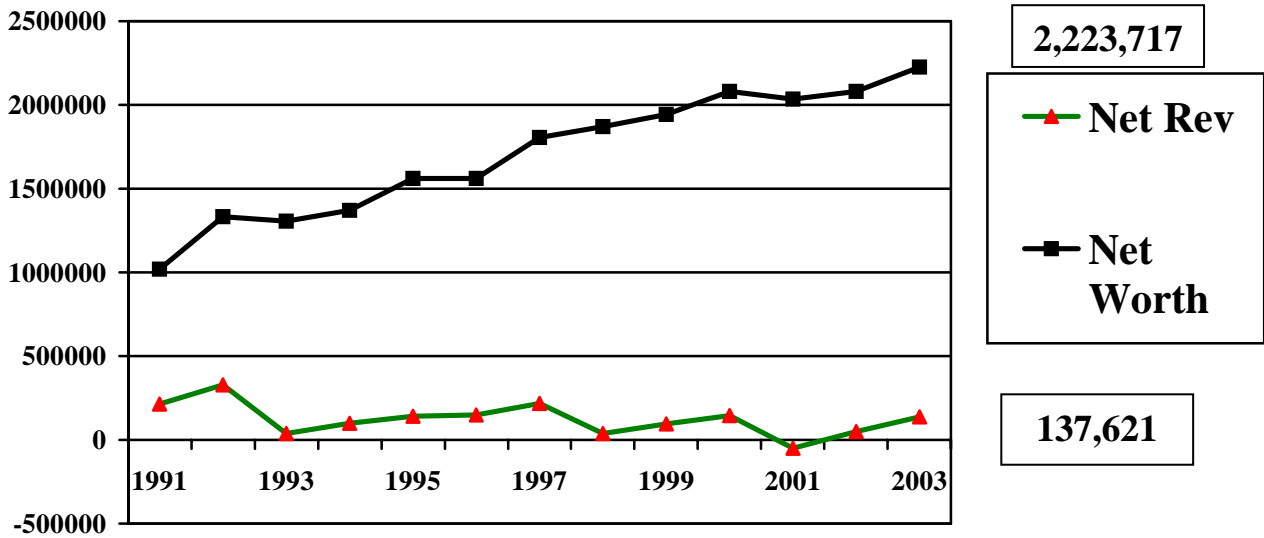
Safety & Training

	<u>2003</u>	<u>2004</u>	<u>2005</u> <u>Mid-Year</u>
Licenses Issued	6,165	3,480	1,551
Coach Courses Held	130	158	86
Coach Ratings Issued	584	584	283
Instructor Ratings Issued			
S/L and IAD Ratings Issued	176	105	55
Tandem Ratings Issued	159	235	96
AFF	236	244	137
Pro Ratings Issued	169	136	63

Group Membership

	<u>2003</u>	<u>2004</u>	<u>2005</u> <u>Mid-Year</u>
New	26	18	20
Renewing	238	246	229
Total	264	264	249

### Finances – Past 11 Years



### Dollars & Sense

	<u>2003</u>	<u>2004</u>	<u>2005</u> Mid-Year
Net Revenue	137,621	90,561	8,135
Operating Reserves	354,159	401,180	258,811
Investment Reserves	927,404	945,182	950,074
AADF	88,843	92,417	100,955
USTTF	423,005	426,935	445,260
Net Worth	2,223,717	1,189,882	1,198,813

### Challenges for 2005

- Rejuvenate membership growth
- Keep the lid on membership insurance
- Relocate USPA Headquarters
- Complete the association software upgrades
- Continue to reduce fatalities, particularly canopy piloting related
- Complete the instructional rating restructuring
- Protect skydiving in the heightened homeland security environment
- Establish the national records program
- Revisit and refine the USPA/NAA/FAI relationship
- Establish the member service center
- Increase non-dues revenue
- Keep skydiving fun and friendships strong

## **8. Old Business**

There was no old business.

## **9. New Business**

### A. Selection of dates and locations for 2006 USPA BOD Meetings

The dates of the IPC meeting and other events prompted a discussion regarding dates for the upcoming meetings.

**Motion 23:** Passed 16/4 (Mr. Smith)

*“Move to have the summer 2006 Board Meeting in Fredicksburg, VA. and re-select the location for the winter 2006 Board Meeting”*

**Motion 24:** Passed 12/6 (Mr. Bangs)

*“Move to have the winter 2006 Board Meeting in Phoenix, Arizona.”*

**Motion 25:** Passed 18/2 (Mr. Bangs)

*“Move to have the winter 2006 Board Meeting on February 17-19, 2006.”*

### B. Site Selection for the 2006 National Skydiving Championships

Presentations were made by Florida Skydiving Center, Skydive Arizona, and, Skydive Chicago for the 2006 National Skydiving Championships.

## **10. Committee Reports**

### **A. Competition Committee**

Chair: Marylou Laughlin

Members: Max Cohn  
Larry Hill  
Madolyn Murdock  
Scott Smith  
Tony Thacker  
BJ Worth

Advisors: Larry Bagley (Director of Competition)  
Jim Jenkins, Richard Schachner, Danny Page

The Competition Committee is going to change the content of the SCM for the 2006 rewrite. The IPC Competition rules will be removed from the SCM 2006 and will be available on the FAI website. The rules that will remain in the SCM are the rules that are specific to the US National Parachuting Championships that are in Section 1, the General Section. Additional categories like the intermediate and advanced and any exceptions that we choose to adopt for the US Nationals will remain in the appropriate sections of the SCM. Section 7, 8, 9,10, 11, 12 and13 will remain. The committee will have the SCM draft complete by November 30.

## Section 1 - General Section (Thacker)

1. Some events have a declining participation in US Nationals. The Comp Committee feels that if any event has less than 4 teams/individuals in two (2) consecutive US National Parachuting Championships it will be eliminated from the Nationals. This change will go into effect with the May 1, 2006 SCM.

**Motion 26:** Passed, 16/1/3 (Mr. Thacker)  
(Mr. Smith – Against)

*“To add E. to SCM Section 1-1.13 Completion of the Competition which will read ‘ E. An event that has fewer than four teams/ individuals for the 2<sup>nd</sup> consecutive year will be eliminated’.”*

The committee received a question “Is it permissible for a team to use a control surface of the aircraft as a handhold?” It is already covered in the manual.

## Section 3 – Canopy Piloting (Smith)

1. It was discussed making Canopy Piloting a medal event and a majority of the committee felt that it was too soon to make CP a medal event this year and that it would be better to wait an additional year before making it an official event.

**Motion 27:** Passed, 20/0 (Mr. Smith)

*“Move to adopt Canopy Piloting as a Nationals medal event in 2007. Rules will be based on the current IPC rules.”*

2. A team for the 1<sup>st</sup> World Championships of Canopy Piloting next year in Austria will be selected from the results from the test event at the 2005 Nationals in Perris Valley. Because Canopy Piloting & Canopy Formation 2 Way are test events at the Nationals it is necessary to present the following motion.

**Motion 28:** Passed, 19/0/1 (Mr. Smith)

*“Move to select the teams to represent the USA in the 2-way Canopy Formation event at the World Cup in AZ and the 2006 Canopy Piloting World Championships in Austria from the results of respective test events conducted during the 2005 USPA Nationals at Perris.”*

## Section 4 – Canopy Formation (Hill)

1. At the 2005 USPA National Championships Perris Valley will be conducting a test event for the new IPC 2-way CF event. This event will be used to select the teams to represent the US in this event at the 2005 World Cup in Eloy. In order to encourage more teams to participate without having to implement a “camera pool”, videographers will be allowed to compete on up to 2 teams. There may be a videographer on up to 2 teams or a videographer on one team and a performer on another, but a competitor may not be a performer on 2 teams. A competitor may only receive a medal and participate at the World Cup on one team. This information will be posted on [www.uspanationals.com](http://www.uspanationals.com) and disseminated through the CRW community mailing lists.



2. The committee is gathering the information for the new National Judges Training Program Manual from the previous course directors.

### **Section 10 - National Site Selection (Worth)**

1. Rook Nelson presented a detailed proposal to the Competition Committee that would establish a new method for selecting the host drop zones who would organize the US National Parachuting Championships, and setting the year that each DZ organizes the Nationals. The proposal suggests that USPA's BOD first approve all Group Member DZs that are qualified to host a Nationals (according to criteria set by the BOD), and that wish to do so. The second step would be to conduct a drawing to determine an annual rotation for each of these approved DZs to host the Nationals.

The proposal has provisions for adding new DZs to this group, and for addressing unforeseen changes to DZs' ability to conduct the Nationals on their given year. The Competition Committee agreed in principle to further develop this concept with Mr. Nelson, and plans to submit a formal proposal to the Board at the February 2006 Board meeting for implementing this procedure starting with the 2007 US Nationals. The Committee thanked Mr. Nelson for bringing this proposal to the Board.

2. The Committee met briefly with all three of the bidders for the 2006 US Nationals prior to their presentations to the Full BOD.

**Motion 30:** Passed, 19/0/1 (Mr. Worth)

*“Move that the 2006 US National Skydiving Championships take place at Skydive Arizona, per the criteria stated and presented in Skydive Arizona's bid.”*

### **Section 11 –US Teams (Smith)**

1. The competition manual allows for changes on US Teams for all other disciplines as long as a defined majority of the team remains the same. This change puts the AE events in line with the other disciplines.

**Motion 31:** Passed, 20/0 (Mr. Smith)

*“Move to add SCM 11-1.4C4d as follows: To be considered the same team a freestyle team must have 2 of the 3 team members remain the same and for freestyle and skysurf the performer must remain the same.”*

2. Currently section 11 of the SCM does not allow for a Head of Delegation for a World Cup, only for World Parachuting Championships. It was discussed by the committee that in fact Head of Delegation is a necessary job for all first category events and that this will be addressed in a re-write of section 11 of the SCM. Marylou volunteered to fill this position for the WC in Eloy. This is an un-funded position.

**Motion 32:**

Passed, 20/0

(Mr. Smith)

*“Move to waive section SCM 11-3.1C and name Marylou Laughlin Head of Delegation for the 2005 World Cup in Eloy, AZ.”*

3. It was discussed that Section 11 needs to be re-written to better reflect how US Teams are selected and operate. Some of the issues to be addressed in the re-write:

1. Develop a contract for US Team members, leadership, and head of delegation that details their responsibilities.

2. Allow all teams representing the USA at FAI international competitions to be called US Skydiving Teams. Only teams selected to represent the US at World Championships would be allowed to fund raise within the parachute industry as “The US Skydiving Team.”

3. Develop a procedure for selecting teams without having to waive our rules in the SCM when we select teams for international events when our normal selection procedure does not select for all the available entries in the competition.

4. Require a Head of Delegation for all first category events and further detail their responsibilities. Also fund the air travel and entry fees for all first category events.

5. Provide US Team uniforms and require that they be worn by competitors at first category events. It was discussed making these available through the store and providing these at cost or possibly the Association paying for them.

6. It was discussed that a possible way to fund the Head of Delegation and possibly the team uniforms would be to increase the sanction fee at the USPA Nationals by approximately \$10-\$15. These funds would not be “earmarked” for these uses however both proposals will probably be submitted together so that the net result is revenue positive.

4. US Team Fundraising: We discussed the need to raise more monies for the US Team Trust Fund. Marylou Laughlin is experimenting with an Internet purchasing service “[Igive.com](http://Igive.com)” that has over 900 merchants that donates a percentage of your purchases to a charity of your choice. If this is successful we may try and get all members to participate. We will also be exploring other fund raising ideas.

**Section 12- World Records (Worth)**

1. Larry Bagley, BJ Worth, Chris Needels, and Marylou Laughlin established a detailed plan to develop a State and National Records program. A draft of the program will be prepared by 30 November 2005, reviewed by the entire Competition Committee, and will be presented on USPA’s website for review by members shortly thereafter. A full proposal for adopting the program will be placed on the Agenda of the February ’06 Board meeting, for implementation to be timed with the release of the 2006 Skydivers Competition Manual in May 2006.

Some of the key provisions that are anticipated to be included in this program are:

1. Start with FAI-recognized record categories, and expand record categories in the future
2. Grandfather in old records
3. Use an on-line application system that is simple to use and requires minimal HQ handling
4. Use Regional USPA Judges to certify state records, and National Judges to certify national records
5. Build a section on USPA's website for an archive of all state and national records
6. Adopt a relatively low-cost fee system, but one that pays for the program

### **Section 13 - FAI / IPC (Worth)**

The committee identified topics that it wishes to be addressed by the IPC, and proposed specific direction to give USA's IPC delegates on what USA's position and vote should be for specific topics.

1. World Air Games: USA should vote to support the further development of parachuting events and participation in the FAI Air Games, including the World Air Games and regional / continental Air Games.
2. Skysurfing: USA should support the retention of skysurfing as an IPC competition discipline.
3. Propose to lengthen the time period for requesting a "rejudgement" so that it is more closely in line with the time period for submitting a protest: From 30 min to 2 hours.

This concludes the report for the Competition Committee

### **B. Constitution and By-Laws**

Chair: Mike Mullins  
Members: Jan Meyer  
Gary Peek

The C&B Committee, at the request of HQ staff, reviewed the alternative voting proposal. Some minor changes were proposed by the Committee and accepted by HQ.

### **C. Executive Committee**

Chair Glenn Bangs  
Members: Mike Perry  
Madolyn Murdock  
Lee Schlichtemeier  
B.J. Worth  
Marylou Laughlin  
Advisors Chris Needels, Executive Director

1. Relocation Task Force

The Relocation Task Force which is made up of USPA Executive Committee conducted a review of the current construction bid provided by Forrester Construction Company. After USPA has given up 800 sq/ ft. of office and storage space, the construction company countered with giving up NOTHING, and leaving the Relocation Task Force with no choice but to put the headquarters plans out for a second round of additional competitive bidding. From all accounts from reliable sources, the cost per square foot for the building currently exceeds the construction costs of the area for new construction. A trusted member of the construction and development community is reviewing the bid of Forrester Construction Company and will report back to Chris and the Relocation Task Force.

Finance & Budget will be offering two motions that will deal with this next phase of our current headquarters sale and construction of the headquarters in Fredericksburg.

2. Paris, Tennessee Update

Last February USPA dispensed \$5000.00 from the AADF to Johnny Reyes to prevent eviction from Paris/Henry County Airport, Tennessee. An FAA Part 16 has been submitted to FAA Headquarters and further details will be provided when they become available.

3. Governance Manual Scrub

A review of the Governance Manual with the Constitutions & By-laws Committee results in the following motion.

**Motion 33:** Passed, 20/0 (Mr. Bangs)

*“Move to accept changes to Governance Manual, Section 1-5.”*

4. Review of Membership issues

Unfortunately there were several issues presented to the Executive Committee for deliberation. The gallery was excused from the meeting during these discussions.

A. Mid-Eastern Regional Director Sherry Butcher, brought concerns to the committee regarding a tandem instructor that had been reprimanded by the DZO. The Committee recommended a letter of warning from the Regional Director, and to continue monitoring the situation with this individual.

B. Sandor Vali

**Motion 34:** Passed, 19/0/1 (Mr. Bangs)

*“Move to remove for life the membership of Sandor Vali, USPA member number 110751.”*

C. Skyride: Continued discussion with both Ben Butler and Cary Quattrocchi have been fruitless, and the Executive Committee takes the following five actions.

**Motion 35:** Passed, 9/3/7 (Mr. Bangs)

(Mr. Peek, Mr. Schachner, Mr. DeSantis--Against; Mr. Hill, Dr. Schlichtemeier, Ms. Farrington, Mr. Cohn-abstained)

*“Move to remove the membership of Ben Butler, USPA number 089547 for life.”*

**Motion 36:** Passed, 9/3/7 (Mr. Bangs)  
(Mr. Peek, Mr. Schachner, Mr. DeSantis–Against; Mr. Hill, Dr. Schlichtemeier, Ms. Farrington, Mr. Cohn-abstained)  
*“Move to remove the membership of Cary Quattrocchi, USPA number 103748 for life.”*

**Motion 37:** Passed, 10/3/6 (Mr. Bangs)  
(Mr. Schachner, Mr. DeSantis – Against; Mr. Hill, Dr. Schlichtemeier, Ms. Farrington - abstained)  
*“Move to remove the group membership of Atlanta Skydiving Center, effective August 16, 2005.”*

**Motion 38:** Passed, 10/3/6 (Mr. Bangs)  
(Mr. Schachner, Mr. DeSantis – Against; Mr. Hill, Dr. Schlichtemeier, Ms. Farrington - abstained)  
*“Move to remove the group membership of Alabama Skydiving Center, effective August 16, 2005.”*

**Motion 39:** Passed, 10/3/6 (Mr. Bangs)  
(Mr. Schachner, Mr. DeSantis – Against; Mr. Hill, Dr. Schlichtemeier, Ms. Farrington - abstained)  
*“Move to remove the group membership of Adventure Skydiving School/Skydive Philadelphia, effective August 16, 2005.”*

#### 5. Executive Director Contract Review

A review of the Executive Director’s compensation package and contract revealed that there has been no pay increase since 2003 and results in the following motion.

**Motion 40:** Passed, 18/0/1 (Mr. Bangs)  
*“Move to increase USPA’s Executive Director compensation by 7%, effective immediately, and award a performance bonus for 2004 of \$10,000.”*

The committee wishes to thank and acknowledge the tireless efforts of all headquarters staff, not only for preparation for this BOD meeting, but your daily association activities. A special thanks and acknowledgement to Kevin Gibson as he prepares to depart. The Board of Directors thanks you one and all!

#### D. Finance and Budget

Chair: Lee Schlichtemeier  
Members: Richard Schachner  
Jim Jenkins  
Chris Quaintance  
Chris Welker  
Advisors: Glenn Bangs  
Chris Needels

Meeting convened at 10:50 AM on Friday, July 15, 2005.

Members present: Lee Schlichtemeier - Chair; Richard Schachner, Chris Quaintance, Chris Welker – Members; Glenn Bangs – President; Chris Needels - Executive Director  
Member absent: Jim Jenkins - Member (illness)

1. Mid-year review of 2005 financial results

The Executive Director in his report presented the financial results through June 30, 2005.

2. Mid-year review of investment results

The Treasurer in his report presented the USPA Reserve Fund and U.S. Parachute Team Trust Fund financial results through June 30, 2005.

3. 2004 Audit results

The audit of the 2004 USPA financial statements was carried out by Gelman, Rosenberg & Freedman, the same firm that performed the last audit (2001). The audit results yielded no significant changes from the preliminary financial results provided by the accounting firm (Tate & Tryon) and no significant findings or recommendations regarding USPA accounting procedures and practices.

**Motion 41:**

Passed, 17/0

(Dr. Schlichtemeier)

*“Accept the document titled ‘United States Parachute Association, Inc. and Affiliates Combined Financial Statements for the Year Ended December 31, 2004’ as fairly and accurately representing the audited financial status of the USPA for the year 2004.”*

4. Headquarters relocation status & budget

The construction bid for the new Headquarters has been received and is above the current budget. Negotiations for a downward adjustment in the bid are active and as yet have not been satisfactory. An outside party is reviewing the current bid and this review should be completed within the next two weeks. Based on that review we are strongly considering requesting additional bids.

5. Construction loan for new HQ

Increases in the projected construction cost for the new Headquarters building require an increase in the authorization for the construction loan.

**Motion 42:**

Passed, 19/0

(Dr. Schlichtemeier)

*“Authorize the Executive Director to enter into loan contracts for up to \$1,700,000 for the purpose of constructing a new Headquarters building. Final terms and conditions are to be reviewed and approved by the Executive Committee.”*

6. Financing for new HQ

Current interest rates, terms and conditions for long-term financing for the new Headquarters building are being monitored. Financing at reasonable rates and terms is currently available and is projected to be available for the foreseeable future.

7. Sale of current HQ building/land

A bid for the sale of the current Headquarters property has been received. It has been evaluated and a counteroffer has been presented to the prospective buyer. Discussions are underway but a final contract has not yet been negotiated.

**Motion 43:**

Passed, 16/0

(Dr. Schlichtemeier)

*“Authorize the Executive Director to enter into contract(s) to sell the current USPA Headquarters property located at 1438 & 1440 Duke St., Alexandria, VA 22314. Final terms and conditions are to be reviewed and approved by the Executive Committee.”*

8. Transfer of financial institutions from Alexandria to Fredericksburg  
Chris Needels is exploring the various options for banking facilities in Fredericksburg. No action required at present.

9. Review of third-party insurance claims for 2004  
The total of claims on the individual member third-party liability insurance for 2004 was approximately \$150,000. Concern was expressed that 2/3 of the amount represented two aircraft claims. The matter was further discussed with the Membership Services Committee. No current recommendations.

10. Canopy control safety video campaign program  
The fact that canopy control accidents and incidents represent a significant problem for the membership as a whole is noted. We support the Safety & Training Committee effort to help in alleviating this problem by producing and distributing a program to educate members in canopy control procedures and safety.

**Motion 44:**

Passed, 16/0

(Dr. Schlichtemeier)

*“Allocate up to \$3,000 to assist in expenses of producing and distributing a program to educate members in canopy control procedures and safety.”*

The committee meeting adjourned at 12:00 Noon, Friday, July 15, 2005.

**E. Group Member Committee**

Chair            Sherry Butcher  
Members:        Larry Hill  
                      Scott Smith  
                      John DeSantis  
                      Jessie Farrington  
                      Djan Stewart  
                      John Goswitz  
Advisors:        Ed Scott – Director of Group Membership

1. The committee discussed a proposal from a company called Great American Days that was interested in contracting with USPA. They wanted to sell tandem certificates for USPA Group Member DZs. The committee decided there was no interest.
2. The committee discussed adding a 1995 and 2004 FAA Air Traffic Bulletins to the SIM. The committee supports this addition.

3. The committee discussed the current Group Member application process. The committee agreed to several changes including adding the address, phone, email and ratings of the DZO or manager and the same information for a recommended S&TA appointment. We also agreed to adding additional questions to the application that were pulled from the Voluntary Inspection Program. Headquarters will be making the updates and sending it to the committee for review. (*Attachment B*)

We also agreed that the Regional Director should call or visit the new GM applicant to confirm the information on the application prior to approving it. This brought the following motion.

**Motion 45**

Passed 20/0

(Ms. Butcher)

*“Move to add to the USPA Group Member Manual ‘The Regional Director will visit or call the new GM applicant prior to approving the application’.”*

4. The committee discussed Group Membership eligibility criteria and found that no new criteria are needed.
5. The committee discussed adding several questions to the Group Membership Renewal form to gather information regarding the use of the ISP Student training program. The purpose is to gather data to track the success and implementation of the program. The committee is in support of this. Headquarters will add the questions and forward the form to the committee for review. The committee also supported recommending to S&T that the questions be added to the After Action Reports that Course Directors send to USPA.
6. The committee discussed adding a Skydiving Service Code of Conduct to the Group Member Manual. The intention is to provide guiding principles for ethical practices. This resulted in the following two motions.

**Motion 46:**

Passed 20/0

(Ms. Butcher)

*“Move to accept the Skydiving Service Code of Conduct as presented and add it as a new section to the USPA Group Member Manual.”* (*Attachment A*)

**Motion 47:**

Passed 20/0

(Ms. Butcher)

*“Move to add the following to the Group Member Pledge. ‘Agree to abide by the Skydiving Service Code of Conduct’ with a space for initials.”*

7. The committee discussed and supported inviting canopy control schools to join as Group Members to increase visibility to the membership.
8. USPA Website: The committee discussed the current home page and first time jumper page on the website with the intention of providing ideas and feedback to headquarters. The committee suggested the following: Update the homepage to gear it more toward the first time jumper. Make the entry point for the first time jumper the most prominent item on the page.

The committee felt that the homepage should be generated to get new jumpers excited about jumping. The committee recommended that headquarters look at DZ websites for ideas to make it a more dynamic site for potential jumpers. The committee felt that the entry point for the experienced skydiver and group members can be much smaller. We also suggest adding the picture from the cover of each month's parachutist to the home page to keep it fresh.

The committee also discussed the idea of a paid click-through program in which group members would be able to participate. The goal of this program would be to raise revenue for USPA to be used to improve the search engine placement. The committee supports this idea and would look forward to any proposals.

I would like to thank the committee members and Ed Scott.

## **F. Membership Services**

Chair            Madolyn Murdock  
Members:      Jim Jenkins  
                    Jan Meyer  
                    Mike Mullins  
                    Richard Schachner  
                    Lee Schlichtemeier  
Advisors:      Bill Ottley, Larry Bagley, Michelle Garvin

### **1. Liability Insurance**

The committee reviewed the eleven 2004 property claims. The liability premiums will remain the same for 2005. The old agent as well as other agents continue to have an interest in the program and will provide headquarters with information for next year.

### **2. Demonstration Insurance**

Claim reserves were evaluated as well as the 2005 premiums. The demonstration premiums have increased approximately 10% for a one-day policy and higher increases for multiple day policies.

Headquarters received a waiver request to the 1000 jump requirement to purchase a demonstration policy. Insurance Technologies will be contacted to determine if they would be open to such a waiver.

A request to use credit cards to pay demo insurance premiums was presented to the insurance company but they declined as it helps keep their costs down.

### **3. Membership Discounts**

With the conversion to the TIMMS software the staff has now been able to evaluate the possibility of implementing some suggested discounts to members. It was determined that a discount on lifetime memberships for a select group of long-time members could be accomplished with the new software with minimal additional processing and costs of staff time.

There would be no changes to the current renewal form since the discount would be requested by the member in writing.

**Motion 48:** Passed 14/0 (Ms. Murdock)

*“Move to allow anyone who has been a member of USPA for 50 years to receive a free lifetime membership upon their personal written request and provide a 50% discount for lifetime membership to those who have been a member of USPA for 25 continuous years and is at the current age of 65.”*

The committee also discussed the idea of discounts for multiple year renewals and auto-renewals but these options were not recommended.

#### 4. Review Governance Manual – Section 4

The committee reviewed the draft of Section 4 of the Governance manual which includes a clarification regarding use of USPA registered trademarks, logos and the website. Drafts of electronic letter head to be used by the BOD for official correspondence were examined, and HQ will complete this project and forward templates to Directors.

**Motion 49:** Passed 14/0 (Ms. Murdock)

*“Move to approve the revised USPA Governance Manual Sections 4-1, 4-1, & 4-3 as presented to the BOD.”*

#### 5. Achievement Awards – Wings & Freefall Badges

Surveys and input from members confirmed that these awards are valued by our members. It is apparent however that some changes to the awards should be considered since the amount of jumps and freefall time acquired by members have surpassed and/or outgrown the original design. The committee will reviewed possibilities for changes to these badges and pins.

#### Performance Awards

The committee reviewed statistics for the performance award program as well as input solicited from the membership survey. The low member participation indicates that the membership has moved beyond this program. Consideration was given to each set of awards separately.

**Motion 50:** Passed 13/1 (Ms. Murdock)

(Mr. Quaintance – Against)

*“Move to retire the USPA Freefall Awards to include the Falcon, Eagle, Double Falcon, Double Eagle, 36-way Silver Falcon, and 64-way Golden Falcon on December 31, 2005 unless we run out of stock sooner.”*

**Motion 51:** Passed 12-2 (Ms. Murdock)

(Mr. Quaintance, Ms. Meyer – Against)

*“Move to retire the USPA Canopy Freefall awards to include the 4 stack, night 4 stack, Canopy Crest Recipient, Canopy Crest Soloist, Night CCR, and Night CCS not later than December 31, 2005 or until stock runs out.”*

**Motion 52:** Passed 11/2 (Ms. Murdock)  
(Mr. Quaintance – Against)

*“Move to retire the USPA Multi-Discipline 3D award on December 31, 2005.”*

**Motion 53:** Passed 14/0 (Ms. Murdock)

*“Move to approve the revised SIM Section 8-1 Service Awards, 8-2 Achievement Awards, and 8-4 Membership Tenure Certificates.”*

*Note that the approval of the motions to eliminate the performance awards results in the need to omit that section from the SIM and renumbering of the remaining sections approved in the above motion.*

## 6. Service Awards

**Motion 54:** Passed unanimously (Ms. Murdock)

*“Move to nominate Scott Rhodes for the 2006 FAI Leonardo da Vinci Parachuting Diploma.”*

**Motion 55:** Passed unanimously (Ms. Murdock)

*“Move to award a 2004 USPA Gold Medal for Meritorious Service to Mike McGowan.”*

**Motion 56:** Passed unanimously (Ms. Murdock)

*“Move to award our organization’s highest honor, the USPA Achievement Award, for 2004 to Gene Paul Thacker.”*

The Chair would like to acknowledge the tremendous amount of work that was done by the Headquarters staff. The committee appreciates the data received for consideration.

## G. Nominations and Elections

Chair: John Goswitz

Members: John DeSantis  
Sherry Butcher  
DJan Stewart

Advisors: Larry Bagley, Chris Needels, Kevin Gibson, Shonda Smith

The Committee met for one hour and discussed the items on the agenda.

The committee reviewed the draft of section 3-1 of the Governance manual provided by Headquarters and voted to send it to the full Board for approval.

**Motion 57:** Passed, 19/0/1 (Mr. Goswitz)

*“Move to accept the revised Governance Manual Section 3-1 as presented.”*

The committee discussed its responsibilities in the review and editing of the candidate’s biographical data and statements and the development and approval of the ballot. No changes to the current way this is handled were suggested at this time.

Headquarters responded to the question of using either the voter's membership number or license number for identification when validating the ballot. They felt that using the membership number was the best way as members sometimes fail to give a complete license number when filling out the ballot.

The use of the USPA web site for the election was discussed. It was noted that the information on the site will duplicate the magazine except where the conversion to the web display requires a change. All wording will remain the same in both cases.

The subject of voting by electronic means was discussed further at this meeting. Headquarters gave us the following estimate of the cost of running the election:

- Receiving & verifying petitions, sorting & verifying ballots-\$3,500
- Preparing Parachutist and printing & inserting the ballot-\$10,000
- General administration & counting ballots-\$2,200

We reviewed one bid that was received to conduct an electronic election and came up with some questions and concerns with running an election this way. The question of the use of an electronic ballot will be discussed with our legal counsel to see if it is allowed by our Constitution and By-Laws. More bids will also be pursued before making a final decision on this type of voting.

## **H. Regional Directors**

Chair            Tony Thacker  
Members:      All Regional Directors  
Advisors:      All National Directors

The meeting started at 1:03 PM on July 16, 2005. There were 13 of 14 Regional Directors present.

Four items were discussed.

We discussed a follow up on Safety Day in the Regions. Canopy issues were the majority of the talks.

Richard Schachner brought forward that he spends more than his RD disbursement and would like to see that it be raised from \$500 to \$750. Most RD's agreed that in some larger geographic regions or where a RD was not necessarily centrally located that the current disbursement is not enough. We asked that the budget be looked at and see if this could happen.

Sherry Butcher addressed the RD's on a couple of new items the Group Membership Committee (Skydiving Service Code of Conduct and a RD's Checklist for New Group Members).

Jessie Farrington talked to the group on personal experiences on a court ruling with a different interpretation and believes this can be the start of lot of problems. We hope that Government Relations can check into this.

Rook Nelson from the gallery made a comment on how fast we could approve money for a RD and US Team competitors get so little. A couple of RD's responded to the gallery on this to explain that this was not a vote for more money and the US Team monies come from a different fund.

The Regional Director's meeting adjourned at 1:45 PM.

Thanks to all of the Regional Directors who work very hard for the USPA Membership.

## **I. Safety and Training**

Chair: Mike Perry  
Members: Sherry Butcher  
Jessie Farrington  
Jan Meyer  
Mike Mullins  
DJan Stewart  
Gary Peek  
Advisor: Max Cohn  
Chris Quaintance  
Todd Spillers  
Mike Turoff  
Jim Crouch - Director of Safety & Training

### Change notices and summaries for changes to SIM and IRM

The idea of providing change summaries with each new issue of the SIM and IRM was discussed. The staff informed the committee that this issue is being address as part of a proposed change to the USPA Governance Manual.

### Review Instructor Prerequisite that states "Has held a USPA Rating"

The committee reviewed the "Has held a USPA Rating" prerequisite for Instructor ratings. The committee feels there is no need to change this prerequisite at this time.

### Additional cautions for correct operation of AADs.

The committee feels the manufacturers manuals adequately address the proper operation of their products. We recognize that many users do not completely read the user manual. As a result we recommend the upcoming S&T news letter and DZO incoming suggest that a sign be placed at each Manifest saying "Your AAD Must be turned on here".

### Discuss 60 degree tolerance requirements for AXES MANEUVERS

This issue was addressed in the SIM Revisions discussed below.

## Waivers

The following waivers were considered by the committee:

**Motion 58:** Passed, 20/0 (Mr. Peek)

*“Waive SIM Section 2-1 E.4.c. ‘All students must jump under the supervision of an appropriately rated USPA Instructor until demonstrating stability and heading control prior to and within five seconds after initiating two intentional disorienting maneuvers involving a back-to-earth presentation’ for Air Capital Drop Zone to allow the following members, after obtaining USPA Coach ratings, to supervise student jumps after the students clear and pull skydives.*

*Michael Russel, USPA #192576*

*Jenny Bair, USPA #178819*

*Chris Nelson, USPA #165377*

*Larry Moore, USPA #196052*

*An additional requirement is that the students these waived Coaches will be supervising are to be given the ISP Category E Aircraft Briefing by a USPA Instructor.”*

U.S. Naval Academy requests a waiver for the 500 jump requirement for Pro Rating and D license for Midshipmen. The committee feels that insufficient information is known about the Academy’s program. In addition we felt the location of the Naval Academy Stadium (Down town Annapolis) would be difficult for fully qualified D license and Pro rating holders. We would welcome additional input from the Academy and are willing to reconsider our decision based on any additional information.

**Motion 59:** Passed, 20/0 (Mr. Perry)

*“Move to waive for one year IRM IAD/Static Line Section 1, F, 1, b, (1) “acted as instructor for 10 IAD/Static Line (per rating) and five freefall students who have not yet been cleared to freefall self supervision” for William Philip Streeter member number 133846.*

*Mr. Streeter was injured in an accident and is unable to complete the required jumps during this renewal cycle. He wishes to be able to conduct ground training during his recovery.”*

**Motion 60:** Passed, 20/0 (Mr. Perry)

*“Move to waive IRM AFF Section 1 F,1,b,(1) ‘acted as and instructor on 15 AFF Student Jumps’ for Cheryl McClure member number 7657.*

*She is experiencing a difficult pregnancy and has not been able to make the required AFF jumps this year.”*

Donald J. Rakow Member number 122375 requested a waiver to the 1000 jump requirement for obtaining Demonstration Jump insurance. This waiver was referred to the Membership Services committee.

**Motion 61:** Passed, 20/0 (Mr. Perry)

*“Move to waive IRM Tandem Section 1, A, b. ‘holds or has held any USPA instructional rating’ for Justin Bushman Member number 100002 and issue a USPA tandem rating.”*

*Mr. Bushman attended a BIC in 2001 and has 900 tandems. He relied on the DZ to submit the USPA Rating form and it did not happen. The regional director supports this action.”*

**Motion** Withdrawn (Ms. Butcher)

*“Move to waive SIM Section 3-1 E. D License. ‘made two night jumps (one solo and one group) with a free fall of at least 20 seconds’ for Richard Crayne member 34070 and issue a Restricted D license (no night jumps) Yes*

*Mr. Crayne is 66 years old and feels the night jumps would be unsafe at his current age. He has no desire to obtain a pro rating but has found DZs that require him to have a D license to jump on the DZ. BOD This motion was withdrawn.*

**Motion 62:** Passed, 20/0 (Ms. Butcher)

*“Move to waive section 3-1. E. 1. b ‘Completed all requirements listed on the USPA A-License Proficiency Card’ and grant Corey McChesney a restricted A-License.*

*Cory was born with Spina Bifada and is restricted to a wheel chair.”*

**Motion 63:** Passed, 17/0/3 (Ms. Butcher)

*“Move to waive SIM Section 2-1 D. 1. b. ‘16 years of age’ for John Kyle Stanley to permit him to make a tandem skydive. The requirement ‘notarized parental or guardian consent’ is not waived.*

*John is 12 years old and suffers from a terminal Leukemia. His doctor has indicated there is no medical reason John could not perform the jump. The staff planning to execute this jump is coordinating with the tandem equipment manufacture to execute their waiver process.”*

#### Brief on development of Canopy Control DVD

Jim Crouch provided a briefing on development of this DVD. The DVD contains excerpts of interviews by world class canopy piloting competitors. The goal is to inform the membership of the need for formal canopy piloting training and to alert them to some of the dangers. The DVD is modeled after a successful campaign by the snow skiing industry.

The committee recommends that two DVDs be provided to each group member and non group member DZ in the United States.

Each Regional Director will be asked to provide addresses of non GM DZs in their region.

The budget issue involved in the development, production and distribution of the DVD is referred to the Finance and Budget committee.

#### Discuss Canopy Control Training Workshop

The committee discussed the increase in canopy control incidents. We feel it may be the greatest Safety and Training challenge we have faced in some time. We also feel that regulation will not solve the problem. We also believe there may be no one solution. The DVD under development is an excellent first step. As a result the idea of conducting a Canopy control summit was discussed. The basic idea is to bring canopy manufacturers, canopy schools and instructors together to discuss the problem and develop potential solutions. Time permitting implementation options will be explored. This discussion results in the following motion:

**Motion 64:** Passed, 20/0 (Mr. Perry)

*“Move USPA sponsor a maximum 2 full day canopy control summit at a date and location to be determined by the Director of Safety and Training and the Chair of the Safety and Training Committee. The commitment by USPA will be advertisement (before and after the summit), provide a facility for the summit, time and travel for the director of S&T and travel for the Chair of S&T.”*

#### Logging jumps-Do electronic devices that store jump numbers count as proof of jumps for licenses and ratings?

Discussion of this issue was tabled.

#### Course Director Appointments and removals

There are currently no guidelines for suspending or removing course director appointments.

The chair indicated he would develop a proposal for submission at the next meeting. Further discussion of this issue was tabled.

#### Advanced Instructor Course

The committee discussed the continued development of the AIC. The committee has heard the desire of some individuals to accelerate the process with an end goal of using the program as the process for certifying instructional rating course directors. The committee acknowledges that as an end goal. The committee feels that the current pace is appropriate for a developmental program and that is no indication that a danger is present that requires immediate implementation of the AIC as the sole method of training and certifying Course Directors.

Rob Laidlaws’s participation as the primary developer of the program and the only current AIC Course Director was discussed. The committee was advised by the chair that four individuals were in the pipeline and could soon be qualified to conduct the AIC. We also reaffirmed our

relationship with Mr. Laidlaw and our desire to maintain his involvement in the development of the program.

Tandem demo jumps-Should the BSRs and SIM Section 7 address tandem jumps into open field or level 1 landing areas.

The committee reviewed the BSRs. As written the BSRs do not currently prohibit tandems into open field and level 1 areas. The committee does not feel there is a need to change this at this time. To clarify SIM Section 7-1 C. Experience and Ability, express language will be added to this section to ensure the recommendations of this section apply only to the tandem instructor.

Night tandems-Should night tandems be addressed in the BSRs?

The committee believes this is addressed in the SIM but will be proposing a change to clarify the position.

SIM and IRM Review

**Motion 65:** Passed, 20/0 (Mr. Mullins)

*“Move to place FAA Air Traffic Bulletins Issue # 2004-4 July 2004 and December 1995 in the SIM.”*

**Motion 66:** Passed, 20/0 (Ms. Stewart)

*“Move to change SIM:*

*Section 4. (Cat A).F (Water) 2.b. Add at end ‘This may require taking your hands out of the steering toggles first’*

*Section 4 (Cat A).F (Buildings) 3.d. Change to read: ‘pull the cutaway handle to prevent being dragged off the building’*

*Section 4 (Cat A).G (Equipment Problems) 1.c. to read: ‘Steerable, meaning that you can turn left and right and flare’*

*Add Section 4 (Cat A) G (Equipment Problems) 1.e: ‘Landing with rear risers should be practiced at sufficient altitude before attempting an actual landing with rear risers.’*

*Section 4.II. (Solo: Method-Specific Section) D.1.d. Change the word ‘egress’ to ‘exit from the aircraft’.*

*Section 4 (Cat E) in ‘Open Parachute Orientation’ D.2.k. Add words ‘or logo’ after ‘manufacturer’s label’*

*Section 5-1 (Skydiving Emergencies, Two Canopies Out) 5. Add at end ‘(canopies spinning around each other)’*

*Section 6-10 (Advanced Canopy Flight) C.2.b. Add at end ‘with potentially serious consequences.’*

*Section 6-10 (Advanced Canopy Flight) D.1.b. Add the word ‘braked’ after the word ‘slow’ to read ‘slow (braked) flight’.*

*Section 6-10 (Advanced Canopy Flight) add ‘F.1.a.(3): All jumpers should be aware of other canopies in their airspace, but it is especially critical that jumpers who choose to jump a high-performance parachute be aware of all canopy traffic that may be a factor during descent’.*”

**Motion 67:** Passed, 20/0 (Ms. Meyer)  
“Move to change SIM:

*Page 47, Section 4, Category C. Section B. 1. c. (1)  
Change the word ‘heavier’ to ‘higher’*

*Page 152, Section 6-11 Jump 5 Section B. 2 and Cat F 4.B.3  
Change the words ‘accuracy trick’ to ‘projected landing point’*

*Page 76, Section 4, Category F Section 4 B. 6. b.  
Add the words ‘also known as approach angle’ after the words ‘glide slope’*

*Add the following questions to Category F’s section:  
What is an approach angle?  
How do you determine your approach angle?  
How does the approach angle change with the wind?*

*Add the following terms with their respective definitions to the Glossary:  
Ground speed  
Air speed  
Descent rate  
Projected landing point  
Approach angle (see glide angle)*

*Add the following question to Category G’s section:  
How do the following items change with density altitude?  
a. airspeed  
b. ground speed  
c. descent rate  
Answer*

- (A) airspeed increases as density altitude increases*
- (B) ground speed increases as density altitude increases*
- (C) descent rate increases as density altitude increases”*

**Motion 68:** Passed, 18/0/2 (Ms. Meyer)  
“Move to raise the passing score of the AFF In-Air Skills and Instructor Evaluation to 75% effective immediately.”

**Motion 69:** Passed, 20/0 (Mr. Peek)  
“Change IRM IAD and Static Line Instructor Rating Course Section F. 1. b. 1. ‘acted as an Instructor for 10 IAD or Static Line (per rating) and five freefall students who have not yet been cleared to freefall self supervision’ to

1. ‘acted as an Instructor for 10 IAD or Static Line students (per rating) or 10 licensed skydivers acting as simulated students (per rating) who have been fully briefed on the procedures related to that particular exit and deployment method, and acted as an Instructor for five freefall students who have not yet been cleared to freefall self supervision’.”

**Motion 70:** Passed, 20/0 (Mr. Peek)  
“Remove IRM IAD/Static Line Instructor rating course section 6-F.5.g. ‘Failure to unfasten student seat belts prior to static line hookup’ and renumber the following items.”

**Motion 71:** Passed, 20/0 (Mr. Turoff)  
“Change the wording in IRM Tandem Instructor Rating Course section 5, D. Dive flow, Jump 1, item 1. c., Jump 3, item 4, Jump 4, item 5, and Jump 5, item 2. f. from ‘...and, for RS, RV, and SA, the RSL.’ to read: ‘...and where appropriate, the RSL attachment shackle on the riser’.”

Also change the similar wording in Jump 1, item 1. g., Jump 3, item 8, Jump 4, item 8, Jump 5, item 2. i. from: ‘plus, for RS, RV, and SA, the RSL.’ to read ‘and where appropriate, the RSL attachment shackle on the riser’.”

**Motion 72:** Passed, 20/0 (Mr. Quaintance)  
“Move to make missing a major rigging error result in an automatic unsatisfactory score on air evaluations for all Instructional Rating courses.”

**Motion 73:** Passed, 20/0 (Mr. Quaintance)  
“Move to require candidates to complete the corresponding written examination prior to attending all Instructional Rating courses.

**Motion 74:** Passed, 20/0 (Mr. Perry)  
“Move to delete IRM section AFF 1.C.2.a, ‘a. full nine-day camp-format course, combining training and testing’.”

**Motion 75:** Passed, 20/0 (Mr. Perry)  
“Move to change IRM section AFF 3.H.8.a to read ‘a. If the student is in control (turn rate constant or decreasing), allow one revolution to correct (stop turn if it exceeds 720 degrees)’.”

**Motion 76:** Passed, 19/0/1 (Mr. Quaintance)  
“Move to change SIM section 5-3 B to read as follows:

*B. Main parachute*

1. Jumpers should choose canopies that will provide an acceptable landing in a wide range of circumstances based on several factors including canopy size, wing loading, planform (shape), skill level, and experience.

2. Owners should verify with a rigger that all applicable updates and bulletins have been accomplished.

3. Jumpers should observe the recommendations of the canopy manufacturer for the correct canopy size, usually listed by maximum recommended weight, with respect to other factors:

- a. the jumper's experience
- b. drop zone elevation
- c. other conditions such as density altitude.

4. Wing loading, measured as exit weight in pounds per square foot (psf), provides only one gauge of a canopy's performance characteristics.

a. A smaller canopy at an equal wing loading compared to a larger one of the same design will exhibit a faster and more radical control response, with more altitude loss in any maneuver.

b. Design, materials, and construction techniques can cause two equally wing-loaded canopies to perform very differently. Additionally, different planforms (such as square versus elliptical) can exhibit very different handling characteristics.

c. The following are suggested maximum wing loadings based on experience level:

A license (25 jumps) - 1.0 psf maximum

B license (50 jumps) - 1.0 psf maximum

C license (200 jumps) - 1.2 psf maximum

D license (500 jumps) - 1.4 psf maximum until demonstrated proficiency under canopy

It is not recommended for any jumper to exceed these guidelines without formal canopy training and consultation with an S&TA.

d. Any parachute 150 square feet or less is considered high performance regardless of wing loading and falls into the D license guidelines.

e. Further downsizing after the D license level should be done according to the downsizing progression in SIM 6-10, *Advanced Canopy Flight*.”

**Motion 77:** Passed, 20/0 (Mr. Spillers)

“Move to change SIM Section 5-1 I 4 by reversing the order of items ‘a. Stop the turn’ and ‘b. Use the toggle control to get the canopy back over head,’ then add ‘a. Stop the dive’ and renumber letter the remainder of the section.”

**Motion 78:**

Passed, 20/0

(Ms. Butcher)

*“Move to change SIM Section 3-1 D.3 to read ‘Knowledge verification: For the B,C, and D license, the certifying official should record the qualifying exam score on the application’.*

*Change SIM Section 3-1 F 2 to read ‘A person may be qualified for a Restricted license if the applicant has (all of the following)’.*

*Change SIM Section 3-1 F4 to read ‘Restricted license cards will be stamped RESTRICTED in Red ink’*

*Change SIM section 3-2.A.2.a (3) to delete ‘(15 correct answers or more)’ so it now reads ‘A score of 75% is required to pass’*

*Remove the 60 degree axis maneuver tolerance from ISP Category E and place the requirement in the A-License check dive.”*

**Motion 79:**

Passed, 20/0

(Ms. Butcher)

*“Move to change IRM AFF Instructor Rating Course Section 2-2.E.7.b and IAD and Static Line rating course section 2-2.D.7.b to read ‘S-turns should be avoided, except when clear of all traffic, but may be valuable in an off field landing’.”*

**Motion 80:**

Passed, 17/3

(Ms. Butcher)

*“Move to change SIM Section 2-1 E 9 in the BSRs to read ‘All student jumps, including Tandems, must be completed between official sunrise and sunset’.”*

**Motion 81:**

Passed, 19/0/1

(Mr. Perry)

*“Move that the privileges of any instructional rating will commence upon successful completion of the rating course and will be valid for 30 days with the log book endorsement of the CD to allow for rating application to be processed by headquarters.”*

This policy will be noted in the IRM.

D License Test Questions

Jan Meyer provided new questions for future tests

AFF Course

This item was addressed in the document review.

Reciprocity of Ratings

The committee reviewed an instructor rating reciprocity proposal. The committee feels that the issue is adequately address in the challenge process available to all instructional rating candidates.

This concludes the committee report. The chair would like to thank the committee members and the staff for their work during the interim. The committee would also like to thank Kevin Gibson on the eve of his departure from the headquarters staff for all his assistance to the committee throughout the years.

## **11. Adjournment**

**Motion 82:** Passed unanimously (Mr. Smith)  
“*Move to adjourn.*”

The meeting was adjourned at 3:33P.M. on Sunday, July 17, 2005.

Respectfully submitted,

Madolyn Murdock, Secretary  
August 15, 2005

### **Attachments:**

“A” – Skydiving Service Code of Conduct

“B” – Regional Director’s Checklist for new Group Members

## **Skydiving Service Code of Conduct**

As an organization offering and facilitating skydiving services, and as a Group Member of the United States Parachute Association,

We declare a dedication to safety as our highest goal, empowering ourselves and others to make decisions so that the highest possible standards of safety are maintained.

We display respect for all staff and customers and do not tolerate harassment or discrimination based on race, creed, gender, age, and disability, subject to safe practices.

We foster honesty, integrity, and fairness in our business relationships with customers, contractors, suppliers, and employees and strive to minimize misunderstandings and conflict.

We refrain from disparaging other individuals and organizations, whether written, spoken, or implied, but work to uphold and foster a positive image of skydiving.

We strive, individually and organizationally, to enhance our professional skills and knowledge, and to assist others in doing so.

We understand that, as a service business, we must operate on sound ethical, management, and financial principles.

We will develop and display a refund policy and make it available to customers prior to financial transactions.

## Regional Director's Checklist for New Group Members

Name of DZ:

- ✓ Who will have operational control of the DZ? In other words, who will be responsible for making safety-related decisions?
- ✓ Will any waivers to BSRs be necessary?
- ✓ Who will be the supervising instructor for each first-jump method offered?
- ✓ Who will be the supervising rigger for packing?
- ✓ Who will be the chief pilot? Will all pilots hold at least a commercial pilot certificate with a current second class medical certificate?
- ✓ What type of aircraft will be regularly available? What maintenance program will each be under?
- ✓ Are the flight line and landing area adequately separated by barriers or distance?
- ✓ Are there fuel quality controls and checks in place? Who is responsible?
- ✓ Is there an aircraft operations manual? Is there adequate training for new jump pilots?
- ✓ Has the air traffic control facility been notified? Which facility? What is the ATC frequency?
- ✓ Has there been adequate consideration for emergency response? Has there been coordination with the local EMS service?